

# Pajaro River Watershed Flood Prevention Authority

## Board of Directors Agenda

c/o RAPS, Inc.  
P.O. Box 2453  
Seaside, CA 93955  
(831) 883-3750

PRWFPA Chair – Nancy Bilicich  
PRWFPA Vice Chair – John Baillie

**DATE: November 1, 2024**

**TIME: 9:00 AM**

**LOCATION: Zoom Webinar**

Please click the link below to join the meeting:

<https://us06web.zoom.us/j/83729481710?pwd=wHT5J3g1UDZlQrCTBbTg4DxlKiWPf3.1>

Or Telephone:

Dial: +16694449171

Webinar ID: 837 2948 1710

Passcode: 396527

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Persons who wish to address the PRWFPA Board of Directors on an item to be considered at this meeting are encouraged to submit comments in writing at [info@ambag.org](mailto:info@ambag.org) by 5:00 PM, Thursday, October 31, 2024. The subject line should read "Public Comment for the November 1, 2024 Board of Directors Meeting". The agency clerk will read up to 2 minutes of any public comment submitted.

If you have any questions, please contact Ana Flores, Clerk of the Board at [aflores@ambag.org](mailto:aflores@ambag.org) or at 831-883-3750.

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### **PRWFPA Board Member(s) Meeting Remotely:**

Sylvia Arenas:	70 West Hedding Street, 10 <sup>th</sup> Floor, San Jose, CA 95110	408-299-5010
John Baillie:	346 W. Market Street, Salinas, CA 93901	831-998-8511
Nancy Bilicich:	294 Green Valley Road, Watsonville, CA 95076	831-786-2160
Glenn Church:	11140 Speegle St., Castroville, CA 95012	831-755-5022
Sonny Flores:	30 Mansfield Rd., Hollister, CA 95023	831-637-8218
Felipe Hernandez:	701 Ocean St., Room 500, Santa Cruz, CA 95060	831-454-2200
Bea Gonzales:	481 4 <sup>th</sup> St., 1 <sup>st</sup> Floor, Hollister, CA 95023	831-636-4000
Richard Santos:	3580 Sierra Road, San Jose, CA 95132	408-630-2277
John Varela:	15685 La Bella Court, Morgan Hill, 95037	408-630-2277

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **ORAL COMMUNICATIONS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA**  
**(A maximum of two minutes on any subject not on the agenda)**
5. **ORAL COMMUNICATIONS FROM THE BOARD ON ITEMS NOT ON THE AGENDA**
6. **CONSENT AGENDA**

**Recommended Action: APPROVE**

**Note:** Action listed for each Agenda item represents the staff recommendation. The Board of Directors may, at its discretion, take any action on the items listed in the agenda.

**A. Minutes of the June 24, 2024 Board of Directors Meeting**

- Ana Flores, RAPS, Inc.

Approve the minutes of the June 24, 2024 Board of Directors meeting. (Page 5)

**B. Approval of Payment to Gutierrez Consultants**

- Lidia Gutierrez, Gutierrez Consultants

Approve the May 2024 – September 2024 invoices for services rendered by Gutierrez Consultants. (Page 9)

**C. Approval of Payment to RAPS, Inc.**

- Maura Twomey, RAPS, Inc.

Approve the May 2024 - September 2024 invoices for services rendered by RAPS, Inc. (Page 13)

**D. Approval of Payment to ABC Law**

- Maura Twomey, RAPS, Inc.

Approve the invoices for services rendered in May 2024 - September 2024 by ABC Law. (Page 25)

**E. Draft 2025 Calendar of Meetings**

- Ana Flores, RAPS, Inc.

Approve the draft 2025 Calendar of Meetings. (Page 33)

**F. Financial Update Report**

- Errol Osteraa, RAPS, Inc.

Accept the financial update report which provides an update on PRWFPA's current financial position and accompanying financial statements. (Page 35)

**7. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION AND POSSIBLE ACTION**

**8. PLANNING**

**A. Pajaro River Flood Risk Reduction Project Update**

**Recommended Action: INFORMATION**

- Dr. Mark Strudley, PRFMA Executive Director

Receive an update on the Pajaro River Flood Risk Reduction Project.

**9. OTHER BUSINESS**

**10. ADJOURN**

**REFERENCE ITEMS:**

- A. Acronym Guide (Page 43)

**NEXT BOARD OF DIRECTORS MEETING:**

**Date:** February 7, 2025

**Location:** Zoom Webinar

**Time:** 9:00 AM

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. If you have a request for disability-related modification or accommodation, including auxiliary aids or services, contact Ana Flores at 831-883-3750, or by email [aflores@ambag.org](mailto:aflores@ambag.org), at least 48 hours prior to the meeting date.

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**DRAFT MINUTES OF THE PROCEEDINGS  
OF THE BOARD OF DIRECTORS OF THE  
PAJARO RIVER WATERSHED FLOOD PREVENTION AUTHORITY**

June 24, 2024

**1. CALL TO ORDER**

The Board of Directors of the Pajaro River Watershed Flood Prevention Authority, Chair Bilicich presiding, convened via Zoom Webinar at 1:01 p.m. on Monday, June 24, 2024.

**2. PLEDGE OF ALLEGIANCE**

Director Santos led the Pledge of Allegiance.

**3. ROLL CALL**

<b>Members – Board of Directors</b>	<b>Representative</b>	<b>Present</b>	<b>Absent</b>
County of San Benito	Supervisor Bea Gonzales	X	
County of Santa Cruz	Supervisor Felipe Hernandez	X	
County of Monterey	Supervisor Glenn Church		X
County of Santa Clara	Supervisor Sylvia Arenas (1:05)	X	
Monterey County Water Resources Agency	Director John Baillie		X
San Benito County Water District	Director Sonny Flores	X	
Santa Clara Valley Water District	Director Richard Santos	X	
Zone 7 Flood Control District	Director Nancy Bilicich	X	
City of Gilroy (Associate Member)	Vacant	n/a	n/a
City of Hollister (Associate Member)	Vacant	n/a	n/a
City of Morgan Hill (Associate Member)	Rene Spring		X

**Others Present:** Lidia Gutierrez, Gutierrez Consultants; Roxanne Grillo, PRFMA; Clint Miller; Bhavani Yerrapotu, Valley Water; Bob Culbertson; Erin Baxter; Nancy Le; Will Condon, Maura Twomey, and Ana Flores, Regional Analysis and Planning Services, Inc. (RAPS, Inc.).

**4. ORAL COMMUNICATIONS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA**

There were no written or oral comments.

**5. ORAL COMMUNICATIONS FROM THE BOARD ON ITEMS NOT ON THE AGENDA**

There were no comments from the Board.

**6. CONSENT**

**A. Minutes of the April 5, 2024 Board of Directors Meeting**

The minutes of the April 5, 2024 Board of Directors meeting were approved.

**B. Approval of Payment to Gutierrez Consultants**

The invoices for services rendered by Gutierrez Consultants from March 2024 through April 2024 were approved.

**C. Approval of Payment to RAPS, Inc.**

The invoices for services rendered by RAPS, Inc. in March 2024 through April 2024 were approved.

**D. Approval of Payment to ABC Law**

The invoice for services rendered by ABC Law in March 2024 and April 2024 were approved.

**E. Gutierrez Consultants Contract Extension for FY 2024-2025**

The FY 2024-2025 contract extension with Gutierrez Consultants was approved.

**F. RAPS, Inc. Contract Extension for FY 2024-2025**

The FY 2024-2025 contract extension with RAPS, Inc. was approved.

**G. ABC Law Contract Extension for FY 2024-2025**

The FY 2024-2025 contract extension with ABC Law was approved.

**H. PRWFPA Banking and Signature Authorizations**

The banking and signature authorizations for the PRWFPA's bank accounts were approved.

**I. Financial Update Report**

The financial update report was accepted.

**Motion made by Director Santos, seconded by Director Flores to approve the consent agenda.  
Motion passed unanimously.**

**7. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION AND POSSIBLE ACTION**

None.

**8. ADMINISTRATION**

**A. Draft FY 2024-2025 Budget**

The FY 2024-2025 agency budget was adopted.

**Motion made by Director Santos, seconded by Director Bilicich to adopt the FY 2024-25 budget.  
Motion passed unanimously.**

**9. PLANNING**

**A. Pajaro River Flood Risk Reduction Project Update**

Roxanne Grillo, PRFMA Deputy Executive Director gave an update on the Pajaro River Flood Risk Reduction Project.

**10. OTHER BUSINESS**

None.

**11. ADJOURNMENT**

The meeting adjourned at 1:34 p.m.

# DRAFT PRWFPA BOARD OF DIRECTORS MEETING ATTENDANCE & VOTING RECORD

**BOARD MEETING DATE: June 24, 2024**

Attendance (X= Present; AB= Absent) Voting (Y= Yes; N=No; A=Abstain)				
MEMBER	PRWFPA REP	Attendance	Item 7	Item 8
County of Monterey	Glenn Church	AB	n/a	n/a
County of San Benito	Bea Gonzales	X	Y	Y
County of Santa Clara	Sylvia Arenas	X	Y	Y
County of Santa Cruz	Felipe Hernandez	X	Y	Y
Monterey County Water Resources Agency	John Baillie	AB	n/a	n/a
San Benito County Water District	Sonny Flores	X	Y	Y
Santa Clara Valley Water District	Richard Santos	X	Y	Y
Zone 7 Flood Control	Nancy Bilicich	X	Y	Y
<b>Associate Members (Non-Voting Members)</b>				
City of Gilroy (Associate Member)	Vacant	n/a		
City of Hollister (Associate Member)	Vacant	n/a		
City of Morgan Hill (Associate Member)	Rene Spring	AB		

(\* = Board Members that arrived late, therefore, did not vote on the item. Please refer the minutes)





## Gutierrez Consultants

July 11, 2024

Ms. Maura Twomey, Executive Director  
Pajaro River Watershed FPA  
Post Office Box 2453  
Seaside, CA 93955-2453

Dear Maura:

Attached is an invoice from Gutierrez Consultants for professional services provided from May 1, 2024 through June 30, 2024. The services were provided in accordance with the Soap Lake Floodplain Preservation Project Contract, Amendment 14. The invoice amount is \$667.50 and the balance remaining is \$57,250.75.

Sincerely,

Lidia Gutierrez  
Principal

Gutierrez Consultants  
118 Diablo Ranch Court  
Danville, CA 94506

Invoice

Bill To:
Pajaro River Watershed FPA PO Box 2453 Seaside, CA 93955-2453

Date	Invoice No.	P.O. Number	Service Period
07/11/24	1892		5/1/24-6/30/24

Item	Description	Quantity	Rate	Amount
FPA Subtask 1.9 Partner Facilit	Review and edit 2024-2025 contract; prepare for and participate in May 29, 2024 Staff Working Group meeting; review flood funding opportunities in proposed State Water Bond	2.5	267.00	667.50
			Total	\$667.50



## Gutierrez Consultants

October 4, 2024

Ms. Maura Twomey, Executive Director  
Pajaro River Watershed FPA  
Post Office Box 2453  
Seaside, CA 93955-2453

Dear Maura:

Attached is an invoice from Gutierrez Consultants for professional services provided from June 24, 2024 through September 30, 2024. The services were provided in accordance with the Soap Lake Floodplain Preservation Project Contract, Amendment 15. The invoice amount is \$552.00 and the balance remaining is \$69,448.00.

Sincerely,

Lidia Gutierrez  
Principal

Gutierrez Consultants  
118 Diablo Ranch Court  
Danville, CA 94506

Invoice

Bill To:
Pajaro River Watershed FPA PO Box 2453 Seaside, CA 93955-2453

Date	Invoice No.	P.O. Number	Service Period
10/04/24	1900		6/24/24-9/30/24

Item	Description	Quantity	Rate	Amount
FPA Subtask 1.9 Partner Facilit	Prepare for and participate in FPA June 24, 2024 Board of Directors Meeting; review flood funding opportunities in 2024 California Climate Bond	2	276.00	552.00
			Total	\$552.00

# REGIONAL ANALYSIS PLANNING SERVICES, INC.

*A non-profit corporation chartered by the Association of Monterey Bay Area Governments*

PO Box 2453  
Seaside, CA 93955-2453

(831)883-3750  
(831)883-3755

May 31, 2024

Board of Directors  
Pajaro River Watershed Flood Prevention Authority

RE: Contract for Service Dated July 1, 2000, and amended July 6, 2001, August 9, 2002, July 11, 2003  
July 2, 2004, July 1, 2005, September 22, 2006, July 6, 2007, June 27, 2008, January 9, 2009, May 1,  
2009, June 4, 2010, May 6, 2011, May 4, 2012, May 3, 2013, June 6, 2014, June 30, 2015, June 3, 2016,  
June 30, 2017, June 1, 2018, June 7, 2019, June 5, 2020, June 4, 2021, June 3, 2022 **and June 10, 2023.**

This letter is our billing for services rendered in the period **May 1 through May 31, 2024.**  
The services included work under items 1 through 9 of the Exhibit A of the referenced contract.  
The following breakdown of charges is summarized in accordance with Exhibit B of the referenced  
contract. Data is from the official time records under Work Element No. 530.

This invoice will be reviewed by the Staff Working Group, and a recommendation will be presented at  
the Board of Directors Meeting on **September 6, 2024.**

The services included work under items 1 through 9 of Exhibit A of the referenced contract.  
The following

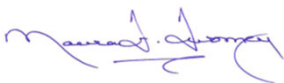
## Work Element 530 - Agency Administration

Executive Coordinator	2 hours @	\$ 276.00	\$ 552.00
Director of Finance & Administration	4 hours @	\$ 241.00	\$ 964.00
Principal Accountant	15 hours @	\$ 163.00	\$ 2,445.00
Associate Planner	0 hours @	\$ 126.00	\$ -
GIS Coordinator	0 hours @	\$ 193.00	\$ -
Clerk of the Board	9.5 hours @	\$ 180.00	\$ 1,710.00
Total	<u>30.5</u>	Subtotal	<u>\$ 5,671.00</u>

\* Rates approved by the board on 5/6/10 and modified 11/4/2011, 6/3/2016, 6/7/2019, 6/5/2020,  
6/4/2021, 6/3/2022, and 6/10/2023.

Total now due: \$ 5,671.00

Sincerely,



Maura F. Twomey  
Executive Coordinator

**Regional Analysis and Planning Services  
(RAPS)**

Invoice for PRWFPA  
May 1 - May 31, 2024

Position Title	Total Hours	Billing Rate	Total Cost
Executive Coordinator			
Project 530 Admin	2.00	276.00	552.00
Subtotal	2.00	276.00	552.00
Director of Finance & Administration			
Project 530 Admin	4.00	241.00	964.00
Subtotal	4.00	241.00	964.00
Principal Accountant			
Project 530 Admin	15.00	163.00	2,445.00
Subtotal	15.00	163.00	2,445.00
Associate Planner			
Project 530 Admin	-	126.00	-
Subtotal	-	126.00	-
GIS Coordinator			
Project 530 Admin	-	193.00	-
Subtotal	-	193.00	-
Clerk of the Board			
Project 530 Admin	9.50	180.00	1,710.00
Subtotal	9.50	180.00	1,710.00
Total	30.50		5,671.00

**Tasks Completed:**

**Executive Coordinator**

Coordination and preparation of the May 29, 2024 Staff Working Group (SWG) agenda; Attendance of the May 29, 2024 SWG meeting; Coordination and preparation of the June 7, 2024 Board of Directors agenda; Communication with PRWFPA Legal Counsel.

**Director of Finance Administration**

Reviewed financial statements, contract extensions and draft FY 2024-25 budget for 6/24/24 BOD meeting.

**Principal Accountant**

Prepared financial statements, contract extensions and draft FY 2024-25 budget for 6/24/24 BOD meeting.

**GIS Coordinator**

**Associate Planner**

**Clerk of the Board**

Cancellation of the May 21, 2024 Staff Working Group (SWG) meeting; Rescheduling of the SWG meeting to May 29, 2024; Preparation and distribution of the May 29, 2024 Staff Working Group agenda; Attendance of the May 29, 2024 SWG meeting; Preparation and distribution of the June 7, 2024 PRWFPA Board of Directors agenda.

## REGIONAL ANALYSIS PLANNING SERVICES, INC.

*A non-profit corporation chartered by the Association of Monterey Bay Area Governments*

	<u>WE 530 Admin</u>	<u>Remaining</u>
Budget*	\$ 45,000.00	\$ 45,000.00
Amount Spent:		
July, 2023	\$ -	\$ 45,000.00
August, 2023	\$ -	\$ 45,000.00
September, 2023	\$ 1,998.00	\$ 43,002.00
October, 2023	\$ 4,146.00	\$ 38,856.00
November, 2023	\$ 3,189.00	\$ 35,667.00
December, 2023	\$ -	\$ 35,667.00
January, 2024	\$ 2,086.00	\$ 33,581.00
February, 2024	\$ 1,056.00	\$ 32,525.00
March, 2024	\$ 1,586.00	\$ 30,939.00
April, 2024	\$ 1,440.00	\$ 29,499.00
May, 2024	\$ 5,671.00	\$ 23,828.00
June, 2024	\$	\$
<b>Subtotal</b>	<b>\$ 21,172.00</b>	<b>\$ 23,828.00</b>
Balance Available		<u>\$ 23,828.00</u>

# REGIONAL ANALYSIS PLANNING SERVICES, INC.

*A non-profit corporation chartered by the Association of Monterey Bay Area Governments*

PO Box 2453  
Seaside, CA 93955-2453

(831)883-3750  
(831)883-3755

June 30, 2024

Board of Directors  
Pajaro River Watershed Flood Prevention Authority

RE: Contract for Service Dated July 1, 2000, and amended July 6, 2001, August 9, 2002, July 11, 2003  
July 2, 2004, July 1, 2005, September 22, 2006, July 6, 2007, June 27, 2008, January 9, 2009, May 1,  
2009, June 4, 2010, May 6, 2011, May 4, 2012, May 3, 2013, June 6, 2014, June 30, 2015, June 3, 2016,  
June 30, 2017, June 1, 2018, June 7, 2019, June 5, 2020, June 4, 2021, June 3, 2022 **and June 10, 2023.**

This letter is our billing for services rendered in the period **June 1 through June 30, 2024.**  
The services included work under items 1 through 9 of the Exhibit A of the referenced contract.  
The following breakdown of charges is summarized in accordance with Exhibit B of the referenced  
contract. Data is from the official time records under Work Element No. 530.

This invoice will be reviewed by the Staff Working Group, and a recommendation will be presented at  
the Board of Directors Meeting on **September 6, 2024.**

The services included work under items 1 through 9 of Exhibit A of the referenced contract.  
The following

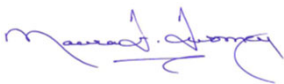
## Work Element 530 - Agency Administration

Executive Coordinator	1 hours @	\$ 276.00	\$ 276.00
Director of Finance & Administration	0 hours @	\$ 241.00	\$ -
Principal Accountant	0 hours @	\$ 163.00	\$ -
Associate Planner	0 hours @	\$ 126.00	\$ -
GIS Coordinator	0 hours @	\$ 193.00	\$ -
Clerk of the Board	10.5 hours @	\$ 180.00	\$ 1,890.00
Total	<u>11.5</u>	Subtotal	<u>\$ 2,166.00</u>

\* Rates approved by the board on 5/6/10 and modified 11/4/2011, 6/3/2016, 6/7/2019, 6/5/2020,  
6/4/2021, 6/3/2022, and 6/10/2023.

Total now due: \$ 2,166.00

Sincerely,



Maura F. Twomey  
Executive Coordinator



**Regional Analysis and Planning Services  
(RAPS)**

Invoice for PRWFPA  
June 1 - June 30, 2024

Position Title	Total Hours	Billing Rate	Total Cost
Executive Coordinator			
Project 530 Admin	1.00	276.00	276.00
Subtotal	1.00	276.00	276.00
Director of Finance & Administration			
Project 530 Admin	-	241.00	-
Subtotal	-	241.00	-
Principal Accountant			
Project 530 Admin	-	163.00	-
Subtotal	-	163.00	-
Associate Planner			
Project 530 Admin	-	126.00	-
Subtotal	-	126.00	-
GIS Coordinator			
Project 530 Admin	-	193.00	-
Subtotal	-	193.00	-
Clerk of the Board			
Project 530 Admin	10.50	180.00	1,890.00
Subtotal	10.50	180.00	1,890.00
Total	11.50		2,166.00

**Tasks Completed:**

**Executive Coordinator**

Coordination and preparation of the June 24, 2024 PRWFPA Board of Directors agenda; Attendance of the June 24, 2024 PRWFPA Board of Directors meeting.

**Director of Finance Administration**

**Principal Accountant**

**GIS Coordinator**

**Associate Planner**

**Clerk of the Board**

Cancellation of the June 7, 2024 PRWFPA Board of Directors meeting; Rescheduling of the PRWFPA Board of Directors meeting to June 24, 2024; Preparation and distribution of the June 24, 2024 PRWFPA Board of Directors agenda; Attendance of the June 24, 2024 PRWFPA Board of Directors meeting; Travel to Watsonville - meet with PRWFPA Chair to sign checks and contract extensions; Follow up includes the June 24, 2024 draft minutes and mailing contract extensions to ABC Law and Gutierrez Consultants for signature.

## REGIONAL ANALYSIS PLANNING SERVICES, INC.

*A non-profit corporation chartered by the Association of Monterey Bay Area Governments*

	<u>WE 530 Admin</u>	<u>Remaining</u>
Budget*	\$ 45,000.00	\$ 45,000.00
Amount Spent:		
July, 2023	\$ -	\$ 45,000.00
August, 2023	\$ -	\$ 45,000.00
September, 2023	\$ 1,998.00	\$ 43,002.00
October, 2023	\$ 4,146.00	\$ 38,856.00
November, 2023	\$ 3,189.00	\$ 35,667.00
December, 2023	\$ -	\$ 35,667.00
January, 2024	\$ 2,086.00	\$ 33,581.00
February, 2024	\$ 1,056.00	\$ 32,525.00
March, 2024	\$ 1,586.00	\$ 30,939.00
April, 2024	\$ 1,440.00	\$ 29,499.00
May, 2024	\$ 5,671.00	\$ 23,828.00
June, 2024	\$ 2,166.00	\$ 21,662.00
<b>Subtotal</b>	<b>\$ 23,338.00</b>	<b>\$ 21,662.00</b>
Balance Available		<u>\$ 21,662.00</u>

# REGIONAL ANALYSIS PLANNING SERVICES, INC.

*A non-profit corporation chartered by the Association of Monterey Bay Area Governments*

PO Box 2453  
Seaside, CA 93955-2453

(831)883-3750  
(831)883-3755

August 31, 2024

Board of Directors  
Pajaro River Watershed Flood Prevention Authority

RE: Contract for Service Dated July 1, 2000, and amended July 6, 2001, August 9, 2002, July 11, 2003, July 2, 2004, July 1, 2005, September 22, 2006, July 6, 2007, June 27, 2008, January 9, 2009, May 1, 2009, June 4, 2010, May 6, 2011, May 4, 2012, May 3, 2013, June 6, 2014, June 30, 2015, June 3, 2016, June 30, 2017, June 1, 2018, June 7, 2019, June 5, 2020, June 4, 2021, June 3, 2022, June 2, 2023, and June 24, 2024.

This letter is our billing for services rendered in the period **August 1 through August 31, 2024.** The services included work under items 1 through 9 of the Exhibit A of the referenced contract. The following breakdown of charges is summarized in accordance with Exhibit B of the referenced contract. Data is from the official time records under Work Element No. 530.

This invoice will be reviewed by the Staff Working Group, and a recommendation will be presented at the Board of Directors Meeting on **November 1, 2024.**

The services included work under items 1 through 9 of Exhibit A of the referenced contract. The following

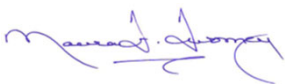
## Work Element 530 - Agency Administration

Executive Coordinator	1 hours @	\$ 303.00	\$ 303.00
Director of Finance & Administration	0 hours @	\$ 250.00	\$ -
Principal Accountant	0 hours @	\$ 185.00	\$ -
Associate Planner	0 hours @	\$ 195.00	\$ -
GIS Coordinator	0 hours @	\$ 195.00	\$ -
Clerk of the Board	1 hours @	\$ 198.00	\$ 198.00
Total	2	Subtotal	\$ 501.00

\* Rates approved by the board on 5/6/10 and modified 11/4/2011, 6/3/2016, 6/7/2019, 6/5/2020, 6/4/2021, 6/3/2022, 6/2/2023 and 6/24/2024.

Total now due: \$ 501.00

Sincerely,



Maura F. Twomey  
Executive Coordinator

**Regional Analysis and Planning Services  
(RAPS)**

Invoice for PRWFPA  
August 1 - August 31, 2024

Position Title	Total Hours	Billing Rate	Total Cost
Executive Coordinator			
Project 530 Admin	1.00	303.00	303.00
Subtotal	1.00	303.00	303.00
Director of Finance & Administration			
Project 530 Admin	-	250.00	-
Subtotal	-	250.00	-
Principal Accountant			
Project 530 Admin	-	185.00	-
Subtotal	-	185.00	-
Associate Planner			
Project 530 Admin	-	195.00	-
Subtotal	-	195.00	-
GIS Coordinator			
Project 530 Admin	-	195.00	-
Subtotal	-	195.00	-
Clerk of the Board			
Project 530 Admin	1.00	198.00	198.00
Subtotal	1.00	198.00	198.00
Total	2.00		501.00

**Tasks Completed:**

**Executive Coordinator**

Cancellation of the August SWG meeting; Cancellation of the September 6, 2024 PRWFPA Board of Directors meeting.

**Director of Finance Administration**

**Principal Accountant**

**GIS Coordinator**

**Associate Planner**

**Clerk of the Board**

Cancellation of the August SWG meeting; Cancellation of the September 6, 2024 PRWFPA Board of Directors meeting; PRWFPA website update.

## REGIONAL ANALYSIS PLANNING SERVICES, INC.

*A non-profit corporation chartered by the Association of Monterey Bay Area Governments*

	<u>WE 530 Admin</u>	<u>Remaining</u>
Budget*	\$ 45,000.00	\$ 45,000.00
Amount Spent:		
July, 2024	\$ -	\$ 45,000.00
August, 2024	\$ 501.00	\$ 44,499.00
September, 2024	\$ -	\$ 44,499.00
October, 2024	\$ -	\$ 44,499.00
November, 2024	\$ -	\$ 44,499.00
December, 2024	\$ -	\$ 44,499.00
January, 2025	\$ -	\$ 44,499.00
February, 2025	\$ -	\$ 44,499.00
March, 2025	\$ -	\$ 44,499.00
April, 2025	\$ -	\$ 44,499.00
May, 2025	\$ -	\$ 44,499.00
June, 2025	\$ -	\$ 44,499.00
<b>Subtotal</b>	<b>\$ 501.00</b>	<b>\$ 44,499.00</b>
Balance Available		<u>\$ 44,499.00</u>

# REGIONAL ANALYSIS PLANNING SERVICES, INC.

*A non-profit corporation chartered by the Association of Monterey Bay Area Governments*

PO Box 2453  
Seaside, CA 93955-2453

(831)883-3750  
(831)883-3755

September 30, 2024

Board of Directors  
Pajaro River Watershed Flood Prevention Authority

RE: Contract for Service Dated July 1, 2000, and amended July 6, 2001, August 9, 2002, July 11, 2003  
July 2, 2004, July 1, 2005, September 22, 2006, July 6, 2007, June 27, 2008, January 9, 2009, May 1,  
2009, June 4, 2010, May 6, 2011, May 4, 2012, May 3, 2013, June 6, 2014, June 30, 2015, June 3, 2016,  
June 30, 2017, June 1, 2018, June 7, 2019, June 5, 2020, June 4, 2021, June 3, 2022, June 2, 2023,  
**and June 24, 2024.**

This letter is our billing for services rendered in the period **September 1 through September 30, 2024.**  
The services included work under items 1 through 9 of the Exhibit A of the referenced contract.  
The following breakdown of charges is summarized in accordance with Exhibit B of the referenced  
contract. Data is from the official time records under Work Element No. 530.

This invoice will be reviewed by the Staff Working Group, and a recommendation will be presented at  
the Board of Directors Meeting on **November 1, 2024.**

The services included work under items 1 through 9 of Exhibit A of the referenced contract.  
The following

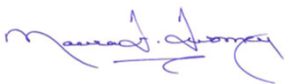
## Work Element 530 - Agency Administration

Executive Coordinator	0 hours @	\$ 303.00	\$	-
Director of Finance & Administration	0 hours @	\$ 250.00	\$	-
Principal Accountant	0 hours @	\$ 185.00	\$	-
Associate Planner	0 hours @	\$ 195.00	\$	-
GIS Coordinator	0 hours @	\$ 195.00	\$	-
Clerk of the Board	9 hours @	\$ 198.00	\$	1,782.00
Total	9	Subtotal	\$	1,782.00

\* Rates approved by the board on 5/6/10 and modified 11/4/2011, 6/3/2016, 6/7/2019, 6/5/2020,  
6/4/2021, 6/3/2022, 6/2/2023 and 6/24/2024.

Total now due: \$ 1,782.00

Sincerely,



Maura F. Twomey  
Executive Coordinator

**Regional Analysis and Planning Services  
(RAPS)**

Invoice for PRWFPA  
September 1 - September 30, 2024

Position Title	Total Hours	Billing Rate	Total Cost
Executive Coordinator			
Project 530 Admin	-	303.00	-
Subtotal	-	303.00	-
Director of Finance & Administration			
Project 530 Admin	-	250.00	-
Subtotal	-	250.00	-
Principal Accountant			
Project 530 Admin	-	185.00	-
Subtotal	-	185.00	-
Associate Planner			
Project 530 Admin	-	195.00	-
Subtotal	-	195.00	-
GIS Coordinator			
Project 530 Admin	-	195.00	-
Subtotal	-	195.00	-
Clerk of the Board			
Project 530 Admin	9.00	198.00	1,782.00
Subtotal	9.00	198.00	1,782.00
Total	9.00		1,782.00

**Tasks Completed:**

**Executive Coordinator**

**Director of Finance Administration**

**Principal Accountant**

**GIS Coordinator**

**Associate Planner**

**Clerk of the Board**

PRWFPA website review for upgrade by Planeteria; Update to PRWFPA Bank Signature cards: Travel to Gilroy for signature from John Varela, vice Chair, travel to Watsonville for signature from Nancy Bilicich, Chair, and travel to Salinas for signature from John Baillie; Travel to Mechanics Bank to drop off original PRWFPA bank signature cards.

## REGIONAL ANALYSIS PLANNING SERVICES, INC.

*A non-profit corporation chartered by the Association of Monterey Bay Area Governments*

	<u>WE 530 Admin</u>	<u>Remaining</u>
Budget*	\$ 45,000.00	\$ 45,000.00
Amount Spent:		
July, 2024	\$ -	\$ 45,000.00
August, 2024	\$ 501.00	\$ 44,499.00
September, 2024	\$ 1,782.00	\$ 42,717.00
October, 2024	\$ -	\$ 42,717.00
November, 2024	\$ -	\$ 42,717.00
December, 2024	\$ -	\$ 42,717.00
January, 2025	\$ -	\$ 42,717.00
February, 2025	\$ -	\$ 42,717.00
March, 2025	\$ -	\$ 42,717.00
April, 2025	\$ -	\$ 42,717.00
May, 2025	\$ -	\$ 42,717.00
June, 2025	\$ -	\$ 42,717.00
<b>Subtotal</b>	<b>\$ 2,283.00</b>	<b>\$ 42,717.00</b>
Balance Available		<u>\$ 42,717.00</u>



# Atchison Barisone & Condotti

PO Box 481  
Santa Cruz, CA 95061  
TAX ID 94-2809338

June 10, 2024

Pajaro River Watershed Flood  
Prevention Authority  
Attn: Maura Twomey  
PO Box 2453  
Seaside, CA 93955-2453

Re:

Dear Pajaro River Watershed Flood  
Prevention Authority,

Enclosed is invoice 34518, which covers services from 5/1/2024 to 5/31/2024. This invoice, dated 6/10/2024, is for \$1577.10. Your total balance, including past charges, is \$4253.25. Prompt payment of your total balance is appreciated.

## Billing Summary

Total for services rendered	\$1,577.10
Total expenses	\$0.00
Total interest and finance charges	\$0.00
Total payments and other transactions	\$0.00
Total previous balance	\$2,676.15
<b>Balance Due</b>	<b>\$4,253.25</b>

Thank you for your confidence in our work and our commitment to serving you.

If you have questions, please call us at 831 423 8383.

Sincerely,  
Jennifer Quek

**Atchison Barisone & Condotti**

PO Box 481  
Santa Cruz, CA 95061  
TAX ID 94-2809338

Invoice submitted to:  
Pajaro River Watershed Flood Prevention Authority  
Attn: Maura Twomey  
PO Box 2453  
Seaside, CA 93955-2453

June 10, 2024

Invoice #34518

Professional Services

		<u>Hrs/Rate</u>	<u>Amount</u>
<u>Willoughby Farms Inc. v. County of Monterey, et al.</u>			
5/1/2024	APC Work on presentation to Plaintiffs' counsel re dismissal. Willoughby Farms Inc. v. County of Monterey, et al.	1.20 342.00/hr	410.40
5/2/2024	APC Draft/finalize narrative to K. Sundberg re request for dismissal of Authority; email J. Oberg re basis for denial of coverage. Willoughby Farms Inc. v. County of Monterey, et al.	1.20 342.00/hr	410.40
5/8/2024	APC Email corresp. w/ J. Oberg re coverage issue follow-up; email corresp. w/ K. Sundberg re status of review; follow-up email corresp. w/ K. Sundberg re additional extension to respond to complaint; follow-up tcw K. Sundberg re same. Willoughby Farms Inc. v. County of Monterey, et al.	0.50 342.00/hr	171.00
5/9/2024	APC Review revised stip for ext.; email corresp. w/ A. Thayer re same; follow-up email corresp. w/ JLS re same. Willoughby Farms Inc. v. County of Monterey, et al.	0.30 342.00/hr	102.60
	JS Tel. call with Pltf's counsel re errors in stipulation, further revise draft stip/order, email to K.Sundberg re same. Willoughby Farms Inc. v. County of Monterey, et al.	0.80 165.00/hr	132.00
5/13/2024	JS Odyssey research re stip/order to extend response deadline, update calendar. Willoughby Farms Inc. v. County of Monterey, et al.	0.20 165.00/hr	33.00
5/17/2024	JS Odyssey research re 2nd stip/order to extend response deadline, update calendar. Tel. call to civil clerk re APC access to court docket. Willoughby Farms Inc. v. County of Monterey, et al.	0.20 165.00/hr	33.00
5/28/2024	JS Tel. call with civil clerk Monterey Sup. Court re status of order granting extension to respond. Odyssey research re stip to extend re Ca Dept. of Transportation and County of Santa Cruz, update calendar, prepare case	0.50 165.00/hr	82.50

831 423 8383

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		<u>Hrs/Rate</u>	<u>Amount</u>
	update to APC re Pltf's failure to file 2nd stip to extend. Willoughby Farms Inc. v. County of Monterey, et al.		
5/30/2024 JS	Odyssey research re stip to extend, email to Pltf's counsel re failure to file stip/order, confer with APC re same. Willoughby Farms Inc. v. County of Monterey, et al.	0.30 165.00/hr	49.50
VT	Reviewed email from S.Herman, including review of proposed stipulation, regarding Willoughby Farms complaint. Willoughby Farms Inc. v. County of Monterey, et al.	0.30 281.00/hr	84.30
5/31/2024 APC	Email corresp. w/ JLS re status of stip for ext to resp. Willoughby Farms Inc. v. County of Monterey, et al.	0.20 342.00/hr	68.40
SUBTOTAL:		[ 5.70	1,577.10]
<b>For professional services rendered</b>		<b>5.70</b>	<b>\$1,577.10</b>
<b>For professional services rendered</b>		<b>5.70</b>	<b>\$1,577.10</b>
<b>Previous balance</b>			<b>\$2,676.15</b>
Balance due			<u><u>\$4,253.25</u></u>

Payments are due by the last day of each month. A finance charge may be assessed pursuant to agreement. A \$25 in addition to any bank fees will be charged for any returned checks.

<u>Current</u>	<u>30 Days</u>	<u>60 Days</u>	<u>90 Days</u>	<u>120 Days</u>
3,500.04	753.21	0.00	0.00	0.00

CONFIDENTIAL & PRIVILEGED ATTORNEY-CLIENT  
COMMUNICATION

# Atchison Barisone & Condotti

PO Box 481  
Santa Cruz, CA 95061  
TAX ID 94-2809338

July 11, 2024

Pajaro River Watershed Flood  
Prevention Authority  
Attn: Maura Twomey  
PO Box 2453  
Seaside, CA 93955-2453

Re:

Dear Pajaro River Watershed Flood  
Prevention Authority,

Enclosed is invoice 34545, which covers services from 6/1/2024 to 6/30/2024. This invoice, dated 7/11/2024, is for \$937.00. Your total balance, including past charges, is \$2514.10. Prompt payment of your total balance is appreciated.

## Billing Summary

Total for services rendered	\$937.00
Total expenses	\$0.00
Total interest and finance charges	\$0.00
Total payments and other transactions	(\$2,676.15)
Total previous balance	\$4,253.25
<b>Balance Due</b>	<b>\$2,514.10</b>

Thank you for your confidence in our work and our commitment to serving you.

If you have questions, please call us at 831 423 8383.

Sincerely,  
Jennifer Quek

# Atchison Barisone & Condotti

PO Box 481  
Santa Cruz, CA 95061  
TAX ID 94-2809338

Invoice submitted to:  
Pajaro River Watershed Flood Prevention Authority  
Attn: Maura Twomey  
PO Box 2453  
Seaside, CA 93955-2453

July 11, 2024

Invoice #34545

## Professional Services

			<u>Hrs/Rate</u>	<u>Amount</u>
	<u>General</u>			
6/18/2024	APC	Review agenda and packet; save to file. General	0.20 342.00/hr	68.40
SUBTOTAL:			[ 0.20	68.40]
		<u>Willoughby Farms Inc. v. County of Monterey, et al.</u>		
6/3/2024	APC	Review counsel corresp. re stip for FAC; email corresp. w/ VKT re same Willoughby Farms Inc. v. County of Monterey, et al.	0.20 342.00/hr	68.40
	VT	Email exchange with APC regarding amended complaint. Willoughby Farms Inc. v. County of Monterey, et al.	0.20 281.00/hr	56.20
6/4/2024	JS	Confer with APC re case status/dismissal. Odyssey research re Pltf's stip to amend, 3+ NOE entries, Pltf's dismissal of PJWFPA, calendar filing deadlines. Tel. conf. with civil clerk re processing of dismissal. Willoughby Farms Inc. v. County of Monterey, et al.	0.70 165.00/hr	115.50
6/5/2024	APC	Monitor counsel correspondence; rec/rev draft stipulation and draft FAC; email corresp. w/ K. Sundberg re errata in FAC/dismissal of FPA from lawsuit; follow-up tcw K. Sundberg re same; follow-up email corresp. w/ K. Sundberg re same; email corresp. w/ JLS re same. Willoughby Farms Inc. v. County of Monterey, et al.	0.90 342.00/hr	307.80
6/6/2024	APC	Follow-up email corresp. w/ K. Sundberg re FPA dismissal timing/sequence; email corresp. w/ JLS re same. Willoughby Farms Inc. v. County of Monterey, et al.	0.30 342.00/hr	102.60

831 423 8383

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COMMUNICATION

		<u>Hrs/Rate</u>	<u>Amount</u>
6/10/2024	JS Odyssey research re dismissal, tel. call with civil clerk re delay in processing. Willoughby Farms Inc. v. County of Monterey, et al.	0.20 165.00/hr	33.00
6/13/2024	JS Odyssey research re notice of entry of dismissal, corr with clerk re removal of PRWFPA from case, update calendar re hearing schedule, confer with APC re case closure. Willoughby Farms Inc. v. County of Monterey, et al.	0.50 165.00/hr	82.50
APC	Rec/rev request for dismissal; memo to file re same; email corresp. w/ A. Flores/M. Twomey re same. Willoughby Farms Inc. v. County of Monterey, et al.	0.30 342.00/hr	102.60
SUBTOTAL:		[ 3.30	868.60]
For professional services rendered		3.50	\$937.00
For professional services rendered		3.50	\$937.00
Previous balance			\$4,253.25
Accounts receivable transactions			
7/3/2024	Payment for March 2024 and April 2024 (Invoices 34471 and 34492) Legal Fees and Costs - Thank You. Check No. 0975		(\$2,676.15)
Total payments and adjustments			(\$2,676.15)
Balance due			\$2,514.10

Payments are due by the last day of each month. A finance charge may be assessed pursuant to agreement. A \$25 in addition to any bank fees will be charged for any returned checks.

<u>Current</u>	<u>30 Days</u>	<u>60 Days</u>	<u>90 Days</u>	<u>120 Days</u>
937.00	1,577.10	0.00	0.00	0.00

# Atchison Barisone & Condotti

PO Box 481  
Santa Cruz, CA 95061  
TAX ID 94-2809338

October 7, 2024

Pajaro River Watershed Flood  
Prevention Authority  
Attn: Maura Twomey  
PO Box 2453  
Seaside, CA 93955-2453

Re:

Dear Pajaro River Watershed Flood  
Prevention Authority,

Enclosed is invoice 34623, which covers services from 9/1/2024 to 9/30/2024. This invoice, dated 10/7/2024, is for \$58.40. Your total balance, including past charges, is \$2572.50. Prompt payment of your total balance is appreciated.

## Billing Summary

Total for services rendered	\$58.40
Total expenses	\$0.00
Total interest and finance charges	\$0.00
Total payments and other transactions	\$0.00
Total previous balance	\$2,514.10
<b>Balance Due</b>	<b>\$2,572.50</b>

Thank you for your confidence in our work and our commitment to serving you.

If you have questions, please call us at 831 423 8383.

Sincerely,  
Jennifer Quek

**Atchison Barisone & Condotti**

PO Box 481  
Santa Cruz, CA 95061  
TAX ID 94-2809338

Invoice submitted to:  
Pajaro River Watershed Flood Prevention Authority  
Attn: Maura Twomey  
PO Box 2453  
Seaside, CA 93955-2453

October 7, 2024

Invoice #34623

Professional Services

		<u>Hrs/Rate</u>	<u>Amount</u>
<u>General</u>			
9/3/2024 VT	Reviewed Gonzalez complaint received from Norton Law Firm and email exchange with APC regarding same. Sent email to Norton Law Firm regarding removal from service list. General	0.20 292.00/hr	58.40
SUBTOTAL:		[ 0.20	58.40]
For professional services rendered		0.20	\$58.40
For professional services rendered		0.20	\$58.40
Previous balance			\$2,514.10
Balance due			\$2,572.50

Payments are due by the last day of each month. A finance charge may be assessed pursuant to agreement. A \$25 in addition to any bank fees will be charged for any returned checks.

Current	30 Days	60 Days	90 Days	120 Days
58.40	0.00	937.00	1,577.10	0.00

CONFIDENTIAL & PRIVILEGED ATTORNEY-CLIENT  
COMMUNICATION



**DRAFT**  
**2025 PRWFPA Meeting Calendar**

**February 7, 2025:**      **Zoom Webinar**  
Meeting Time: 9 am

**April 4, 2025:**      **Zoom Webinar**  
Meeting Time: 9 am

**June 6, 2025:**      **Zoom Webinar**  
Meeting Time: 9 am

**September 5, 2025:**      **Zoom Webinar**  
Meeting Time: 9 am

**November 7, 2025:**      **Zoom Webinar**  
Meeting Time: 9 am

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## MEMORANDUM

**TO:** PRWFPA Board of Directors

**FROM:** Maura F. Twomey, Executive Coordinator

**RECOMMENDED BY:** Errol Osteraa, Director of Finance and Administration

**SUBJECT:** Financial Update Report

**MEETING DATE:** November 1, 2024

### RECOMMENDATION:

It is recommended that the Board of Directors accept the financial update report.

### BACKGROUND/DISCUSSION:

Regional Analysis & Planning Services, Inc. (RAPS) provides contract staffing services to the Pajaro River Watershed Flood Prevention Authority (PRWFPA). The contract includes administrative and financial services for the Board as well as the Staff Working Group (SWG). The Board packet includes the year-to-date financial reports through September 30, 2024, as well as a budget-to-actual comparison for fiscal year (FY) 2024-2025. Amounts in the financial update report are unaudited.

The Balance Sheet reflects a cash balance of \$778,401.37. The accounts receivables balance is \$20,000.00 as of September 30, 2024. The current liabilities balance is \$14,307.51. PRWFPA has sufficient current assets on hand to pay all known current obligations.

During the period of July 1, 2024, through September 30, 2024, PRWFPA incurred routine operational expenditures for contractual services. The services provided are summarized as follows:

- RAPS, Inc.: Staff Working Group (SWG) preparation and Board of Director's (BOD) agenda preparation and meeting attendance.
- Gutierrez Consultants: Work associated with Soap Lake Project, Gonzales sale, Willoughby Claim, and SWG & BOD meetings preparation and attendance.
- Atchinson Barisone & Condotti: Legal services regarding of Gonzales sale and Willoughby claim.
- Planeteria Media: Maintain website.

Expenses for the period of July 1, 2024, through September 30, 2024 totaled \$4,383.69, which included professional services and other expenses.

PRWFPA's Profit and Loss Statement reflects an excess of revenue over expense of \$77,287.45 for the period July 1, 2024, through September 30, 2024.

The following table highlights key Budget to Actual financial data:

**Budget to Actual Financial Highlights For  
Period July 1, 2024 Through September 30, 2024**

<b>Expense</b>	<b>Budget September 2024</b>	<b>Actual September 2024</b>	<b>Difference</b>
Professional Services	\$ 35,298.00	\$ 2,893.40	\$ 32,404.60
Insurance	\$ 350.00	\$ 1,171.09	\$ (821.09)
Supplies	\$ 2,488.00	\$ 200.34	\$ 2,287.66
Travel	\$ 2,125.00	\$ 118.86	\$ 2,006.14
Total	<u>\$ 40,260.00</u>	<u>\$ 4,383.69</u>	<u>\$ 35,877.31</u>
<b>Revenue</b>			
State/Local Revenue *	\$ 21,250.00	\$ 81,671.14	\$ 60,421.14
* State/Local Revenue does not include \$76,040.00 which will be used from reserves as needed			

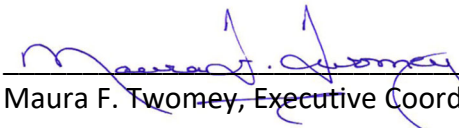
Professional Services are under budget primarily due to the timing of work provided by contractual obligation. Revenues are primarily member dues and are received at the start of the year.

The budget reflects a linear programming of funds while actual work and related expenses are contingent on a variety of factors. As a result, there will be fluctuations from budget-to-actual during the fiscal year.

**ATTACHMENTS:**

1. Balance Sheet as of September 30, 2024
2. Profit and Loss Statement: July 1, 2024, through September 30, 2024
3. Accounts Payable Aging Detail as of September 30, 2024
4. Accounts Receivable Aging Detail as of September 30, 2024
5. Check Register: May 1, 2024, through September 30, 2024

**APPROVED BY:**

  
Maura F. Twomey, Executive Coordinator

## Pajaro River Watershed Flood Prevention Authority

**Balance Sheet - Attachment 1**

As of September 30, 2024

**September 30, 2024****ASSETS****Current Assets****Cash and Cash Equivalents****Cash in Bank Checking**

630,018.66

**LAIF Account**

148,382.71

**Total Cash and Cash Equivalents**\$ 778,401.37**Accounts Receivable****Accounts Receivable**

20,000.00

**Total Accounts Receivable**\$ 20,000.00**TOTAL ASSETS**\$ 798,401.37**LIABILITIES & FUND BALANCE****Liabilities****Current Liabilities****Accounts Payable**

14,307.51

**Total Current Liabilities**\$ 14,307.51**Total Liabilities**\$ 14,307.51**Fund Balance - Unrestricted****Fund Balance - Beginning of Fiscal Year**

706,806.41

**Net Income/(Loss)**

77,287.45

**Total Fund Balance - Unrestricted**784,093.86**TOTAL LIABILITIES & FUND BALANCE**798,401.37

## Pajaro River Watershed Flood Prevention Authority

## Profit &amp; Loss - Attachment 2

July 1, 2024 through September 30, 2024

**July 1, 2024 - September 30, 2024    July 1, 2024 - September 30, 2024**

---

**Income**

Interest		1,671.14
----------	--	----------

Member Dues		80,000.00
-------------	--	-----------

Total Income		<div style="border-top: 1px solid black; border-bottom: 3px double black; padding: 2px 0;">\$ 81,671.14</div>
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**Expense**

Gutierrez Consultants		552.00
-----------------------	--	--------

Regional Analysis & Planning Services, Inc. (RAPS)		2,283.00
--	--	----------

Insurance		1,171.09
-----------	--	----------

Legal Services		58.40
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**Other Expense**

Web Hosting/Maintenance Cost	200.34	
------------------------------	--------	--

Travel	118.86	
--------	--------	--

Total Other Expense		319.20
---------------------	--	--------

Total Expense		<div style="border-top: 1px solid black; border-bottom: 3px double black; padding: 2px 0;">\$ 4,383.69</div>
---------------	--	--

Net Income/(Loss)		<div style="border-top: 1px solid black; border-bottom: 3px double black; padding: 2px 0;">\$ 77,287.45</div>
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## Pajaro River Watershed Flood Prevention Authority

## A/P Aging Detail - Attachment 3

As of September 30, 2024

Date	Num	Name	Due Date	Open Balance
09/30/2024	093024 - AF	AMBAG	09/30/2024	118.86
09/30/2024	21797	AMBAG	09/30/2024	50.00
08/31/2024	1161	Regional Analysis & Planning Services	10/30/2024	501.00
09/30/2024	34623	Atchison Barisone & Condotti	10/30/2024	58.40
09/30/2024	1162	Regional Analysis & Planning Services	11/29/2024	1,782.00
09/30/2024	1990	Gutierrez Consultants	12/29/2024	552.00
08/31/2024	21697	AMBAG	08/31/2024	50.00
06/30/2024	1892	Gutierrez Consultants	09/28/2024	667.50
06/30/2024	1159	Regional Analysis & Planning Services	08/29/2024	2,166.00
07/22/2024	3203594558	AMBAG	07/22/2024	50.34
05/31/2024	1158	Regional Analysis & Planning Services	07/30/2024	5,671.00
06/30/2024	34545	Atchison Barisone & Condotti	07/30/2024	937.00
07/31/2024	21636	AMBAG	07/31/2024	50.00
06/25/2024	062524 - AF	AMBAG	06/25/2024	36.31
05/31/2024	34518	Atchison Barisone & Condotti	06/30/2024	1,577.10
06/30/2024	21546	AMBAG	06/30/2024	40.00
<b>Total</b>				<b><u><u>\$14,307.51</u></u></b>

## Pajaro River Watershed Flood Prevention Authority

## A/R Aging Detail - Attachment 4

As of September 30, 2024

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Due Date</u>	<u>Open Balance</u>
07/01/2024	234	County of Santa Clara	07/01/2024	10,000.00
07/01/2024	241	Zone 7 - County of Santa Cruz	07/01/2024	10,000.00
<b>TOTAL</b>				<b><u>\$ 20,000.00</u></b>

**PAID** = Reflects payments received subsequent to September 30, 2024.



Unaudited

Pajaro River Watershed Flood Prevention Authority

Check Register - Attachment 5

May 1, 2024 through September 30, 2024

Date	Num	Name	Memo	Amount
06/18/2024	974	AMBAG	Reimbursement of Website Monthly Maintenance - March - May 2024, Website Security and T	1,157.93
06/18/2024	975	Atchison Barisone & Condotti	Legal services provided for the months of March - April 2024	2,676.15
06/18/2024	976	Gutierrez Consultants	April 2024 Lake Floodplain Preservation Project Services & Meetings	2,536.50
06/18/2024	977	Regional Analysis & Planning Services	RAPS WE 530 Agency Administration - March and April 2024	3,026.00
09/25/2024	978	Glatfelter Insurance Group	Renew policy for period 09/17/24 - 09/17/25	1,171.09
TOTAL				\$ 10,567.67

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PRWFPA Acronym Guide	
ABC Law	Atchison Barisone & Condotti
AEP	Annual Exceedance Probability
AFB	Alternate Formulation Briefing
ASA-CW	Assistant Secretary of the Army, Civil Works
cfs	Cubic feet per second
CEQA	California Environmental Quality Act
DWR	Department of Water Resources
EIR	Environmental Impact Report
EIS	Environmental Impact Statement
EPA	Environmental Protection Agency
ESA	Environmental Science Associates
FCSA	Federal Cost Sharing Agreement
FEIS	Final Environmental Impact Statement
FRM	Flood Risk Management
FRRP	Flood Risk Reduction Project
FY	Fiscal Year
FFY	Federal Fiscal Year
GRR	General Reevaluation Report
LPP	Locally Preferred Plan
LRP	Locally Requested Plan
MCWRA	Monterey County Water Resources Agency
NED	National Economic Development
NFS	Non-Federal Sponsors
NEPA	National Environmental Policy Act
OMB	Office of Management & Budget
OSA	Santa Clara County Open Space Authority
PED	Preconstruction Engineering and Design
PDT	Project Delivery Team

PRWFPA	Pajaro River Watershed Flood Prevention Authority
RAPS, Inc.	Regional Analysis Planning Services, Inc.
RWQCB	Regional Water Quality Control Board
SBCWD	San Benito County Water District
SCVWD	Santa Clara Valley Water District
SF	San Francisco
SMART Planning	Specific, Measurable, Attainable, Risk Informed, Timely Planning
SWG	Staff Working Group
SWRCB	State Water Resources Control Board
TNC	The Nature Conservancy
TSP	Tentatively Selected Plan
USACE	U.S. Army Corps of Engineers
WRDA	Water Resources Development Act