

Staff Working Group Agenda

Pajaro River Watershed Flood Prevention Authority

October 15, 2024

10:00 a.m.

Zoom Meeting

<https://us06web.zoom.us/j/84121173826?pwd=3l7lC6lZg94jJhfW4ynPHPZURcBBTK.1>

Or Telephone: US: +1 669 900 6833

Meeting ID: 841 2117 3826

Passcode: 128231

1. Invoices

A. Gutierrez Consultants:

Approve invoice for services rendered on:

- May 2024 through September 2024 (Page 3)

B. RAPS, Inc.:

Approve invoices for services rendered on:

- May 2024 through September 2024 (Page 7)

C. ABC Law:

Approve invoices for services rendered on:

- May 2024 through September 2024 (Page 19)

2. Discuss Potential Grants

- **Lidia Gutierrez, Gutierrez Consultants**

Receive an update from Lidia Gutierrez.

3. Pajaro River Flood Risk Reduction Project Update

- **Mark Strudley, PRFMA**

Receive an update on the Pajaro River Flood Risk Reduction Project.

4. November 2024 PRWFPA Board of Directors Agenda

- **Maura Twomey, RAPS, Inc.**

Review the draft November 2024 Board of Directors agenda. The agenda will be provided at the meeting.

5. Other Items

6. Adjournment

Next Meeting:

SWG: January 21, 2025, Zoom Meeting @ 10 AM

BOD: February 7, 2025, Zoom @ 9 AM



Gutierrez Consultants

July 11, 2024

Ms. Maura Twomey, Executive Director
Pajaro River Watershed FPA
Post Office Box 2453
Seaside, CA 93955-2453

Dear Maura:

Attached is an invoice from Gutierrez Consultants for professional services provided from May 1, 2024 through June 30, 2024. The services were provided in accordance with the Soap Lake Floodplain Preservation Project Contract, Amendment 14. The invoice amount is \$667.50 and the balance remaining is \$57,250.75.

Sincerely,

Lidia Gutierrez
Principal

Gutierrez Consultants
118 Diablo Ranch Court
Danville, CA 94506

Invoice

Bill To:
Pajaro River Watershed FPA PO Box 2453 Seaside, CA 93955-2453

Date	Invoice No.	P.O. Number	Service Period
07/11/24	1892		5/1/24-6/30/24

Item	Description	Quantity	Rate	Amount
FPA Subtask 1.9 Partner Facilit	Review and edit 2024-2025 contract; prepare for and participate in May 29, 2024 Staff Working Group meeting; review flood funding opportunities in proposed State Water Bond	2.5	267.00	667.50
			Total	\$667.50



Gutierrez Consultants

October 4, 2024

Ms. Maura Twomey, Executive Director
Pajaro River Watershed FPA
Post Office Box 2453
Seaside, CA 93955-2453

Dear Maura:

Attached is an invoice from Gutierrez Consultants for professional services provided from June 24, 2024 through September 30, 2024. The services were provided in accordance with the Soap Lake Floodplain Preservation Project Contract, Amendment 15. The invoice amount is \$552.00 and the balance remaining is \$69,448.00.

Sincerely,

Lidia Gutierrez
Principal

Gutierrez Consultants
118 Diablo Ranch Court
Danville, CA 94506

Invoice

Bill To:
Pajaro River Watershed FPA PO Box 2453 Seaside, CA 93955-2453

Date	Invoice No.	P.O. Number	Service Period
10/04/24	1900		6/24/24-9/30/24

Item	Description	Quantity	Rate	Amount
FPA Subtask 1.9 Partner Facilit	Prepare for and participate in FPA June 24, 2024 Board of Directors Meeting; review flood funding opportunities in 2024 California Climate Bond	2	276.00	552.00
			Total	\$552.00

REGIONAL ANALYSIS PLANNING SERVICES, INC.

A non-profit corporation chartered by the Association of Monterey Bay Area Governments

PO Box 2453
Seaside, CA 93955-2453

(831)883-3750
(831)883-3755

May 31, 2024

Board of Directors
Pajaro River Watershed Flood Prevention Authority

RE: Contract for Service Dated July 1, 2000, and amended July 6, 2001, August 9, 2002, July 11, 2003
July 2, 2004, July 1, 2005, September 22, 2006, July 6, 2007, June 27, 2008, January 9, 2009, May 1,
2009, June 4, 2010, May 6, 2011, May 4, 2012, May 3, 2013, June 6, 2014, June 30, 2015, June 3, 2016,
June 30, 2017, June 1, 2018, June 7, 2019, June 5, 2020, June 4, 2021, June 3, 2022 **and June 10, 2023.**

This letter is our billing for services rendered in the period **May 1 through May 31, 2024.**
The services included work under items 1 through 9 of the Exhibit A of the referenced contract.
The following breakdown of charges is summarized in accordance with Exhibit B of the referenced
contract. Data is from the official time records under Work Element No. 530.

This invoice will be reviewed by the Staff Working Group, and a recommendation will be presented at
the Board of Directors Meeting on **September 6, 2024.**

The services included work under items 1 through 9 of Exhibit A of the referenced contract.
The following

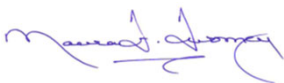
Work Element 530 - Agency Administration

Executive Coordinator	2 hours @	\$ 276.00	\$ 552.00
Director of Finance & Administration	4 hours @	\$ 241.00	\$ 964.00
Principal Accountant	15 hours @	\$ 163.00	\$ 2,445.00
Associate Planner	0 hours @	\$ 126.00	\$ -
GIS Coordinator	0 hours @	\$ 193.00	\$ -
Clerk of the Board	9.5 hours @	\$ 180.00	\$ 1,710.00
Total	<u>30.5</u>	Subtotal	<u>\$ 5,671.00</u>

* Rates approved by the board on 5/6/10 and modified 11/4/2011, 6/3/2016, 6/7/2019, 6/5/2020,
6/4/2021, 6/3/2022, and 6/10/2023.

Total now due: \$ 5,671.00

Sincerely,



Maura F. Twomey
Executive Coordinator

**Regional Analysis and Planning Services
(RAPS)**

Invoice for PRWFPA
May 1 - May 31, 2024

Position Title	Total Hours	Billing Rate	Total Cost
Executive Coordinator			
Project 530 Admin	2.00	276.00	552.00
Subtotal	2.00	276.00	552.00
Director of Finance & Administration			
Project 530 Admin	4.00	241.00	964.00
Subtotal	4.00	241.00	964.00
Principal Accountant			
Project 530 Admin	15.00	163.00	2,445.00
Subtotal	15.00	163.00	2,445.00
Associate Planner			
Project 530 Admin	-	126.00	-
Subtotal	-	126.00	-
GIS Coordinator			
Project 530 Admin	-	193.00	-
Subtotal	-	193.00	-
Clerk of the Board			
Project 530 Admin	9.50	180.00	1,710.00
Subtotal	9.50	180.00	1,710.00
Total	30.50		5,671.00

Tasks Completed:

Executive Coordinator

Coordination and preparation of the May 29, 2024 Staff Working Group (SWG) agenda; Attendance of the May 29, 2024 SWG meeting; Coordination and preparation of the June 7, 2024 Board of Directors agenda; Communication with PRWFPA Legal Counsel.

Director of Finance Administration

Reviewed financial statements, contract extensions and draft FY 2024-25 budget for 6/24/24 BOD meeting.

Principal Accountant

Prepared financial statements, contract extensions and draft FY 2024-25 budget for 6/24/24 BOD meeting.

GIS Coordinator

Associate Planner

Clerk of the Board

Cancellation of the May 21, 2024 Staff Working Group (SWG) meeting; Rescheduling of the SWG meeting to May 29, 2024; Preparation and distribution of the May 29, 2024 Staff Working Group agenda; Attendance of the May 29, 2024 SWG meeting; Preparation and distribution of the June 7, 2024 PRWFPA Board of Directors agenda.

REGIONAL ANALYSIS PLANNING SERVICES, INC.

A non-profit corporation chartered by the Association of Monterey Bay Area Governments

	<u>WE 530 Admin</u>	<u>Remaining</u>
Budget*	\$ 45,000.00	\$ 45,000.00
Amount Spent:		
July, 2023	\$ -	\$ 45,000.00
August, 2023	\$ -	\$ 45,000.00
September, 2023	\$ 1,998.00	\$ 43,002.00
October, 2023	\$ 4,146.00	\$ 38,856.00
November, 2023	\$ 3,189.00	\$ 35,667.00
December, 2023	\$ -	\$ 35,667.00
January, 2024	\$ 2,086.00	\$ 33,581.00
February, 2024	\$ 1,056.00	\$ 32,525.00
March, 2024	\$ 1,586.00	\$ 30,939.00
April, 2024	\$ 1,440.00	\$ 29,499.00
May, 2024	\$ 5,671.00	\$ 23,828.00
June, 2024	\$	\$
Subtotal	\$ 21,172.00	\$ 23,828.00
Balance Available		<u>\$ 23,828.00</u>

REGIONAL ANALYSIS PLANNING SERVICES, INC.

A non-profit corporation chartered by the Association of Monterey Bay Area Governments

PO Box 2453
Seaside, CA 93955-2453

(831)883-3750
(831)883-3755

June 30, 2024

Board of Directors
Pajaro River Watershed Flood Prevention Authority

RE: Contract for Service Dated July 1, 2000, and amended July 6, 2001, August 9, 2002, July 11, 2003
July 2, 2004, July 1, 2005, September 22, 2006, July 6, 2007, June 27, 2008, January 9, 2009, May 1,
2009, June 4, 2010, May 6, 2011, May 4, 2012, May 3, 2013, June 6, 2014, June 30, 2015, June 3, 2016,
June 30, 2017, June 1, 2018, June 7, 2019, June 5, 2020, June 4, 2021, June 3, 2022 **and June 10, 2023.**

This letter is our billing for services rendered in the period **June 1 through June 30, 2024.**
The services included work under items 1 through 9 of the Exhibit A of the referenced contract.
The following breakdown of charges is summarized in accordance with Exhibit B of the referenced
contract. Data is from the official time records under Work Element No. 530.

This invoice will be reviewed by the Staff Working Group, and a recommendation will be presented at
the Board of Directors Meeting on **September 6, 2024.**

The services included work under items 1 through 9 of Exhibit A of the referenced contract.
The following

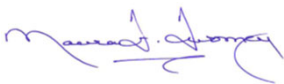
Work Element 530 - Agency Administration

Executive Coordinator	1 hours @	\$ 276.00	\$ 276.00
Director of Finance & Administration	0 hours @	\$ 241.00	\$ -
Principal Accountant	0 hours @	\$ 163.00	\$ -
Associate Planner	0 hours @	\$ 126.00	\$ -
GIS Coordinator	0 hours @	\$ 193.00	\$ -
Clerk of the Board	10.5 hours @	\$ 180.00	\$ 1,890.00
Total	<u>11.5</u>	Subtotal	<u>\$ 2,166.00</u>

* Rates approved by the board on 5/6/10 and modified 11/4/2011, 6/3/2016, 6/7/2019, 6/5/2020,
6/4/2021, 6/3/2022, and 6/10/2023.

Total now due: \$ 2,166.00

Sincerely,



Maura F. Twomey
Executive Coordinator

**Regional Analysis and Planning Services
(RAPS)**

Invoice for PRWFPA
June 1 - June 30, 2024

Position Title	Total Hours	Billing Rate	Total Cost
Executive Coordinator			
Project 530 Admin	1.00	276.00	276.00
Subtotal	1.00	276.00	276.00
Director of Finance & Administration			
Project 530 Admin	-	241.00	-
Subtotal	-	241.00	-
Principal Accountant			
Project 530 Admin	-	163.00	-
Subtotal	-	163.00	-
Associate Planner			
Project 530 Admin	-	126.00	-
Subtotal	-	126.00	-
GIS Coordinator			
Project 530 Admin	-	193.00	-
Subtotal	-	193.00	-
Clerk of the Board			
Project 530 Admin	10.50	180.00	1,890.00
Subtotal	10.50	180.00	1,890.00
Total	11.50		2,166.00

Tasks Completed:

Executive Coordinator

Coordination and preparation of the June 24, 2024 PRWFPA Board of Directors agenda; Attendance of the June 24, 2024 PRWFPA Board of Directors meeting.

Director of Finance Administration

Principal Accountant

GIS Coordinator

Associate Planner

Clerk of the Board

Cancellation of the June 7, 2024 PRWFPA Board of Directors meeting; Rescheduling of the PRWFPA Board of Directors meeting to June 24, 2024; Preparation and distribution of the June 24, 2024 PRWFPA Board of Directors agenda; Attendance of the June 24, 2024 PRWFPA Board of Directors meeting; Travel to Watsonville - meet with PRWFPA Chair to sign checks and contract extensions; Follow up includes the June 24, 2024 draft minutes and mailing contract extensions to ABC Law and Gutierrez Consultants for signature.

REGIONAL ANALYSIS PLANNING SERVICES, INC.

A non-profit corporation chartered by the Association of Monterey Bay Area Governments

	<u>WE 530 Admin</u>	<u>Remaining</u>
Budget*	\$ 45,000.00	\$ 45,000.00
Amount Spent:		
July, 2023	\$ -	\$ 45,000.00
August, 2023	\$ -	\$ 45,000.00
September, 2023	\$ 1,998.00	\$ 43,002.00
October, 2023	\$ 4,146.00	\$ 38,856.00
November, 2023	\$ 3,189.00	\$ 35,667.00
December, 2023	\$ -	\$ 35,667.00
January, 2024	\$ 2,086.00	\$ 33,581.00
February, 2024	\$ 1,056.00	\$ 32,525.00
March, 2024	\$ 1,586.00	\$ 30,939.00
April, 2024	\$ 1,440.00	\$ 29,499.00
May, 2024	\$ 5,671.00	\$ 23,828.00
June, 2024	\$ 2,166.00	\$ 21,662.00
Subtotal	\$ 23,338.00	\$ 21,662.00
Balance Available		<u>\$ 21,662.00</u>

REGIONAL ANALYSIS PLANNING SERVICES, INC.

A non-profit corporation chartered by the Association of Monterey Bay Area Governments

PO Box 2453
Seaside, CA 93955-2453

(831)883-3750
(831)883-3755

August 31, 2024

Board of Directors
Pajaro River Watershed Flood Prevention Authority

RE: Contract for Service Dated July 1, 2000, and amended July 6, 2001, August 9, 2002, July 11, 2003
July 2, 2004, July 1, 2005, September 22, 2006, July 6, 2007, June 27, 2008, January 9, 2009, May 1,
2009, June 4, 2010, May 6, 2011, May 4, 2012, May 3, 2013, June 6, 2014, June 30, 2015, June 3, 2016,
June 30, 2017, June 1, 2018, June 7, 2019, June 5, 2020, June 4, 2021, June 3, 2022, June 2, 2023,
and June 24, 2024.

This letter is our billing for services rendered in the period **August 1 through August 31, 2024.**
The services included work under items 1 through 9 of the Exhibit A of the referenced contract.
The following breakdown of charges is summarized in accordance with Exhibit B of the referenced
contract. Data is from the official time records under Work Element No. 530.

This invoice will be reviewed by the Staff Working Group, and a recommendation will be presented at
the Board of Directors Meeting on **November 1, 2024.**

The services included work under items 1 through 9 of Exhibit A of the referenced contract.
The following

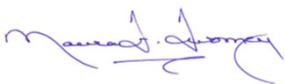
Work Element 530 - Agency Administration

Executive Coordinator	1 hours @	\$ 303.00	\$ 303.00
Director of Finance & Administration	0 hours @	\$ 250.00	\$ -
Principal Accountant	0 hours @	\$ 185.00	\$ -
Associate Planner	0 hours @	\$ 195.00	\$ -
GIS Coordinator	0 hours @	\$ 195.00	\$ -
Clerk of the Board	1 hours @	\$ 198.00	\$ 198.00
Total	<u>2</u>	Subtotal	<u>\$ 501.00</u>

* Rates approved by the board on 5/6/10 and modified 11/4/2011, 6/3/2016, 6/7/2019, 6/5/2020,
6/4/2021, 6/3/2022, 6/2/2023 and 6/24/2024.

Total now due: \$ 501.00

Sincerely,



Maura F. Twomey
Executive Coordinator

**Regional Analysis and Planning Services
(RAPS)**

Invoice for PRWFPA
August 1 - August 31, 2024

Position Title	Total Hours	Billing Rate	Total Cost
Executive Coordinator			
Project 530 Admin	1.00	303.00	303.00
Subtotal	1.00	303.00	303.00
Director of Finance & Administration			
Project 530 Admin	-	250.00	-
Subtotal	-	250.00	-
Principal Accountant			
Project 530 Admin	-	185.00	-
Subtotal	-	185.00	-
Associate Planner			
Project 530 Admin	-	195.00	-
Subtotal	-	195.00	-
GIS Coordinator			
Project 530 Admin	-	195.00	-
Subtotal	-	195.00	-
Clerk of the Board			
Project 530 Admin	1.00	198.00	198.00
Subtotal	1.00	198.00	198.00
Total	2.00		501.00

Tasks Completed:

Executive Coordinator

Cancellation of the August SWG meeting; Cancellation of the September 6, 2024 PRWFPA Board of Directors meeting.

Director of Finance Administration

Principal Accountant

GIS Coordinator

Associate Planner

Clerk of the Board

Cancellation of the August SWG meeting; Cancellation of the September 6, 2024 PRWFPA Board of Directors meeting; PRWFPA website update.

REGIONAL ANALYSIS PLANNING SERVICES, INC.

A non-profit corporation chartered by the Association of Monterey Bay Area Governments

	<u>WE 530 Admin</u>	<u>Remaining</u>
Budget*	\$ 45,000.00	\$ 45,000.00
Amount Spent:		
July, 2024	\$ -	\$ 45,000.00
August, 2024	\$ 501.00	\$ 44,499.00
September, 2024	\$ -	\$ 44,499.00
October, 2024	\$ -	\$ 44,499.00
November, 2024	\$ -	\$ 44,499.00
December, 2024	\$ -	\$ 44,499.00
January, 2025	\$ -	\$ 44,499.00
February, 2025	\$ -	\$ 44,499.00
March, 2025	\$ -	\$ 44,499.00
April, 2025	\$ -	\$ 44,499.00
May, 2025	\$ -	\$ 44,499.00
June, 2025	\$ -	\$ 44,499.00
Subtotal	\$ 501.00	\$ 44,499.00
Balance Available		<u>\$ 44,499.00</u>

REGIONAL ANALYSIS PLANNING SERVICES, INC.

A non-profit corporation chartered by the Association of Monterey Bay Area Governments

PO Box 2453
Seaside, CA 93955-2453

(831)883-3750
(831)883-3755

September 30, 2024

Board of Directors
Pajaro River Watershed Flood Prevention Authority

RE: Contract for Service Dated July 1, 2000, and amended July 6, 2001, August 9, 2002, July 11, 2003
July 2, 2004, July 1, 2005, September 22, 2006, July 6, 2007, June 27, 2008, January 9, 2009, May 1,
2009, June 4, 2010, May 6, 2011, May 4, 2012, May 3, 2013, June 6, 2014, June 30, 2015, June 3, 2016,
June 30, 2017, June 1, 2018, June 7, 2019, June 5, 2020, June 4, 2021, June 3, 2022, June 2, 2023,
and June 24, 2024.

This letter is our billing for services rendered in the period **September 1 through September 30, 2024.**
The services included work under items 1 through 9 of the Exhibit A of the referenced contract.
The following breakdown of charges is summarized in accordance with Exhibit B of the referenced
contract. Data is from the official time records under Work Element No. 530.

This invoice will be reviewed by the Staff Working Group, and a recommendation will be presented at
the Board of Directors Meeting on **November 1, 2024.**

The services included work under items 1 through 9 of Exhibit A of the referenced contract.
The following

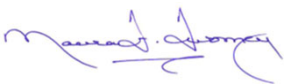
Work Element 530 - Agency Administration

Executive Coordinator	0 hours @	\$ 303.00	\$	-
Director of Finance & Administration	0 hours @	\$ 250.00	\$	-
Principal Accountant	0 hours @	\$ 185.00	\$	-
Associate Planner	0 hours @	\$ 195.00	\$	-
GIS Coordinator	0 hours @	\$ 195.00	\$	-
Clerk of the Board	9 hours @	\$ 198.00	\$	1,782.00
Total	9	Subtotal	\$	1,782.00

* Rates approved by the board on 5/6/10 and modified 11/4/2011, 6/3/2016, 6/7/2019, 6/5/2020,
6/4/2021, 6/3/2022, 6/2/2023 and 6/24/2024.

Total now due: \$ 1,782.00

Sincerely,



Maura F. Twomey
Executive Coordinator

**Regional Analysis and Planning Services
(RAPS)**

Invoice for PRWFPA
September 1 - September 30, 2024

Position Title	Total Hours	Billing Rate	Total Cost
Executive Coordinator			
Project 530 Admin	-	303.00	-
Subtotal	-	303.00	-
Director of Finance & Administration			
Project 530 Admin	-	250.00	-
Subtotal	-	250.00	-
Principal Accountant			
Project 530 Admin	-	185.00	-
Subtotal	-	185.00	-
Associate Planner			
Project 530 Admin	-	195.00	-
Subtotal	-	195.00	-
GIS Coordinator			
Project 530 Admin	-	195.00	-
Subtotal	-	195.00	-
Clerk of the Board			
Project 530 Admin	9.00	198.00	1,782.00
Subtotal	9.00	198.00	1,782.00
Total	9.00		1,782.00

Tasks Completed:

Executive Coordinator

Director of Finance Administration

Principal Accountant

GIS Coordinator

Associate Planner

Clerk of the Board

PRWFPA website review for upgrade by Planeteria; Update to PRWFPA Bank Signature cards: Travel to Gilroy for signature from John Varela, vice Chair, travel to Watsonville for signature from Nancy Bilicich, Chair, and travel to Salinas for signature from John Baillie; Travel to Mechanics Bank to drop off original PRWFPA bank signature cards.

REGIONAL ANALYSIS PLANNING SERVICES, INC.

A non-profit corporation chartered by the Association of Monterey Bay Area Governments

	<u>WE 530 Admin</u>	<u>Remaining</u>
Budget*	\$ 45,000.00	\$ 45,000.00
Amount Spent:		
July, 2024	\$ -	\$ 45,000.00
August, 2024	\$ 501.00	\$ 44,499.00
September, 2024	\$ 1,782.00	\$ 42,717.00
October, 2024	\$ -	\$ 42,717.00
November, 2024	\$ -	\$ 42,717.00
December, 2024	\$ -	\$ 42,717.00
January, 2025	\$ -	\$ 42,717.00
February, 2025	\$ -	\$ 42,717.00
March, 2025	\$ -	\$ 42,717.00
April, 2025	\$ -	\$ 42,717.00
May, 2025	\$ -	\$ 42,717.00
June, 2025	\$ -	\$ 42,717.00
Subtotal	\$ 2,283.00	\$ 42,717.00
Balance Available		<u>\$ 42,717.00</u>

Atchison Barisone & Condotti

PO Box 481
Santa Cruz, CA 95061
TAX ID 94-2809338

June 10, 2024

Pajaro River Watershed Flood
Prevention Authority
Attn: Maura Twomey
PO Box 2453
Seaside, CA 93955-2453

Re:

Dear Pajaro River Watershed Flood
Prevention Authority,

Enclosed is invoice 34518, which covers services from 5/1/2024 to 5/31/2024. This invoice, dated 6/10/2024, is for \$1577.10. Your total balance, including past charges, is \$4253.25. Prompt payment of your total balance is appreciated.

Billing Summary

Total for services rendered	\$1,577.10
Total expenses	\$0.00
Total interest and finance charges	\$0.00
Total payments and other transactions	\$0.00
Total previous balance	\$2,676.15
Balance Due	\$4,253.25

Thank you for your confidence in our work and our commitment to serving you.

If you have questions, please call us at 831 423 8383.

Sincerely,
Jennifer Quek

Atchison Barisone & Condotti

PO Box 481
Santa Cruz, CA 95061
TAX ID 94-2809338

Invoice submitted to:
Pajaro River Watershed Flood Prevention Authority
Attn: Maura Twomey
PO Box 2453
Seaside, CA 93955-2453

June 10, 2024

Invoice #34518

Professional Services

		<u>Hrs/Rate</u>	<u>Amount</u>
<u>Willoughby Farms Inc. v. County of Monterey, et al.</u>			
5/1/2024	APC	Work on presentation to Plaintiffs' counsel re dismissal. Willoughby Farms Inc. v. County of Monterey, et al.	1.20 342.00/hr 410.40
5/2/2024	APC	Draft/finalize narrative to K. Sundberg re request for dismissal of Authority; email J. Oberg re basis for denial of coverage. Willoughby Farms Inc. v. County of Monterey, et al.	1.20 342.00/hr 410.40
5/8/2024	APC	Email corresp. w/ J. Oberg re coverage issue follow-up; email corresp. w/ K. Sundberg re status of review; follow-up email corresp. w/ K. Sundberg re additional extension to respond to complaint; follow-up tcw K. Sundberg re same. Willoughby Farms Inc. v. County of Monterey, et al.	0.50 342.00/hr 171.00
5/9/2024	APC	Review revised stip for ext.; email corresp. w/ A. Thayer re same; follow-up email corresp. w/ JLS re same. Willoughby Farms Inc. v. County of Monterey, et al.	0.30 342.00/hr 102.60
	JS	Tel. call with Pltf's counsel re errors in stipulation, further revise draft stip/order, email to K.Sundberg re same. Willoughby Farms Inc. v. County of Monterey, et al.	0.80 165.00/hr 132.00
5/13/2024	JS	Odyssey research re stip/order to extend response deadline, update calendar. Willoughby Farms Inc. v. County of Monterey, et al.	0.20 165.00/hr 33.00
5/17/2024	JS	Odyssey research re 2nd stip/order to extend response deadline, update calendar. Tel. call to civil clerk re APC access to court docket. Willoughby Farms Inc. v. County of Monterey, et al.	0.20 165.00/hr 33.00
5/28/2024	JS	Tel. call with civil clerk Monterey Sup. Court re status of order granting extension to respond. Odyssey research re stip to extend re Ca Dept. of Transportation and County of Santa Cruz, update calendar, prepare case	0.50 165.00/hr 82.50

831 423 8383

CONFIDENTIAL & PRIVILEGED ATTORNEY-CLIENT
COMMUNICATION

		<u>Hrs/Rate</u>	<u>Amount</u>
	update to APC re Pltf's failure to file 2nd stip to extend. Willoughby Farms Inc. v. County of Monterey, et al.		
5/30/2024 JS	Odyssey research re stip to extend, email to Pltf's counsel re failure to file stip/order, confer with APC re same. Willoughby Farms Inc. v. County of Monterey, et al.	0.30 165.00/hr	49.50
VT	Reviewed email from S.Herman, including review of proposed stipulation, regarding Willoughby Farms complaint. Willoughby Farms Inc. v. County of Monterey, et al.	0.30 281.00/hr	84.30
5/31/2024 APC	Email corresp. w/ JLS re status of stip for ext to resp. Willoughby Farms Inc. v. County of Monterey, et al.	0.20 342.00/hr	68.40
SUBTOTAL:		[5.70	1,577.10]
For professional services rendered		5.70	\$1,577.10
For professional services rendered		5.70	\$1,577.10
Previous balance			\$2,676.15
Balance due			<u><u>\$4,253.25</u></u>

Payments are due by the last day of each month. A finance charge may be assessed pursuant to agreement. A \$25 in addition to any bank fees will be charged for any returned checks.

<u>Current</u>	<u>30 Days</u>	<u>60 Days</u>	<u>90 Days</u>	<u>120 Days</u>
3,500.04	753.21	0.00	0.00	0.00

CONFIDENTIAL & PRIVILEGED ATTORNEY-CLIENT
COMMUNICATION

Atchison Barisone & Condotti

PO Box 481
Santa Cruz, CA 95061
TAX ID 94-2809338

July 11, 2024

Pajaro River Watershed Flood
Prevention Authority
Attn: Maura Twomey
PO Box 2453
Seaside, CA 93955-2453

Re:

Dear Pajaro River Watershed Flood
Prevention Authority,

Enclosed is invoice 34545, which covers services from 6/1/2024 to 6/30/2024. This invoice, dated 7/11/2024, is for \$937.00. Your total balance, including past charges, is \$2514.10. Prompt payment of your total balance is appreciated.

Billing Summary

Total for services rendered	\$937.00
Total expenses	\$0.00
Total interest and finance charges	\$0.00
Total payments and other transactions	(\$2,676.15)
Total previous balance	\$4,253.25
Balance Due	\$2,514.10

Thank you for your confidence in our work and our commitment to serving you.

If you have questions, please call us at 831 423 8383.

Sincerely,
Jennifer Quek

Atchison Barisone & Condotti

PO Box 481
Santa Cruz, CA 95061
TAX ID 94-2809338

Invoice submitted to:
Pajaro River Watershed Flood Prevention Authority
Attn: Maura Twomey
PO Box 2453
Seaside, CA 93955-2453

July 11, 2024

Invoice #34545

Professional Services

			<u>Hrs/Rate</u>	<u>Amount</u>
<u>General</u>				
6/18/2024	APC	Review agenda and packet; save to file. General	0.20 342.00/hr	68.40
SUBTOTAL:			[0.20	68.40]
<u>Willoughby Farms Inc. v. County of Monterey, et al.</u>				
6/3/2024	APC	Review counsel corresp. re stip for FAC; email corresp. w/ VKT re same Willoughby Farms Inc. v. County of Monterey, et al.	0.20 342.00/hr	68.40
	VT	Email exchange with APC regarding amended complaint. Willoughby Farms Inc. v. County of Monterey, et al.	0.20 281.00/hr	56.20
6/4/2024	JS	Confer with APC re case status/dismissal. Odyssey research re Pltf's stip to amend, 3+ NOE entries, Pltf's dismissal of PJWFPA, calendar filing deadlines. Tel. conf. with civil clerk re processing of dismissal. Willoughby Farms Inc. v. County of Monterey, et al.	0.70 165.00/hr	115.50
6/5/2024	APC	Monitor counsel correspondence; rec/rev draft stipulation and draft FAC; email corresp. w/ K. Sundberg re errata in FAC/dismissal of FPA from lawsuit; follow-up tcw K. Sundberg re same; follow-up email corresp. w/ K. Sundberg re same; email corresp. w/ JLS re same. Willoughby Farms Inc. v. County of Monterey, et al.	0.90 342.00/hr	307.80
6/6/2024	APC	Follow-up email corresp. w/ K. Sundberg re FPA dismissal timing/sequence; email corresp. w/ JLS re same. Willoughby Farms Inc. v. County of Monterey, et al.	0.30 342.00/hr	102.60

831 423 8383

CONFIDENTIAL & PRIVILEGED ATTORNEY-CLIENT
COMMUNICATION

		<u>Hrs/Rate</u>	<u>Amount</u>
6/10/2024	JS Odyssey research re dismissal, tel. call with civil clerk re delay in processing. Willoughby Farms Inc. v. County of Monterey, et al.	0.20 165.00/hr	33.00
6/13/2024	JS Odyssey research re notice of entry of dismissal, corr with clerk re removal of PRWFPA from case, update calendar re hearing schedule, confer with APC re case closure. Willoughby Farms Inc. v. County of Monterey, et al.	0.50 165.00/hr	82.50
APC	Rec/rev request for dismissal; memo to file re same; email corresp. w/ A. Flores/M. Twomey re same. Willoughby Farms Inc. v. County of Monterey, et al.	0.30 342.00/hr	102.60
SUBTOTAL:		[3.30	868.60]
For professional services rendered		3.50	\$937.00
For professional services rendered		3.50	\$937.00
Previous balance			\$4,253.25
Accounts receivable transactions			
7/3/2024	Payment for March 2024 and April 2024 (Invoices 34471 and 34492) Legal Fees and Costs - Thank You. Check No. 0975		(\$2,676.15)
Total payments and adjustments			(\$2,676.15)
Balance due			\$2,514.10

Payments are due by the last day of each month. A finance charge may be assessed pursuant to agreement. A \$25 in addition to any bank fees will be charged for any returned checks.

<u>Current</u>	<u>30 Days</u>	<u>60 Days</u>	<u>90 Days</u>	<u>120 Days</u>
937.00	1,577.10	0.00	0.00	0.00

Atchison Barisone & Condotti

PO Box 481
Santa Cruz, CA 95061
TAX ID 94-2809338

October 7, 2024

Pajaro River Watershed Flood
Prevention Authority
Attn: Maura Twomey
PO Box 2453
Seaside, CA 93955-2453

Re:

Dear Pajaro River Watershed Flood
Prevention Authority,

Enclosed is invoice 34623, which covers services from 9/1/2024 to 9/30/2024. This invoice, dated 10/7/2024, is for \$58.40. Your total balance, including past charges, is \$2572.50. Prompt payment of your total balance is appreciated.

Billing Summary

Total for services rendered	\$58.40
Total expenses	\$0.00
Total interest and finance charges	\$0.00
Total payments and other transactions	\$0.00
Total previous balance	\$2,514.10
Balance Due	\$2,572.50

Thank you for your confidence in our work and our commitment to serving you.

If you have questions, please call us at 831 423 8383.

Sincerely,
Jennifer Quek

Atchison Barisone & Condotti

PO Box 481
Santa Cruz, CA 95061
TAX ID 94-2809338

Invoice submitted to:
Pajaro River Watershed Flood Prevention Authority
Attn: Maura Twomey
PO Box 2453
Seaside, CA 93955-2453

October 7, 2024

Invoice #34623

Professional Services

		<u>Hrs/Rate</u>	<u>Amount</u>
<u>General</u>			
9/3/2024 VT	Reviewed Gonzalez complaint received from Norton Law Firm and email exchange with APC regarding same. Sent email to Norton Law Firm regarding removal from service list. General	0.20 292.00/hr	58.40
SUBTOTAL:		[0.20	58.40]
For professional services rendered		0.20	\$58.40
For professional services rendered		0.20	\$58.40
Previous balance			\$2,514.10
Balance due			\$2,572.50

Payments are due by the last day of each month. A finance charge may be assessed pursuant to agreement. A \$25 in addition to any bank fees will be charged for any returned checks.

Current	30 Days	60 Days	90 Days	120 Days
58.40	0.00	937.00	1,577.10	0.00

CONFIDENTIAL & PRIVILEGED ATTORNEY-CLIENT
COMMUNICATION