

**AGENDA**  
***Pajaro River Watershed***  
***Flood Prevention Authority***

c/o RAPS, Inc.  
P. O. Box 809  
Marina, CA 93933  
(831) 883-3750  
info@ambag.org

**San Benito County Board  
Supervisors Chambers  
481 Fourth Street  
Hollister, California**

**November 2, 2007**

**9:00 a.m.**

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**RECOMMENDED ACTION**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ORAL COMMUNICATIONS FROM THE BOARD  
ON ITEMS NOT ON THE AGENDA
5. ORAL COMMUNICATIONS FROM THE PUBLIC  
ON ITEMS NOT ON THE AGENDA

6. CONSENT AGENDA

**RECOMMEND APPROVAL**

**A. Minutes of the September 7, 2007 Meeting**

The minutes of the September 7, 2007 Board meeting are enclosed. **Recommend approval.** (Page 5)

**B. Approval of Payment to RAPS, Inc. for August and September 2007**

**Enclosed** are the August and September 2007 invoices. The Staff Working Group recommended approval. **Recommend approval.** (Page 9)

**C. Approval of Payment to Gutierrez Consultants for August and September 2007**

**Enclosed** are the August and September 2007 invoices for Lidia Gutierrez's work on the Soap Lake Grant Project. The Staff Working Group recommended approval.  
**Recommend approval.** (Page 15)

**D. PRWFPA Insurance**

Invoice for annual agency insurance at \$1,169 is **enclosed**.  
**Recommend approval.** (Page 23)

**7. ADMINISTRATION**

**A. Staff Working Group Meeting Notes** **INFORMATION**

Meeting notes from the September 19, 2007 and October 17, 2007 Staff Working Group meeting are **enclosed**.  
(Page 25)

**B. Legislative Outreach Report** **INFORMATION**

Accept oral report. (Hill/Phillips/Palmisano).

**8. PLANNING**

**A. Soap Lake Preservation Project** **RECOMMEND APPROVAL**

The project's scope and agreements are **enclosed**.  
(Gutierrez) (Page 29)

**B. Lower Pajaro River Project** **INFORMATION**

Accept oral report. (Hill/Phillips/Palmisano)

**C. US Army Corps San Benito River Watershed Study** **DISCUSS**

Consider becoming the local sponsor, subject to obtaining/arranging local funding share. Accept oral report. (Gutierrez)

9. CORRESPONDENCE AND ANNOUNCEMENTS

A. Oral

None

B. Written

1. **Enclosed** is a letter from the County of Santa Cruz Flood Control and Water Conservation District – Zone 7 regarding the Pajaro River Levee Reconstruction Project Design Agreement with the Army Corps of Engineers. (Page 73)
2. **Enclosed** is a letter from the County of Santa Cruz Flood Control and Water Conservation District – Zone 7 regarding the Pajaro River Project Design Agreement. (Page 75)
3. **Enclosed** is a letter from Tony Campos, Supervisor, County of Santa Cruz to Ray Becker, Project Manager, DMB Associates regarding the El Rancho San Benito development project. (Page 77)

**Next Meetings:**

January 4, 2008 – Monterey County Water Resources Agency – Salinas, 9 a.m.

**Note:** Action listed for each Agenda item represents the staff recommendation. The Board of Directors may, at its discretion, take any action on the items listed in the Agenda.

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

If you have a request for disability-related modification or accommodation, including auxiliary aids or services, contact AMBAG, 883-3750, or email [info@ambag.org](mailto:info@ambag.org), at least 48 hours prior to the meeting date.

**Mission:** The purpose of the Authority is to identify, evaluate, fund and implement environmentally sound flood prevention and control strategies in the Pajaro River Watershed, on an intergovernmental, cooperative basis as required by the Pajaro River Watershed Flood Prevention Authority Act.

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MINUTES OF THE PROCEEDINGS  
OF THE BOARD OF DIRECTORS OF THE  
Pajaro River Watershed Flood Prevention Authority

PRWFPA

September 7, 2007

**1. CALL TO ORDER**

The Board of Directors of the Pajaro River Watershed Flood Prevention Authority, Vice Chair Calcagno presiding, convened at 9:00 a.m. on Friday, September 7, 2007 at the Gilroy City Hall, Gilroy, CA.

**2. PLEDGE OF ALLEGIANCE**

Director Campos led the Pledge of Allegiance.

**3. ROLL CALL**

Members – Board of Directors	Representative	Present	Absent
County of San Benito	Supervisor Don Marcus		X
County of Santa Cruz	Supervisor Tony Campos	X	
County of Monterey	Supervisor Louis Calcagno	X	
County of Santa Clara	Supervisor Donald Gage	X	
Monterey County Water Resources Agency	Director Silvio Bernardi	X	
San Benito County Water District	Director Sonny Flores		X
Santa Clara County Water District	Director Sig Sanchez	X	
Zone 7 Flood Control District	Director Dale Skillicorn	X	
City of Gilroy (Associate Member)	Saeid Vaziry, Sr. Environ. Engineer		X
City of Hollister (Associate Member)	Councilmember Doug Emerson		X
City of Morgan Hill (Associate Member)	Councilmember Mark Grzan		X

**Others Present:** Steve Homan & Shelly Theis, County of Santa Clara; Carol Presley, SCVWD; Colleen Valles, County of Santa Clara; Bill Phillips, MCWRA; Mica Nitschke, SBCWD; Kirk Wheeler, Schaaft & Wheeler; Steve Palmisano, City of Watsonville; Lidia Gutierrez; Gutierrez Consultants; Kenn Reiller & Lois Robin, Sierra Club; Darlene Din, Central Coast Agriculture Task Force; Nicolas Papadakis & Ana Flores, Regional Analysis and Planning Services, Inc. (RAPS, Inc.).

**4. ORAL COMMUNICATIONS FROM THE BOARD ON ITEMS NOT ON THE AGENDA**

NONE

**5. ORAL COMMUNICATIONS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA**

NONE

**6. CONSENT AGENDA**

**A. Minutes of the July 6, 2007 Board Meeting**

Minutes for the July 6, 2007 Board of Directors meeting were enclosed for the Board's approval.

**B. Minutes of the July 6, 2007 Workshop**

Minutes for the July 6, 2007 Workshop were enclosed for the Board's approval.

**C. Approval of Payment for RAPS, Inc. for June and July 2007**

Invoices for services rendered by Regional Analysis and Planning Services, Inc. in June and July 2007 were enclosed. The Staff Working Group recommended approval.

**D. Approval of Payment to Gutierrez Consultants for June 2007**

Invoice for services rendered by Gutierrez Consultants in June 2007 was enclosed. The Staff Working Group recommended approval.

**7. ADMINISTRATION**

**A. Staff Working Group Meeting Notes**

The Staff Working Group Meeting Notes for the meeting of August 15, 2007 was enclosed for the Board's information.

**B. Legislative Outreach Report**

Bill Phillips, Monterey County Water Resources Agency reported that the trip to Washington D.C. has been postponed until further notice. The lobbyist for Monterey County recommended that we hold off our trip until the first of the year due to the turmoil with in the administration. The Lower Pajaro Levy Project will not get suitable attention.

Director Campos stressed the importance of the Washington D.C. trip before the first of the year and before all the bills are reviewed.

Bill Phillips also requested that the Board give the SWG authority to work with the State Legislature and Administration to direct funding to PRWFPA. Three areas that the SWG intends to pursue are:

1. Work with the State Department of Water Resources to find monies for the Pajaro River Watershed study.
2. Pursue with the State (including Legislative offices) additional funds from Proposition 50.
3. Work with the State in obtaining monies from Propositions 84 and IE.

Director Calcagno requested status reports from the SWG to the Board between meetings in order to be current and informed at all times.

**Motion made by Director Gage, seconded by Director Campos to give the SWG the authority to work with the State Legislature to direct funding to the PRWFPA. Motion passed unanimously.**

**C. FY 2007/08 Agency Budget Amendment No. 1**

The Executive Coordinator reviewed the enclosed FY 2007/08 Agency Budget Amendment No. 1.

**Motion made by Director Gage, seconded by Director Skillicorn to approve the FY 2007/08 Agency Budget No. 1. Motion passed unanimously.**

**D. Staff Working Group Procedures**

Director Gage thanked Steve Homan, Santa Clara County and the rest of the SWG for their efforts in drafting the Staff Working Group Procedures.

**Motion made by Director Gage, seconded by Director Campos to approve the Staff Working Group Procedures. Motion passed unanimously.**

**8. PLANNING**

**A. Soap Lake Preservation Project**

Lidia Gutierrez, Gutierrez Consultants reported that the State has provided Pajaro Valley Water Management Agency with the draft project sponsor agreements. They will be brought for the Authority's consideration at the November 2, 2007 meeting.

**B. Lower Pajaro River Project**

Bill Phillips, Monterey County Water Resources Agency reported that the U.S. Army Corps of Engineers has slowed down work on the Lower Pajaro River Project due to lack of funding. They need \$600,000 to continue with additional technical work and to develop cost analysis which are needed to complete the EIR/EIS. There are no guarantees in the design agreement that if the local agencies come up with the \$600,000 that the EIR will be completed this year.

Steve Palmisano, City of Watsonville added that the City of Watsonville has approved \$200,000 to the U.S. Army Corps of Engineers in order to supplement their lack of Federal funding for this fiscal year and encouraged all the agencies to do the same. Discussion followed.

Steve Palmisano also suggested that the PRWFPA Board travel to Washington D.C. in mid to late October.

**9. CORRESPONDENCE AND ANNOUNCEMENT**

**A. Oral**

None

**B. Written**

1. Enclosed was a letter to the Honorable Peter Visclosky and the Honorable David Hobson regarding the request for FY 2008 Energy and Water Development Appropriations.
2. Enclosed was a letter to the Honorable Sam Farr from Janet Beautz, Chairperson to the Santa Cruz County Board of Supervisors thanking him for his role in securing \$1 million for the Pajaro River Flood Project for FY 2008.
3. Enclosed was a letter from the Pajaro River Watershed IRWMP Collaborative announcing the first Flood Protection Implementation Team meeting.
4. Enclosed was a letter to the San Benito County Planning and Building Department from the County of Santa Cruz Flood Control and Water Conservation District regarding the proposed El Rancho San Benito Project.

**10. ADJOURN**

The meeting was adjourned at 10:55 a.m.

Consent Item 6.B  
Page 9

**REGIONAL ANALYSIS PLANNING SERVICES, INC.**

*A non-profit corporation chartered by the Association of Monterey Bay Area Governments*

445 Reservation Road, Suite G  
P.O. Box 809, Marina, CA 93933-0809

(831) 883-3750  
(831) 883-3755

September 4, 2007

Board of Directors  
Pajaro River Watershed Flood Prevention Authority

RE: Contract for Services Dated July 1, 2000, and amended July 6, 2001, August 9, 2002, July 11, 2003, July 2, 2004, July 1, 2005, September 22, 2006 and July 6, 2007.

This letter is our billing for services rendered in the period August 1 through August 31, 2007. The services included work under items 1 through 9 of Exhibit A of the referenced contract. The following breakdown of charges is summarized in accordance with Exhibit B of the referenced contract. Data is from the official time records under Work Element No. 530.

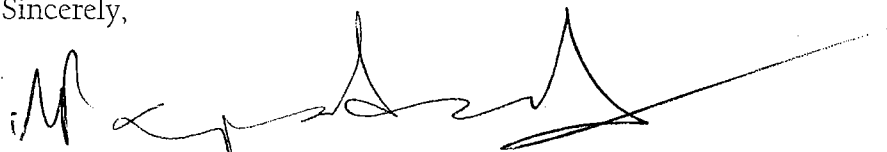
This invoice will be reviewed by the Staff Working Group, and a recommendation will be presented at the Board of Directors Meeting on September 7, 2007.

Work Element 530 - Agency Administration

Executive Coordinator	7 hours @ \$ 240.98	\$ 1,686.86
Associate Planner	8.75 hours @ \$ 92.96	\$ 813.40
Administrative Assistant	21 hours @ \$ 55.00	\$ 1,155.00
	Subtotal	<u>\$ 3,655.26</u>

Total now due: \$ 3,655.26

Sincerely,



Nicolas Papadakis  
Executive Coordinator

Attachments

Regional Analysis and Planning Services  
(RAPS)

Invoice for PRWFPA  
August 1 to August 31, 2007

Position Title	Total Hours	Personnel Cost	Overhead Cost	Total Cost
Executive Coordinator Rate/hr		\$131.96	\$109.02	\$240.98
Project 530 Admin	7	\$ 923.72	\$ 763.14	\$ 1,686.86
Subtotal	7	\$ 923.72	\$ 763.14	\$ 1,686.86
Associate Planner Rate/hr		\$48.08	\$44.88	\$92.96
Project 530 Admin	8.75	\$ 420.70	\$ 392.70	\$ 813.40
Subtotal	8.75	\$ 420.70	\$ 392.70	\$ 813.40
Administrative Assistant Rate/hr		\$29.94	\$25.06	\$55.00
Project 530 Admin	21	\$ 628.74	\$ 526.26	\$ 1,155.00
Subtotal	21	\$ 628.74	\$ 526.26	\$ 1,155.00
Total	37	1,973.16	1,682.10	3,655.26

Tasks Completed:

Executive Coordinator:

WE 530: SWG agenda preparation, distribution, and meeting attendance.

Associate Planner:

WE 530: Meeting attendance, agenda items, map search, document search.

Administrative Assistant:

WE 530: SWG agenda preparation, distribution, and meeting attendance.

BOD agenda preparation and distribution.

Regional Analysis and Planning Services  
 Status of WE 530  
 Year-to-Date vs Budget  
 FY2007/08

	WE 530 Admin	TOTAL
Budget*	\$ 37,000.00	\$ 37,000.00
Amount Spent:		
July, 2007	\$ 2,428.80	\$ 2,428.80
August, 2007	\$ 3,655.26	\$ 3,655.26
September, 2007		
October, 2007		
November, 2007		
December, 2007		
January, 2008		
February, 2008		
March, 2008		
April, 2008		
May, 2008		
June, 2008		
Subtotal	\$ 6,084.06	\$ 6,084.06
Balance Available	\$ 30,915.94	\$ 30,915.94

\* Per approved budget effective (11/03/06).

REGIONAL ANALYSIS PLANNING SERVICES, INC.

A non-profit corporation chartered by the Association of Monterey Bay Area Governments

445 Reservation Road, Suite G  
P.O. Box 809, Marina, CA 93933-0809

(831) 883-3750  
(831) 883-3755

October 1, 2007

Board of Directors  
Pajaro River Watershed Flood Prevention Authority

RE: Contract for Services Dated July 1, 2000, and amended July 6, 2001, August 9, 2002, July 11, 2003, July 2, 2004, July 1, 2005, September 22, 2006 and July 6, 2007.

This letter is our billing for services rendered in the period September 1 through September 30, 2007. The services included work under items 1 through 9 of Exhibit A of the referenced contract. The following breakdown of charges is summarized in accordance with Exhibit B of the referenced contract. Data is from the official time records under Work Element No. 530.

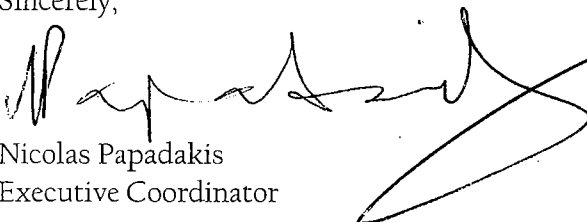
This invoice will be reviewed by the Staff Working Group, and a recommendation will be presented at the Board of Directors Meeting on September 7, 2007.

Work Element 530 - Agency Administration

Executive Coordinator	7 hours @ \$ 240.98	\$ 1,686.86
Associate Planner	0 hours @ \$ 92.96	\$ -
Administrative Assistant	12 hours @ \$ 55.00	\$ 660.00
	Subtotal	<u>\$ 2,346.86</u>

Total now due: \$ 2,346.86

Sincerely,



Nicolas Papadakis  
Executive Coordinator

Attachments

Regional Analysis and Planning Services  
(RAPS)

Invoice for PRWFPA  
September 1-September 30, 2007

Position Title	Total Hours	Personnel Cost	Overhead Cost	Total Cost
Executive Coordinator	Rate/hr	\$131.96	\$109.02	\$240.98
Project 530 Admin	7	\$ 923.72	\$ 763.14	\$ 1,686.86
Subtotal	7	\$ 923.72	\$ 763.14	\$ 1,686.86
Associate Planner	Rate/hr	\$48.08	\$44.88	\$92.96
Project 530 Admin	0	\$ -	\$ -	\$ -
Subtotal	0	\$ -	\$ -	\$ -
Administrative Assistant	Rate/hr	\$29.94	\$25.06	\$55.00
Project 530 Admin	12	\$ 359.28	\$ 300.72	\$ 660.00
Subtotal	12	\$ 359.28	\$ 300.72	\$ 660.00
Total	19	1,283.00	1,063.86	2,346.86

Tasks Completed:

Executive Coordinator:

WE 530: SWG agenda preparation, distribution, and meeting attendance.

Administrative Assistant:

WE 530: BOD meeting attendance 9/7; SWG agenda preparation, distribution, and meeting attendance 9/19.

Regional Analysis and Planning Services  
Status of WE 530  
Year-to-Date vs Budget  
FY2007/08

	<u>WE 530 Admin</u>	<u>TOTAL</u>
Budget*	\$ 37,000.00	\$ 37,000.00
Amount Spent:		
July, 2007	\$ 2,428.80	\$ 2,428.80
August, 2007	\$ 3,655.26	\$ 3,655.26
September, 2007	\$ 2,346.86	\$ 2,346.86
October, 2007		
November, 2007		
December, 2007		
January, 2008		
February, 2008		
March, 2008		
April, 2008		
May, 2008		
June, 2008		
Subtotal	<u>\$ 8,430.92</u>	<u>\$ 8,430.92</u>
Balance Available	<u>\$ 28,569.08</u>	<u>\$ 28,569.08</u>

\* Per approved budget effective (11/03/06).



**Gutierrez Consultants**

MP  
OK

Consent Item 6.C  
Page 15  
SEP 10 2007

September 5, 2007

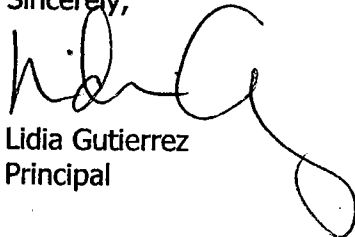
Mr. Nick Papadakis, Executive Director  
Association of Monterey Bay Area Governments  
Post Office Box 809  
Marina, CA 93933-0809

Dear Nick,

Attached is an invoice from Gutierrez Consultants for professional services provided from August 1, 2007 through August 31, 2007. The services were provided in accordance with the Soap Lake Floodplain Preservation Project Contract approved by the Pajaro River Watershed Flood Prevention Authority on March 2, 2007.

The invoice is for a total amount of \$1,900.42 and the budget remaining is \$242,574.

Sincerely,



Lidia Gutierrez  
Principal

# Invoice

5000 Lilac Ridge Road  
 San Ramon, CA 94582

Date	Invoice #
9/5/2007	50

<b>Bill To</b>
Pajaro River Watershed FPA Nick Papadakis C/O RAPS, Inc. P.O. Box 809 Marina, CA 93933-0809

<b>P.O. No.</b>

Item	Quantity	Description	Rate	Amount
FPA Subtask 1.9 Partner Facilit	1.5	Coordination w/potential acquisition partners	165.00	247.50
FPA Subtask 1.1 Development of	9.5	Revise grant workplan, schedule and budget, prepare for and attend SWG meeting	165.00	1,567.50
Reimb Group		SWG Meeting Rental	49.78	49.78
		SWG Meeting Fuel	27.87	27.87
		Total Reimbursable Expenses		77.65
Markup			10.00%	7.77
<b>Total</b>				\$1,900.42

**Invoice Budget Summary**  
for  
**Soap Lake Preservation Project**

Consent Item 6.C  
Page 17

Task	Budget	Job-to-Date	080107 - 083107	Budget Remaining
<b>Task 1: Program Administration</b>				
Subtask 1.1 Grant Agreement	\$8,580	\$3,960	\$1,568	\$3,053
Subtask 1.2 (a) Grant Guidelines	\$31,680	\$0	\$0	\$31,680
Subtask 1.2 (b) Develop RFP	\$23,100	\$0	\$0	\$23,100
Subtask 1.3 Open Enrollment RFP	\$18,480	\$0	\$0	\$18,480
Subtask 1.4 Review Proposals	\$29,040	\$0	\$0	\$29,040
Subtask 1.5 Grant Recommendations	\$10,560	\$0	\$0	\$10,560
Subtask 1.6 Grant Agreements	\$6,600	\$0	\$0	\$6,600
Subtask 1.7 Easement Provisions	\$6,600	\$0	\$0	\$6,600
Subtask 1.8 Public Outreach Program	\$11,880	\$578	\$0	\$11,303
Subtask 1.9 Partner Facilitation	\$23,760	\$0	\$248	\$23,513
<b>Subtotal</b>	<b>\$170,280</b>	<b>\$4,538</b>	<b>\$1,815</b>	<b>\$163,928</b>
<b>Task 3: Land / Easement Acquisition</b>				
Subtask 3.1 Land Owner Outreach	\$3,960	\$0	\$0	\$3,960
Subtask 3.2 Obtaining Land/Ease.	\$3,960	\$0	\$0	\$3,960
Subtask 3.3 Annual Monitoring	\$3,960	\$0	\$0	\$3,960
Subtask 3.4 Ag Mitigation Bank	\$0	\$0	\$0	\$0
<b>Subtotal</b>	<b>\$11,880</b>	<b>\$0</b>	<b>\$0</b>	<b>\$11,880</b>
<b>Task 6: Other Tasks</b>				
Subtask 6.1: Program Eval/Monitor	\$26,400	\$0	\$0	\$26,400
Subtask 6.2: Site Visits	\$6,600	\$0	\$0	\$6,600
Subtask 6.3: Compliance / Reporting	\$19,800	\$0	\$0	\$19,800
<b>Subtotal</b>	<b>\$52,800</b>	<b>\$0</b>	<b>\$0</b>	<b>\$52,800</b>
Other Direct Charges	\$14,300	\$248	\$85	\$13,966
<b>Total</b>	<b>\$249,260</b>	<b>\$4,786</b>	<b>\$1,900</b>	<b>\$242,574</b>

AVIS

Consent Item 6.C  
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>>Return<< RA Document 267376583  
CAR# 6 7 4 5 @ 4 5 Car Group G  
BLK FORD ESCA 4DR CA 5YBL734

GUTIERREZ, LIDIA

WIZ# = W3G88Z AWD# = A278200

Rate PU/G	0	DY	9	HR		
	0	MI	@		.00	=
	9	HR	@		23.00	=
	0	DY	@		45.99	=
	0	WK	@		299.99	=
MIN	1	DY/PU/G		180	FM	=
Subtotal						45.99
Tax	8.250%					3.79
Total Charges						49.78
AMOUNT DUE		CV		USD		49.78

AVIS

Out SAN RAMON CA 15AUG07/0757  
In SAN RAMON CA 15AUG07/1725  
Miles-Out 6663 Miles-In 6843  
Miles Driven 180 Fuel In 8/8  
Method of pay = CLUB  
VISA XXXXXXXXXXXXX8003

The amount that appears in "Amount Due" has been billed to your VISA Card.  
All charges are subject to audit and change if any errors are found.  
For local inquiries call 925-362-8673. Thank you for renting from Avis.

CA09/2AA9/07227/20:25/0

AVIS

THANK YOU FOR CHOO  
SING MTBE FREE GAS

SAN RAMON 76  
2350 SAN RAMON VAL  
SAN RAMON CA  
DLR# 00418558  
DATE: 08/15/07

VISA ACCT#  
XXXX XXXX XXXX 8003  
D4RPP7Q5K3QQ  
INV# 170914 63/H7  
REF# 921 82-034  
AUTH# 00-594460

PUMP# 5 SELF  
UNL 9.171G  
PRICE/GAL \$3.039

FUEL TOTAL \$27.87

COMPLETE A SURVEY  
WWW.GASVISIT.COM  
REGISTER TO WIN

THANK YOU

