

AGENDA
***Pajaro River Watershed
Flood Prevention Authority***

c/o RAPS, Inc.
P. O. Box 809
Marina, CA 93933
(831) 883-3750
info@ambag.org

**Watsonville Council Chambers
250 Main Street
Watsonville, California**

May 2, 2008

9:00 a.m.

RECOMMENDED ACTION

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ORAL COMMUNICATIONS FROM THE BOARD
ON ITEMS NOT ON THE AGENDA
5. ORAL COMMUNICATIONS FROM THE PUBLIC
ON ITEMS NOT ON THE AGENDA
6. PRESENTATION
 - A. **Presentation on the El Rancho San Benito Project** **ACCEPT**

Receive presentation from Leilani Barnett on the El Rancho San Benito Project.
7. CONSENT AGENDA **RECOMMEND APPROVAL**
 - A. **Minutes of the March 7, 2008 Meeting**

The minutes of the March 7, 2008 Board meeting are enclosed. Recommend approval. (Page 5)

B. Approval of Payment to RAPS, Inc. for February and March 2008

Enclosed are the February and March 2008 invoices. The Staff Working Group recommended approval. **Recommend approval.** (Page 9)

C. Approval of Payment to Gutierrez Consultants for February and March 2008

Enclosed are the February and March 2008 invoices for Lidia Gutierrez's work on the Soap Lake Preservation Project. The Staff Working Group recommended approval. **Recommend approval.** (Page 15)

8. ADMINISTRATION

A. Staff Working Group Meeting Notes **INFORMATION**

Meeting notes from the March 19, 2008 and April 16, 2008 Staff Working Group meetings are **enclosed.** (Page 25)

B. Legislative Outreach Report **ACCEPT**

Accept status report from latest Washington visit by Authority member agencies. Discuss rescheduling meeting with Federal and State legislative representatives.

C. Proposed Meeting Date Change **APPROVE**

The next meeting date is July 11, 2008. Consider rescheduling to June 27, 2008.

9. PLANNING

A. Soap Lake Preservation Project **DISCUSS**

Proposed draft Guidelines for Grant submittals are **separately enclosed.** (Gutierrez).

B. Lower Pajaro River Project **ACCEPT**

Accept oral report. (Laclergue/Palmisano/Slater)

10. CORRESPONDENCE AND ANNOUNCEMENTS

A. Oral

B. Written

1. **Enclosed** is a letter from Thomas R. Kendall, Chief of Planning Branch, ETS, U.S. Army Corps of Engineers received March 24, 2008 regarding the Pajaro River Watershed Study. (Page 29)

11. ADJOURNMENT

Next Meetings:

July 11, 2008: San Benito County Board of Supervisors Chambers – Hollister, 9 a.m.
September 5, 2008: Monterey County Water Resources Agency – Salinas, 9 a.m.
November 7, 2008: Gilroy City Hall – Gilroy, 9 a.m.
January 2, 2009: Watsonville Council Chambers – Watsonville, 9 a.m.

Note: Action listed for each Agenda item represents the staff recommendation. The Board of Directors may, at its discretion, take any action on the items listed in the Agenda.
If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

If you have a request for disability-related modification or accommodation, including auxiliary aids or services, contact AMBAG, 883-3750, or email info@ambag.org, at least 48 hours prior to the meeting date.

Mission: The purpose of the Authority is to identify, evaluate, fund and implement environmentally sound flood prevention and control strategies in the Pajaro River Watershed, on an intergovernmental, cooperative basis as required by the Pajaro River Watershed Flood Prevention Authority Act.

MINUTES OF THE PROCEEDINGS
OF THE BOARD OF DIRECTORS OF THE
Pajaro River Watershed Flood Prevention Authority

PRWFPA

March 7, 2008

1. CALL TO ORDER

The Board of Directors of the Pajaro River Watershed Flood Prevention Authority, Chair Calcagno presiding, convened at 9:00 a.m. on Friday, March 7, 2008 at the Gilroy City Hall, Gilroy, CA.

2. PLEDGE OF ALLEGIANCE

Director Campos led the Pledge of Allegiance.

3. ROLL CALL

Members – Board of Directors	Representative	Present	Absent
County of San Benito	Supervisor Don Marcus	X	
County of Santa Cruz	Supervisor Tony Campos	X	
County of Monterey	Supervisor Louis Calcagno	X	
County of Santa Clara	Supervisor Donald Gage		X
Monterey County Water Resources Agency	Director Silvio Bernardi		X
San Benito County Water District	Director Frank Bettencourt	X	
Santa Clara County Water District	Director Sig Sanchez	X	
Zone 7 Flood Control District	Director Dale Skillicorn	X	
City of Gilroy (Associate Member)	Saeid Vaziry, Sr. Environ. Engineer		X
City of Hollister (Associate Member)	Councilmember Doug Emerson		X
City of Morgan Hill (Associate Member)	Councilmember Mark Grzan		X

Others Present: Scott Wilson, SCVWD; Jim Slater, MCWRA; Steve Palmisano, City of Watsonville; Lidia Gutierrez; Gutierrez Consultants; Bruce Laclergue, County of Santa Cruz; Marc Klemencic, SCVWD; and Leilani Barnett, DMB; Nick Papadakis & Ana Flores, Regional Analysis and Planning Services, Inc. (RAPS, Inc.).

4. ORAL COMMUNICATIONS FROM THE BOARD ON ITEMS NOT ON THE AGENDA

1. Lou Calcagno, Chair presented Don Marcus with a plaque in recognition of his contributions as Chair to the Authority during 2007.

5. ORAL COMMUNICATIONS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA

Leilani Barnett, DMB addressed the Board and expressed her desire to make a presentation to the Board at their next Board of Directors meeting regarding the El Rancho San Benito Project.

The Executive Director stated that Ms. Barnett's presentation would be placed on the May 2, 2008 Board of Directors Agenda under "Presentations".

6. CONSENT AGENDA

A. Minutes of the January 4, 2008 Meeting

Minutes for the January 4, 2008 Board of Directors meeting were enclosed for the Board's approval.

B. Approval of Payments for RAPS, Inc. for November 2007, December 2007 and January 2008

Invoices for services rendered by Regional Analysis and Planning Services, Inc. in November 2007, December 2007 and January 2008 were enclosed. The Staff Working Group recommended approval.

C. Approval of Payment to Gutierrez Consultants for November 2007, December 2007 and January 2008

Invoices for services rendered by Gutierrez Consultants in November 2007, December 2007 and January 2008 were enclosed. The Staff Working Group recommended approval.

Motion made by Director Skillicorn, seconded by Director Marcus to approve the Consent Agenda. Motion passed unanimously.

7. ADMINISTRATION

A. Staff Working Group Meeting Notes

The Staff Working Group Meeting Notes for the meeting of January 16, 2008 and February 20, 2008 were enclosed for the Board's information.

B. Legislative Outreach Report

1. The Executive Coordinator reviewed the steps enclosed in the proposed outline of Legislative Outreach. A meeting date was tentatively set for March 24, 2008 from 11 a.m. to 2 p.m. in Castroville, with State and Federal representatives, the Lieutenant Governor and the Director of the Department of Water Resources.
2. The enclosed letters of support for the Lower Pajaro River U.S. Army Corps of Engineers were reviewed.
3. The enclosed FFY 2009 Appropriation Request Forms were reviewed. The Executive Coordinator clarified that an appropriation form was not required to be submitted to the office of Congressman Mike Honda.

Motion made by Director Skillicorn, seconded by Director Bettencourt to approve the FFY 2009 Appropriations Support letters to Federal and State Legislators and the remainder of the Legislative Outreach Report. Motion passed unanimously.

C. Agency Overview Presentation

The Executive Coordinator and Lidia Gutierrez, Gutierrez Consultants gave a joint presentation to the Board on the Authority's history and past and present work. The presentation will be given to all planning agencies that have jurisdiction within the Floodplain.

Motion made by Director Campos, seconded by Director Marcus to accept the Agency Overview Presentation. Motion passed unanimously.

8. PLANNING

A. Soap Lake Preservation Project

Lidia Gutierrez, Gutierrez Consultants reported that the contract between the Pajaro Valley Water Management Agency and the Authority had been modified by the State but would not have a significant impact on the existing contract. Affected excerpts were enclosed in the agenda packet.

Motion made by Director Marcus, seconded by Director Skillicorn to approve the amended contract between the Pajaro Valley Water Management Agency and the Authority. Motion passed unanimously.

B. Lower Pajaro River Project

Steve Palmisano, City of Watsonville, expressed his appreciation to the Board for showing regional support in form of a FFY 2008/09 Appropriations forms, support letters, and the proposed March 24, 2008 meeting with State and Federal legislators. Mr. Palmisano also announced that the City of Watsonville, County of Santa Cruz and the Monterey County Water Resources Agency are planning a trip to Washington D.C. the first week of April.

Bruce Laclergue, County of Santa Cruz, introduced himself and informed the Board that he was reinstated with the County on February 4, 2008.

9. CORRESPONDENCE AND ANNOUNCEMENT

A. Oral

None

B. Written

1. Enclosed was a letter from Nick Papadakis, Executive Coordinator, RAPS, Inc. to Lieutenant Colonel Craig Kiley, U.S. Army Corps of Engineers regarding the PRWFPA's interest in participating in a Pajaro River Watershed Study as a non-Federal sponsor.

10. ADJOURN

The meeting was adjourned at 10:03 a.m.

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REGIONAL ANALYSIS PLANNING SERVICES, INC.

A non-profit corporation chartered by the Association of Monterey Bay Area Governments

445 Reservation Road, Suite G
P.O. Box 809, Marina, CA 93933-0809

(831) 883-3750
(831) 883-3755

March 3, 2008

Board of Directors
Pajaro River Watershed Flood Prevention Authority

RE: Contract for Services Dated July 1, 2000, and amended July 6, 2001, August 9, 2002, July 11, 2003, July 2, 2004, July 1, 2005, September 22, 2006 and July 6, 2007.

This letter is our billing for services rendered in the period February 1 through February 29, 2008. The services included work under items 1 through 9 of Exhibit A of the referenced contract. The following breakdown of charges is summarized in accordance with Exhibit B of the referenced contract. Data is from the official time records under Work Element No. 530.

This invoice will be reviewed by the Staff Working Group, and a recommendation will be presented at the Board of Directors Meeting on May 2, 2008.

Work Element 530 - Agency Administration

Executive Coordinator	8 hours @ \$ 240.98	\$ 1,927.84
Associate Planner	0 hours @ \$ 92.96	\$ -
Administrative Assistant	15 hours @ \$ 55.00	\$ 825.00
	Subtotal	<u>\$ 2,752.84</u>

Total now due: \$ 2,752.84

Sincerely,



Nicolas Papadakis
Executive Coordinator

Attachments

Regional Analysis and Planning Services
(RAPS)

Invoice for PRWFPA
February 1-February 29, 2008

Position Title	Total Hours	Personnel Cost	Overhead Cost	Total Cost
Executive Coordinator Rate/hr		\$131.96	\$109.02	\$240.98
Project 530 Admin	8	\$ 1,055.68	\$ 872.16	\$ 1,927.84
Subtotal	8	\$ 1,055.68	\$ 872.16	\$ 1,927.84
Associate Planner Rate/hr		\$48.08	\$44.88	\$92.96
Project 530 Admin	0	\$ -	\$ -	\$ -
Subtotal	0	\$ -	\$ -	\$ -
Administrative Assistant Rate/hr		\$29.94	\$25.06	\$55.00
Project 530 Admin	15	\$ 449.10	\$ 375.90	\$ 825.00
Subtotal	15	\$ 449.10	\$ 375.90	\$ 825.00
Total	23	1,504.78	1,248.06	2,752.84

Tasks Completed:

Executive Coordinator:

WE 530: SWG agenda preparation and meeting attendance (2/20)

BOD agenda preparation and distribution

Administrative Assistant:

WE 530: SWG agenda preparation, distribution and meeting attendance (2/20)

BOD agenda preparation and distribution

Regional Analysis and Planning Services

Status of WE 530

Year-to-Date vs Budget

FY2007/08

	<u>WE 530 Admin</u>	<u>TOTAL</u>
Budget*	\$ 37,000.00	\$ 37,000.00
Amount Spent:		
July, 2007	\$ 2,428.80	\$ 2,428.80
August, 2007	\$ 3,655.26	\$ 3,655.26
September, 2007	\$ 2,346.86	\$ 2,346.86
October, 2007	\$ 1,733.92	\$ 1,733.92
November, 2007	\$ 1,995.88	\$ 1,995.88
December, 2007	\$ 1,589.90	\$ 1,589.90
January, 2008	\$ 1,589.90	\$ 1,589.90
February, 2008	\$ 2,752.84	\$ 2,752.84
March, 2008		
April, 2008		
May, 2008		
June, 2008		
Subtotal	<u>\$ 18,093.36</u>	<u>\$ 18,093.36</u>
Balance Available	<u>\$ 18,906.64</u>	<u>\$ 18,906.64</u>

* Per approved budget effective (11/03/06).

REGIONAL ANALYSIS PLANNING SERVICES, INC.

A non-profit corporation chartered by the Association of Monterey Bay Area Governments

445 Reservation Road, Suite G
P.O. Box 809, Marina, CA 93933-0809

(831) 883-3750
(831) 883-3755

April 1, 2008

Board of Directors
Pajaro River Watershed Flood Prevention Authority

RE: Contract for Services Dated July 1, 2000, and amended July 6, 2001, August 9, 2002, July 11, 2003, July 2, 2004, July 1, 2005, September 22, 2006 and July 6, 2007.

This letter is our billing for services rendered in the period March 1 through March 31, 2008. The services included work under items 1 through 9 of Exhibit A of the referenced contract. The following breakdown of charges is summarized in accordance with Exhibit B of the referenced contract. Data is from the official time records under Work Element No. 530.

This invoice will be reviewed by the Staff Working Group, and a recommendation will be presented at the Board of Directors Meeting on May 2, 2008.

Work Element 530 - Agency Administration

Executive Coordinator	10 hours @ \$ 240.98	\$ 2,409.80
Associate Planner	0 hours @ \$ 92.96	\$ -
Administrative Assistant	16.5 hours @ \$ 55.00	\$ 907.50
	Subtotal	<u>\$ 3,317.30</u>

Total now due: \$ 3,317.30

Sincerely,



Nicolas Papadakis
Executive Coordinator

Attachments

Regional Analysis and Planning Services
(RAPS)

Invoice for PRWFPA
March 1-March 31, 2008

Position Title	Total Hours	Personnel Cost	Overhead Cost	Total Cost
Executive Coordinator	Rate/hr	\$131.96	\$109.02	\$240.98
Project 530 Admin	10	\$ 1,319.60	\$ 1,090.20	\$ 2,409.80
Subtotal	10	\$ 1,319.60	\$ 1,090.20	\$ 2,409.80
Associate Planner	Rate/hr	\$48.08	\$44.88	\$92.96
Project 530 Admin	0	\$ -	\$ -	\$ -
Subtotal	0	\$ -	\$ -	\$ -
Administrative Assistant	Rate/hr	\$29.94	\$25.06	\$55.00
Project 530 Admin	16.5	\$ 494.01	\$ 413.49	\$ 907.50
Subtotal	16.5	\$ 494.01	\$ 413.49	\$ 907.50
Total	27	1,813.61	1,503.69	3,317.30

Tasks Completed:

Executive Coordinator:

WE 530: BOD meeting attendance. (3/7)

SWG agenda preparation and meeting attendance. (3/19)

Administrative Assistant:

WE 530: BOD meeting attendance. (3/7)

SWG agenda preparation, distribution and meeting attendance. (3/19)

Preparation for 3/24 meeting w/ Federal & State Legislators.

Regional Analysis and Planning Services
 Status of WE 530
 Year-to-Date vs Budget
 FY2007/08

	<u>WE 530 Admin</u>	<u>TOTAL</u>
Budget*	\$ 37,000.00	\$ 37,000.00
Amount Spent:		
July, 2007	\$ 2,428.80	\$ 2,428.80
August, 2007	\$ 3,655.26	\$ 3,655.26
September, 2007	\$ 2,346.86	\$ 2,346.86
October, 2007	\$ 1,733.92	\$ 1,733.92
November, 2007	\$ 1,995.88	\$ 1,995.88
December, 2007	\$ 1,589.90	\$ 1,589.90
January, 2008	\$ 1,589.90	\$ 1,589.90
February, 2008	\$ 2,752.84	\$ 2,752.84
March, 2008	\$ 3,317.30	\$ 3,317.30
April, 2008		
May, 2008		
June, 2008		
Subtotal	<u>\$ 21,410.66</u>	<u>\$ 21,410.66</u>
Balance Available	<u>\$ 15,589.34</u>	<u>\$ 15,589.34</u>

* Per approved budget effective (11/03/06).

MP



Gutierrez Consultants

March 24, 2008

Mr. Nick Papadakis, Executive Director
Association of Monterey Bay Area Governments
Post Office Box 809
Marina, CA 93933-0809

Dear Nick,

Attached is an invoice from Gutierrez Consultants for professional services provided from February 3, 2008 through March 2, 2008. The services were provided in accordance with the Soap Lake Floodplain Preservation Project Contract approved by the Pajaro River Watershed Flood Prevention Authority on March 2, 2007.

The invoice is for a total amount of \$3,417.72 and the budget remaining is \$230,550.

Sincerely,

Lidia Gutierrez
Principal

5000 Lilac Ridge Road
San Ramon, CA 94582

Invoice

Date	Invoice #
3/24/2008	87

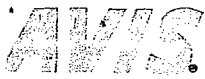
Bill To
Pajaro River Watershed FPA Nick Papadakis C/O RAPS, Inc. P.O. Box 809 Marina, CA 93933-0809

P.O. No.

Item	Quantity	Description	Rate	Amount
FPA Subtask 1.8 Public Outreach	20	Provide responses to public requests for information; evaluate project partnership opportunities; prepare public outreach powerpoint presentation; prepare for and attend Staff Working Group Meeting; prepare for and attend public workshop regarding proposed development in watershed	165.00	3,300.00
Reimb Group		2/20 SWG Meeting, 2/21 Rancho San Benito Meeting	26.91	26.91
		2/20 SWG Meeting, 2/21 DMB Public Meeting	80.11	80.11
Markup		Total Reimbursable Expenses	10.00%	107.02
				10.70
Total				\$3,417.72

Invoice Budget Summary
for
Soap Lake Preservation Project

Task	Budget	Job-to-Date	2/4/08 - 3/2/08	Budget Remaining
Task 1: Program Administration				
Subtask 1.1 Grant Agreement	\$8,580	\$8,580	\$0	\$0
Subtask 1.2 (a) Grant Guidelines	\$31,680	\$3,218	\$0	\$28,462
Subtask 1.2 (b) Develop RFP	\$23,100	\$0	\$0	\$23,100
Subtask 1.3 Open Enrollment RFP	\$18,480	\$0	\$0	\$18,480
Subtask 1.4 Review Proposals	\$29,040	\$0	\$0	\$29,040
Subtask 1.5 Grant Recommendations	\$10,560	\$0	\$0	\$10,560
Subtask 1.6 Grant Agreements	\$6,600	\$0	\$0	\$6,600
Subtask 1.7 Easement Provisions	\$6,600	\$0	\$0	\$6,600
Subtask 1.8 Public Outreach Program	\$11,880	\$1,073	\$3,300	\$7,507
Subtask 1.9 Partner Facilitation	\$23,760	\$1,651	\$0	\$22,109
Subtotal	\$170,280	\$14,522	\$3,300	\$152,458
Task 3: Land / Easement Acquisition				
Subtask 3.1 Land Owner Outreach	\$3,960	\$0	\$0	\$3,960
Subtask 3.2 Obtaining Land/Ease.	\$3,960	\$0	\$0	\$3,960
Subtask 3.3 Annual Monitoring	\$3,960	\$0	\$0	\$3,960
Subtask 3.4 Ag Mitigation Bank	\$0	\$0	\$0	\$0
Subtotal	\$11,880	\$0	\$0	\$11,880
Task 6: Other Tasks				
Subtask 6.1: Program Eval/Monitor	\$26,400	\$0	\$0	\$26,400
Subtask 6.2: Site Visits	\$6,600	\$0	\$0	\$6,600
Subtask 6.3: Compliance / Reporting	\$19,800	\$0	\$0	\$19,800
Subtotal	\$52,800	\$0	\$0	\$52,800
Other Direct Charges	\$14,300	\$770	\$118	\$13,412
Total	\$249,260	\$15,292	\$3,418	\$230,550



2/4 days PVWMA
2/4 days FRA

Avis Rent A Car System, LLC

CXXXXXXXXXXXX8003

2551 SAN RAMON VALLEY BLVD SAN RAMON, CA, 94583, US

6298

))RETURN((RA DOCUMENT 392460961
CAR# 6 4 9 8 0 1 5 GRP E

RENTED: 19FEB08/0902 AT: SAN RAMON CA
RETURN: 24FEB08/0906 AT: SAN RAMON CA
DUE IN: 26FEB08/0940 AT: SAN RAMON CA

PHONE: 925-362-8673 041466
RATE: 2K/E TIME: 5 DY 0 HR
MIN 99 HRS
MAX 28 DAY

NI OUT: 7469 NI IN: 8036

TOTAL MILES DRIVEN: 567

*****OPTIONAL SERVICES*****

PLATE# CA 6AKV102 FUEL OUT: 8/8

TAN HYUN SONA 4DR FUEL IN: 8/8

LDW: 15.00/DAY DECLINED
PAI: 4.00/DAY DECLINED
PEP: 2.95/DAY DECLINED
ALI: 12.95/DAY DECLINED

SATURDAY NIGHT OVERSTAY REQUIRED

0 NI @ .00
0 HR @ 19.95
0 DY @ 39.89
1 WK @ 194.74 194.74
0 MO @

METHOD OF PAYMENT: VISA 8003

DRIVERS LIC# USCAXXX2233

WIZARD# W3G88Z

FREQ TRVL#

AWD# A278200

COUPON# TUF237

REMARKS: AVIS FIRST MEMBE'

2K/E 567FM

DISCOUNT 5.0% - 9.74
ADJUSTMENT (C 1) - 36.99

FUEL SERVICE: .3332/MI
6.999/GAL

SUBTOTAL 148.01

TAX 8.250% + 12.21

TOTAL CHARGES 160.22

AMOUNT DUE CV USD 160.22

Chevron C S I
825 E Dunne Ave
Morgan Hill, Ca
STN 00092060

02/22/08 10:08:07

GUTIERRE

E/VISA
XXXXXXXXXXXX8003
Invoice# 6053024
Auth# 043054

Pump#: 5
15.558 G @ \$ 3.458
Unle/Self \$ 53.82
Total \$ 53.92

1/2 = \$26.91

1/2 = \$80.11

Tell us about
your shopping
experience by
logging onto
Survey.Chevron.com

-----NOTICES-----

THE AMOUNT THAT APPEARED ON YOUR VISA CARD.
ALL CHARGES ARE SUBJECT TO AUDIT AND CHANGE IF ANY
ERRORS ARE FOUND.
FOR LOCAL INQUIRIES CALL 925-362-8673, ALL OTHER
INQUIRIES CALL 800-352-7900.
THANK YOU FOR RENTING FROM AVIS.
MINIMUM CHARGE IS 1 DAY (24 HRS) PLUS MILEAGE.
CA09/2938/08055/12:06/0

THANK YOU FOR
CHOOSING CHEVRON

CES-----NOTICES-----NOTICES-----NOTICES

FUEL SERVICES ADD'L IF CAR IS RETURNED WITH LESS
FUEL THAN WHEN RENTED.
00-74 MILES \$10.50 FUEL FEE ADDED. TO REMOVE
SHOW RECEIPT.
I HAVE READ AND AGREE TO THE TERMS AND CONDITIONS
SHOWN ON THIS RENTAL DOCUMENT AND ON THE SEPARATE
RENTAL DOCUMENT JACKET DELIVERED TO ME WITH THIS
RENTAL DOCUMENT.

X SIGNATURE IS ON FILE..... RENTAL #392460961
RES # 26570598-US-5E
RENTAL AGENT: 17676 RETURN AGENT: 94838

