

Pajaro River Watershed Flood Prevention Authority Board of Directors Agenda

c/o RAPS, Inc.
P.O. Box 2453
Seaside, CA 93955
(831) 883-3750

PRWFPA Chair – Nancy Bilicich
PRWFPA Vice Chair – John Varela

DATE: June 22, 2026

TIME: 9:00 AM

LOCATION: Zoom Webinar

**To participate virtually, use the following link:
Para participar de forma virtual, utilice el siguiente enlace:**

<https://us06web.zoom.us/j/88057039998?pwd=vlybashCyKsbRLLsEopebcZRSECxjT.1>

Or Telephone:
Dial: +16694449171
Webinar ID: 880 5703 9998
Passcode: 421594

Members of the public who wish to address the PRWFPA Board of Directors on an item to be considered at this meeting, can do so in person, virtually, or via email. Written public comment can be submitted at info@ambaq.org or by emailing the Clerk of the Board at aflores@ambaq.org. The subject line should read "Public Comment for the June 22, 2026 Board of Directors Meeting." Written comments will be distributed to the PRWFPA Board of Directors prior to the meeting.

Miembros del publico que desean dirigirse a la mesa directiva de PRWFPA con respecto a cualquier asunto en esta agenda, pueden hacerlo en persona, de forma virtual o por correo electrónico. Los comentarios públicos por escrito pueden enviarse a info@ambaq.org o al correo electrónico de la Secretaria, aflores@ambaq.org. El asunto del correo electrónico debe indicar: "Comentario público para la reunión de la mesa directiva del 22 de junio de 2026". Los comentarios por escrito se distribuirán a los miembros de la mesa directiva de PRWFPA antes de la reunión.

PRWFPA Board Member(s) Meeting Remotely:

John Baillie:	346 W. Market Street, Salinas, CA 93901	831-998-8511
Nancy Bilicich:	294 Green Valley Road, Watsonville, CA 95076	831-786-2160
Sonny Flores:	30 Mansfield Rd., Hollister, CA 95023	831-637-8218
Felipe Hernandez:	150 Westridge, Watsonville, CA 95076	831-737-4392
Richard Santos:	3580 Sierra Road, San Jose, CA 95132	408-630-2277
Mindy Sotelo:	481 4th St., 1st Floor, Hollister, CA 95023	831-636-4000
John Varela:	15685 La Bella Court, Morgan Hill, CA 95037	408-630-2277

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. JUST CAUSE ATTENDANCE

Recommended Action: INFORMATION

- Maura Twomey, Executive Director

Receive oral report.

4. ROLL CALL

**5. ORAL COMMUNICATIONS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA
(A maximum of two minutes on any subject not on the agenda)**

6. ORAL COMMUNICATIONS FROM THE BOARD ON ITEMS NOT ON THE AGENDA

7. CONSENT AGENDA

Recommended Action: APPROVE

Note: Action listed for each Agenda item represents the staff recommendation. The Board of Directors may, at its discretion, take any action on the items listed in the agenda.

A. Minutes of the April 10, 2026 Board of Directors Meeting

- Ana Flores, RAPS, Inc.

Approve the minutes of the April 10, 2026 Board of Directors meeting. (Page 5)

B. Approval of Payment to Gutierrez Consultants

- Lidia Gutierrez, Gutierrez Consultants

Approve the March 2026 - April 2026 invoice for services rendered by Gutierrez Consultants. (Page 9)

C. Approval of Payment to RAPS, Inc.

- Maura Twomey, RAPS, Inc.

Approve the March 2026 and April 2026 invoices for services rendered by RAPS, Inc. (Page 11)

D. Approval of Payment to ABC Law

- Maura Twomey, RAPS, Inc.

Approve the April 2026 invoice for services rendered by ABC Law. (Page 17)

E. Gutierrez Consultants Contract Extension for FY 2026-2027

- Lidia Gutierrez, Gutierrez Consultants

Approve the FY 2026-2027 contract extension with Gutierrez Consultants. (Page 19)

F. RAPS, Inc. Contract Extension for FY 2026-2027

- Maura Twomey, RAPS, Inc.

Approve the FY 2026-2027 contract extension with RAPS, Inc. (Page 27)

G. ABC Law Contract Extension for FY 2026-2027

- Maura Twomey, RAPS, Inc.

Approve the FY 2026-2027 contract extension with ABC Law. (Page 31)

H. Financial Update Report

- Jessica Agee, RAPS, Inc.

Accept the financial update report which provides an update on PRWFPA's current financial position and accompanying financial statements. (Page 35)

8. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION AND POSSIBLE ACTION

9. PLANNING

A. Pajaro River at Watsonville Project Update

Recommended Action: INFORMATION

- Mark Strudley, PRFMA Executive Director

Receive an update on the Pajaro River at Watsonville Project.

B. PRFMA Funding Request for Investigative Survey Work

Recommended Action: APPROVE

- Roxanne Grillo, PRFMA Deputy Executive Director

Approve the Pajaro Regional Flood Management Agency's funding request for investigative survey work to support the U.S. Army Corps of Engineers' Pajaro River at Watsonville Project, in an amount not to exceed \$220,000. (Page 41)

10. ADMINISTRATION

A. Draft FY 2026-2027 Budget

Recommended Action: ADOPT

- Maura Twomey, RAPS, Inc.

Adopt the Draft FY 2026-2027 budget. (Page 47)

11. OTHER BUSINESS

12. ADJOURN

REFERENCE ITEMS:

- A. 2026 Calendar of Meetings (Page 55)
- B. Acronym Guide (Page 57)

NEXT BOARD OF DIRECTORS' MEETING:

Date: September 4, 2026

Location: Zoom Webinar

Time: 9:00 AM

If requested, the agenda or materials shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. If you have a request for disability-related modification or accommodation, including auxiliary aids or services, contact Ana Flores, AMBAG, 831-883-3750, or email aflores@ambag.org at least 48 hours prior to the meeting date. Pursuant to Government Code Section 54952.7, please find Chapter 9, also known as the Ralph M. Brown Act using the following link:

https://leginfo.legislature.ca.gov/faces/codes_displayText.xhtml?division=2.&chapter=9.&part=1.&lawCode=GOV&title=5

Si se solicita, la agenda y materiales estarán disponibles en formatos alternativos apropiados para personas con discapacidad, requerido por Sección 202 de la Ley de Estadounidenses con Discapacidades de 1990 (42 USC, Sec. 12132) y las normas y reglamentos federales adoptados para su implementación. Si necesita alguna modificación o adaptación relacionada con una discapacidad, incluyendo ayudas o servicios auxiliares, comuníquese con Ana Flores, AMBAG, al 831-883-3750 o envíe un correo electrónico a aflores@ambag.org con al menos 48 horas de anticipación a la fecha de la reunión de la junta directiva. De conformidad con la Sección 54952.7 del Código de Gobierno, por favor consulte el Capítulo 9, también conocido como la Ley Ralph M. Brown.

https://leginfo.legislature.ca.gov/faces/codes_displayText.xhtml?division=2.&chapter=9.&part=1.&lawCode=GOV&title=5

**DRAFT MINUTES OF THE PROCEEDINGS
OF THE BOARD OF DIRECTORS OF THE
PAJARO RIVER WATERSHED FLOOD PREVENTION AUTHORITY**

April 10, 2026

1. CALL TO ORDER

The Board of Directors of the Pajaro River Watershed Flood Prevention Authority, Chair Bilicich presiding, convened via Zoom Webinar at 9:00 am on Friday, April 10, 2026.

2. PLEDGE OF ALLEGIANCE

Director Church led the Pledge of Allegiance.

3. JUST CAUSE ATTENDANCE

None.

4. ROLL CALL

Members – Board of Directors	Representative	Present	Absent
County of San Benito	Supervisor Mindy Sotelo	X	
County of Santa Cruz	Supervisor Felipe Hernandez	X	
County of Monterey	Supervisor Glenn Church	X	
County of Santa Clara	Supervisor Sylvia Arenas	X	
Monterey County Water Resources Agency	Director John Baillie	X	
San Benito County Water District	Director Sonny Flores	X	
Santa Clara Valley Water District	Director Richard Santos	X	
Zone 7 Flood Control District	Director Nancy Bilicich	X	
City of Gilroy (Associate Member)	Vacant	n/a	n/a
City of Hollister (Associate Member)	Vacant	n/a	n/a
City of Morgan Hill (Associate Member)	Vacant	n/a	n/a

Others Present: Lidia Gutierrez, Gutierrez Consultants; Bhavani Yerrapotu and Stephen Ferranti, Valley Water; Cristian Correjo; Nancy Le; Christopher Padilla, ML&H; Roxanne Grillo and Forrest Revere, PRFMA; CJ Miller; Vicki Lam, Santa Clara County; Elizabeth Lippa, Will Condon, Maura Twomey, and Ana Flores, Regional Analysis and Planning Services, Inc. (RAPS, Inc.).

5. ORAL COMMUNICATIONS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA

There were no written or oral comments.

6. ORAL COMMUNICATIONS FROM THE BOARD ON ITEMS NOT ON THE AGENDA

There were no comments from the Board.

7. PRESENTATIONS

A. Audited Financial Statements for Fiscal Year (FY) 2024-2025

Christopher Padilla, CPA, Moss, Levy & Hartzheim, LLP presented the draft audited financial statements for FY 2024-2025. Mr. Padilla reported that the Authority received an unmodified clean opinion and there were no findings.

8. CONSENT

A. Ralph M. Brown Act Teleconferencing Resolution

Resolution 2026-1 and Resolution 2026-02 to enable multijurisdictional and eligible subsidiary bodies to utilize provisions of Government Code Section 54953.8.7 and 54953.8.6 authorizing teleconferencing for meetings.

B. Minutes of the February 6, 2026 Board of Directors Meeting

The minutes of the February 6, 2026 Board of Directors meeting were approved.

C. Approval of Payment to Gutierrez Consultants

The invoices for services rendered by Gutierrez Consultants in January 2026 and February 2026 were approved.

D. Approval of Payment to RAPS, Inc.

The invoices for services rendered by RAPS, Inc. in January 2026 and February 2026 were approved.

E. Approval of Payment to ABC Law

The invoice for services rendered by ABC Law in January 2026 were approved.

F. Financial Update Report

The financial update report was accepted.

Motion made by Director Santos, seconded by Director Baillie to approve the consent agenda. Motion passed unanimously.

9. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION AND POSSIBLE ACTION

None.

10. PLANNING

A. Pajaro River Watsonville Project Update

Roxanne Grillo, PRWFPA Deputy Executive Director gave an update on the Pajaro River Watsonville Project.

11. OTHER BUSINESS

None.

12. ADJOURNMENT

The meeting adjourned at 9:19 a.m.

DRAFT PRWFPA BOARD OF DIRECTORS MEETING ATTENDANCE & VOTING RECORD

BOARD MEETING DATE: April 10, 2026

Attendance (X= Present; AB= Absent) Voting (Y= Yes; N=No; A=Abstain)			
MEMBER	PRWFPA REP	Attendance	Item 8 (A-F)
County of Monterey	Glenn Church	X	Y
County of San Benito	Mindy Sotelo	X	Y
County of Santa Clara	Sylvia Arenas	X	Y
County of Santa Cruz	Felipe Hernandez	X	Y
Monterey County Water Resources Agency	John Baillie	X	Y
San Benito County Water District	Sonny Flores	X	Y
Santa Clara Valley Water District	Richard Santos	X	Y
Zone 7 Flood Control	Nancy Bilicich	X	Y
Associate Members (Non-Voting Members)			
City of Gilroy (Associate Member)	Vacant	n/a	
City of Hollister (Associate Member)	Vacant	n/a	
City of Morgan Hill (Associate Member)	Vacant	n/a	

(* = Board Members that arrived late, therefore, did not vote on the item. Please refer the minutes)



Gutierrez Consultants

May 7, 2026

Ms. Maura Twomey, Executive Director
Pajaro River Watershed FPA
Post Office Box 2453
Seaside, CA 93955-2453

Dear Maura:

Attached is an invoice from Gutierrez Consultants for professional services provided from March 1, 2026 through May 3, 2026. The services were provided in accordance with the Soap Lake Floodplain Preservation Project Contract, Amendment 16. The invoice amount is \$1,430.00 and the budget remaining is \$59,418.00.

Sincerely,

Lidia Gutierrez
Principal

Gutierrez Consultants
 118 Diablo Ranch Court
 Danville, CA 94506

Invoice

Bill To:
Pajaro River Watershed FPA PO Box 2453 Seaside, CA 93955-2453

Date	Invoice No.	P.O. Number	Service Period
05/07/26	2073		3/1/26-5/3/26

Item	Description	Quantity	Rate	Amount
FPA Subtask 1.9 Partner Facilit	Review PRFMA legislative support letter; research Monterey Bay Area 208 Plan information request; review April 2026 FPA Board meeting materials; prepare for and participate in April 10, 2026 FPA Board of Directors meetings; general project management and communications with PRFMA and AMBAG; review Water Quality Management Plan	5	286.00	1,430.00
			Total	\$1,430.00

REGIONAL ANALYSIS PLANNING SERVICES, INC.

A non-profit corporation chartered by the Association of Monterey Bay Area Governments

PO Box 2453
Seaside, CA 93955-2453

(831)883-3750
(831)883-3755

March 31, 2026

Board of Directors
Pajaro River Watershed Flood Prevention Authority

RE: Contract for Service Dated July 1, 2000, and amended July 6, 2001, August 9, 2002, July 11, 2003, July 2, 2004, July 1, 2005, September 22, 2006, July 6, 2007, June 27, 2008, January 9, 2009, May 1, 2009, June 4, 2010, May 6, 2011, May 4, 2012, May 3, 2013, June 6, 2014, June 30, 2015, June 3, 2016, June 30, 2017, June 1, 2018, June 7, 2019, June 5, 2020, June 4, 2021, June 3, 2022, June 2, 2023, June 24, 2024 and **June 6, 2025**.

This letter is our billing for services rendered in the period **March 1 through March 31, 2026**. The services included work under items 1 through 9 of the Exhibit A of the referenced contract. The following breakdown of charges is summarized in accordance with Exhibit B of the referenced contract. Data is from the official time records under Work Element No. 530.

This invoice will be reviewed by the Staff Working Group, and a recommendation will be presented at the Board of Directors Meeting on **June 22, 2026**.

The services included work under items 1 through 9 of Exhibit A of the referenced contract. The following

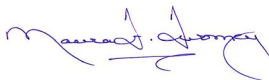
Work Element 530 - Agency Administration

Executive Coordinator	1 hours @	\$ 333.00	\$ 333.00
Director of Finance & Administration	3 hours @	\$ 275.00	\$ 825.00
Principal Accountant	3 hours @	\$ 204.00	\$ 612.00
Associate Planner	0 hours @	\$ 214.00	\$ -
GIS Coordinator	0 hours @	\$ 215.00	\$ -
Clerk of the Board	1 hours @	\$ 202.00	\$ 202.00
Total	<u>8</u>	Subtotal	<u>\$ 1,972.00</u>

* Rates approved by the board on 5/6/10 and modified 11/4/2011, 6/3/2016, 6/7/2019, 6/5/2020, 6/4/2021, 6/3/2022, 6/2/2023, 6/24/2024 and June 6, 2025.

Total now due: \$ 1,972.00

Sincerely,



Maura F. Twomey
Executive Coordinator

**Regional Analysis and Planning Services
(RAPS)**

Invoice for PRWFPA
March 1 - March 31, 2026

Position Title	Total Hours	Billing Rate	Total Cost
Executive Coordinator			
Project 530 Admin	1.00	333.00	333.00
Subtotal	<u>1.00</u>	<u>333.00</u>	<u>333.00</u>
Director of Finance & Administration			
Project 530 Admin	3.00	275.00	825.00
Subtotal	<u>3.00</u>	<u>275.00</u>	<u>825.00</u>
Princial Accountant			
Project 530 Admin	3.00	204.00	612.00
Subtotal	<u>3.00</u>	<u>204.00</u>	<u>612.00</u>
Associate Planner			
Project 530 Admin	-	214.00	-
Subtotal	<u>-</u>	<u>214.00</u>	<u>-</u>
GIS Coordinator			
Project 530 Admin	-	215.00	-
Subtotal	<u>-</u>	<u>215.00</u>	<u>-</u>
Clerk of the Board			
Project 530 Admin	1.00	202.00	202.00
Subtotal	<u>1.00</u>	<u>202.00</u>	<u>202.00</u>
Total	<u>8.00</u>		<u>1,972.00</u>

Tasks Completed:

Executive Coordinator

Cancellation of the March Staff Working Group meeting; Review of new Brown Act requirements.

Director of Finance Administration

Preparation of Board items, agenda review and Financial related work for the month of March 2026.

Principal Accountant

Board items & agenda review and Financial related work for the month of March 2026.

GIS Coordinator

Associate Planner

Clerk of the Board

Cancellation of the March Staff Working Group meeting; Website update; Review of FPPC eDisclosure site.

REGIONAL ANALYSIS PLANNING SERVICES, INC.

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	<u>WE 530 Admin</u>	<u>Remaining</u>
Budget*	\$ 45,000.00	\$ 45,000.00
Amount Spent:		
July, 2025	\$ -	\$ 45,000.00
August, 2025	\$ 2,282.00	\$ 42,718.00
September, 2025	\$ 2,727.50	\$ 39,990.50
October, 2025	\$ 3,948.00	\$ 36,042.50
November, 2025	\$ 550.00	\$ 35,492.50
December, 2025	\$ 408.00	\$ 35,084.50
January, 2026	\$ 3,059.00	\$ 32,025.50
February, 2026	\$ 4,672.00	\$ 27,353.50
March, 2026	\$ 1,972.00	\$ 25,381.50
April, 2026	\$ -	\$ 25,381.50
May, 2026	\$ -	\$ 25,381.50
June, 2026	\$ -	\$ 25,381.50
Subtotal	\$ 19,618.50	\$ 25,381.50
Balance Available		<u>\$ 25,381.50</u>

REGIONAL ANALYSIS PLANNING SERVICES, INC.

A non-profit corporation chartered by the Association of Monterey Bay Area Governments

PO Box 2453
Seaside, CA 93955-2453

(831)883-3750
(831)883-3755

April 30, 2026

Board of Directors
Pajaro River Watershed Flood Prevention Authority

RE: Contract for Service Dated July 1, 2000, and amended July 6, 2001, August 9, 2002, July 11, 2003, July 2, 2004, July 1, 2005, September 22, 2006, July 6, 2007, June 27, 2008, January 9, 2009, May 1, 2009, June 4, 2010, May 6, 2011, May 4, 2012, May 3, 2013, June 6, 2014, June 30, 2015, June 3, 2016, June 30, 2017, June 1, 2018, June 7, 2019, June 5, 2020, June 4, 2021, June 3, 2022, June 2, 2023, June 24, 2024 and **June 6, 2025**.

This letter is our billing for services rendered in the period **April 1 through April 30, 2026**. The services included work under items 1 through 9 of the Exhibit A of the referenced contract. The following breakdown of charges is summarized in accordance with Exhibit B of the referenced contract. Data is from the official time records under Work Element No. 530.

This invoice will be reviewed by the Staff Working Group, and a recommendation will be presented at the Board of Directors Meeting on **June 22, 2026**.

The services included work under items 1 through 9 of Exhibit A of the referenced contract. The following

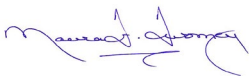
Work Element 530 - Agency Administration

Executive Coordinator	2 hours @	\$ 333.00	\$ 666.00
Director of Finance & Administration	3 hours @	\$ 275.00	\$ 825.00
Principal Accountant	3 hours @	\$ 204.00	\$ 612.00
Associate Planner	2 hours @	\$ 214.00	\$ 428.00
GIS Coordinator	0 hours @	\$ 215.00	\$ -
Clerk of the Board	7 hours @	\$ 202.00	\$ 1,414.00
Total	<u>17</u>	Subtotal	<u>\$ 3,945.00</u>

* Rates approved by the board on 5/6/10 and modified 11/4/2011, 6/3/2016, 6/7/2019, 6/5/2020, 6/4/2021, 6/3/2022, 6/2/2023, 6/24/2024 and June 6, 2025.

Total now due: \$ 3,945.00

Sincerely,



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Maura F. Twomey
Executive Coordinator

**Regional Analysis and Planning Services
(RAPS)**

Invoice for PRWFPA
April 1 - April 30, 2026

Position Title	Total Hours	Billing Rate	Total Cost
Executive Coordinator			
Project 530 Admin	2.00	333.00	666.00
Subtotal	<u>2.00</u>	<u>333.00</u>	<u>666.00</u>
Director of Finance & Administration			
Project 530 Admin	3.00	275.00	825.00
Subtotal	<u>3.00</u>	<u>275.00</u>	<u>825.00</u>
Princial Accountant			
Project 530 Admin	3.00	204.00	612.00
Subtotal	<u>3.00</u>	<u>204.00</u>	<u>612.00</u>
Associate Planner			
Project 530 Admin	2.00	214.00	428.00
Subtotal	<u>2.00</u>	<u>214.00</u>	<u>428.00</u>
GIS Coordinator			
Project 530 Admin	-	215.00	-
Subtotal	<u>-</u>	<u>215.00</u>	<u>-</u>
Clerk of the Board			
Project 530 Admin	7.00	202.00	1,414.00
Subtotal	<u>7.00</u>	<u>202.00</u>	<u>1,414.00</u>
Total	<u>17.00</u>		<u>3,945.00</u>

Tasks Completed:

Executive Coordinator

Preparation of the April 10, 2026 PRWFPA Board of Directors agenda; Attendance of the April 10, 2026 PRWFPA Board of Directors meeting.

Director of Finance Administration

Preparation of Board items, agenda review and Financial related work for the month of April 2026.

Principal Accountant

Board items & agenda review and Financial related work for the month of April 2026.

GIS Coordinator

Associate Planner

Attendance of the PRWFPA April 10, 2026 Board of Directors meeting.

Clerk of the Board

Preparation and distribution of the April 10, 2026 PRWFPA Board of Directors agenda; Website update; Attendance of the April 10, 2026 PRWFPA Board of Directors meeting; Travel to Watsonville for Chair's signature on follow up items; Cancellation of the April Staff Working Group meeting.

REGIONAL ANALYSIS PLANNING SERVICES, INC.

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	<u>WE 530 Admin</u>	<u>Remaining</u>
Budget*	\$ 45,000.00	\$ 45,000.00
Amount Spent:		
July, 2025	\$ -	\$ 45,000.00
August, 2025	\$ 2,282.00	\$ 42,718.00
September, 2025	\$ 2,727.50	\$ 39,990.50
October, 2025	\$ 3,948.00	\$ 36,042.50
November, 2025	\$ 550.00	\$ 35,492.50
December, 2025	\$ 408.00	\$ 35,084.50
January, 2026	\$ 3,059.00	\$ 32,025.50
February, 2026	\$ 4,672.00	\$ 27,353.50
March, 2026	\$ 1,972.00	\$ 25,381.50
April, 2026	\$ 3,945.00	\$ 21,436.50
May, 2026	\$ -	\$ 21,436.50
June, 2026	\$ -	\$ 21,436.50
Subtotal	\$ 23,563.50	\$ 21,436.50
Balance Available		<u>\$ 21,436.50</u>

Atchison Barisone & Condotti LLP

PO Box 481
Santa Cruz, CA 95061
TAX ID 39-3732872

May 13, 2026

Pajaro River Watershed Flood
Prevention Authority
Attn: Maura Twomey
PO Box 2453
Seaside, CA 93955-2453

Re:

Dear Pajaro River Watershed Flood
Prevention Authority,

Enclosed is invoice 35087, which covers services from 4/1/2026 to 4/30/2026. This invoice, dated 5/13/2026, is for \$484.90. Your total balance, including past charges, is \$484.90. Prompt payment of your total balance is appreciated.

Billing Summary

Total for services rendered	\$484.90
Total expenses	\$0.00
Total interest and finance charges	\$0.00
Total payments and other transactions	(\$239.20)
Total previous balance	\$239.20
Balance Due	\$484.90

Thank you for your confidence in our work and our commitment to serving you.

If you have questions, please call us at 831 423 8383.

Sincerely,
Jennifer Quek
Office Manager

The Subsequent Pages are Confidential and Attorney-Client
Privileged.

Atchison Barisone & Condotti LLP

PO Box 481
 Santa Cruz, CA 95061
 TAX ID 39-3732872

Invoice submitted to:
 Pajaro River Watershed Flood Prevention Authority
 Attn: Maura Twomey
 PO Box 2453
 Seaside, CA 93955-2453

May 13, 2026

Invoice #35087

Professional Services

	<u>Hrs/Rate</u>	<u>Amount</u>
<u>General</u>		
4/1/2026 APC Rev/rev draft AR - SB 707 multijurisdictional bodies; rev/rev Reso re same; rev/rev Reso. - eligible subsidiary bodies. General	1.20 373.00/hr	447.60
4/2/2026 APC Follow-up email corresp. w/ A. Flores re same. General	0.10 373.00/hr	37.30
 SUBTOTAL:	<u>1.30</u>	<u>484.90]</u>
 For professional services rendered	1.30	\$484.90
 For professional services rendered	1.30	\$484.90
 Previous balance		\$239.20
 Accounts receivable transactions		
4/28/2026 Payment for January 2026 Legal Fees (Invoice 35018) - Thank You. Check No. 1005		(\$239.20)
 Total payments and adjustments		(\$239.20)
 Balance due		<u>\$484.90</u>

Payments are due by the last day of each month. A finance charge may be assessed pursuant to agreement. A \$25 in addition to any bank fees will be charged for any returned checks.

CONFIDENTIAL & PRIVILEGED ATTORNEY-CLIENT
 COMMUNICATION

DRAFT
CONTRACT FOR SERVICES

This **Amendment No. 17** to the Contract for Services dated June 4, 2010 between the Pajaro River Watershed Flood Prevention Authority (**Authority**) and Gutierrez Consultants, Inc. (**Contractor**) amends the following sections of the original agreement.

1. SCOPE OF SERVICES

A. CONTRACTOR shall perform all of the necessary services as described above and incorporated herein by this reference and shall comply with all relevant conditions as set forth in the AGREEMENT. **The Scope of Work is attached as Exhibit A.**

B. Time is of the essence in this Agreement.

C. Said services and all duties incidental or necessary thereto shall be performed diligently and competently and in accordance with professional standards of performance.

2. COMPENSATION

A. Authority shall pay CONTRACTOR for services a total amount not to exceed **SEVENTY THOUSAND DOLLARS (\$70,000.00)**. In no event shall compensation exceed this amount without prior written consent of the AUTHORITY. **Rate schedule is attached as Exhibit B.**

B. Invoices for services must be presented to AUTHORITY no later than the first business day of each month for the month prior. CONTRACTOR shall submit to AUTHORITY an invoice stating a description of services provided, and stating the amount due CONTRACTOR for such service. AUTHORITY shall pay the CONTRACTOR promptly. No interest or carrying charges shall accrue to CONTRACTOR by reason of delayed payment.

3. TERM OF AGREEMENT.

The term of this agreement shall commence on **July 1, 2026** (Commencement Date), and shall continue until **June 30, 2027** (Termination Date), or until the parties mutually determine that the work required hereunder is satisfactorily completed, whichever occurs first.

In witness whereof, the parties hereto have executed this agreement on **June 22, 2026**.

GUTIERREZ CONSULTANTS

Signature

Date

Lidia Gutierrez
Principal

PAJARO RIVER WATERSHED FLOOD PREVENTION AUTHORITY

Signature
Nancy Bilicich
Chair of the Board of Directors

Date

Approved as to Form

Signature
Anthony Condotti
Attorney at Law

Date

EXHIBIT A

Scope of Services for Soap Lake Floodplain Preservation Project

The Pajaro River Watershed Flood Prevention Authority was established in October 1999 in order to “identify, evaluate, fund, and implement flood prevention and control strategies in the Pajaro River Watershed, on an intergovernmental basis.” Since the watershed covers areas of four counties and four water districts, the board is comprised of one representative from each of the following agencies:

- County of Monterey
- County of San Benito
- County of Santa Clara
- County of Santa Cruz
- Monterey County Water Resources Agency
- San Benito County Water District
- Santa Clara Valley Water District
- Zone 7 Flood Control District

The Authority acts as a governing body through which each member organization can participate and contribute to finding a method to provide flood protection in the watershed and promote general watershed interests. Although efforts have been made in the past to prevent flooding, it has become apparent over the past decades that the magnitude of the problem was not properly established. Flooding throughout the lower Pajaro River reaches is a hazard to public and private property including residences, agriculture, highways, watercourses, and environmental resources.

Immediately after being established, the Authority began studying the watershed, including identifying the source and magnitude of the floodflows. The Phase 1 Study was completed in July 2002 and consisted of modeling both the hydrologic and sediment regimes of the watershed. The results of Phase 1 provided a better understanding of the characteristics of the watershed and changes over time that affect flooding frequency and flooding potential in the downstream reaches of the Pajaro River.

The Phase 2 work was completed in April 2003 and identified project alternatives that would provide flood protection for the Pajaro River from Chittenden to Monterey Bay from the 100-year flood flows identified in Phase 1. The Phase 2 Study projects were developed to coordinate with a concurrent Army Corps of Engineers (Corps) Lower Pajaro River flood protection project. After the conclusion of Phase 2, the Corps identified a 100-year flood protection project for the Lower Pajaro River without any upstream projects.

The Corps 100-year flood protection project was based on the assumption that the watershed conditions (or current level of flood attenuation provided in the upper watershed) are maintained. The Phase 1 model results highlighted the natural flood attenuation benefits of Soap Lake and the critical importance of maintaining those benefits as part of any Pajaro River flood protection solution.

The focus of the Authority work shifted to ensure that the flows passing through the Lower Pajaro River Flood Risk Reduction Project would not increase above the currently predicted levels. The most direct way to achieve this goal was to preserve Soap Lake and its attenuation capabilities.

The Phase 3 and 4A Study was completed in March 2005 and defined and documented the preferred method to maintain the Soap Lake attenuation and storage capacity, known as the Soap Lake Floodplain Preservation Project (Project). In Phase 3, Soap Lake was hydraulically modeled and the floodplain boundaries defined. The impacts of flooding and land use preservation were examined in compliance with the California Environmental Quality Act (CEQA) and the cost of the Project were estimated.

In January 2007, the Authority was awarded \$4,425,300 in grant funding from Proposition 50 for the implementation of the Soap Lake Floodplain Preservation Project. Of the approximate \$4.4 million grant, \$3,825,000 was to go towards land and easement acquisitions and the remaining \$600,300 is to go towards development, implementation, and administration of the land and easement acquisition project. The grant funds were to be awarded to entities seeking to purchase land or easements in the Soap Lake Floodplain consistent with the floodplain requirements established by the Authority. At the time the grant expired in December 2016, the Authority had awarded \$2,728,020 in grant funds for acquisition of three properties or easements in the Soap Lake Floodplain.

With the expiration of the grant, the anticipated work activities to continue to implement the Soap Lake Floodplain Preservation Project shift from awarding the Proposition 50 grant funds to coordinating with land acquisition partners and pursuing new funding for easement and land acquisition in the floodplain. This Scope of

Services describes those tasks to be completed by Gutierrez Consultants (CONSULTANT) necessary for the implementation of the Soap Lake Floodplain Preservation Project through June 30, 2027.

In addition to implementation of the Soap Lake Project, the Authority expects to continue to monitor and review proposed development activities in the watershed and participate in watershed coordination, including the proposed California High Speed Rail. This Scope of Services describes those tasks to be completed by CONSULTANT necessary for support of those activities through June 30, 2027.

Finally, there have been significant issues associated with the Army Corps of Engineers development of the Pajaro River Flood Risk Management Project that affect the Authority's role in support of the project. Over the last two years, substantial progress was recorded with respect to the project's funding, design and environmental compliance. Pajaro River project sponsors have requested that the Authority maintain its political lobbying efforts in support of the project. Additionally, the Authority may consider revisiting project alternatives that were originally excluded after the Corps committed to a project that provided the required flood risk reduction. This Scope of Services describes those tasks to be completed by CONSULTANT necessary for additional legislative support and strategic planning through June 30, 2027.

Task 1: Staff Working Group and Board of Directors Meetings

The Authority anticipates continuing the monthly Staff Working Group meetings and bi-monthly Board of Directors meetings. CONSULTANT shall continue to provide technical support services for these meetings including review and revision of meeting agenda, preparation of meeting presentation and handouts, preparation for and attendance at meetings, and other meeting support services as needed.

Deliverables:

- Meeting agenda, handouts, memoranda, and presentations as needed

Task 2: Evaluation of Funding Opportunities and Grant Application

Research the general availability of applicable funding sources, including but not limited to SWRCB, DWR, California Department of Conservation, US Department of Agriculture, and Environmental Protection Agency Grants. As necessary, conduct in-person or phone meetings and attend funding workshops with funding agencies to confirm project funding eligibility and requirements. Prepare regular updates summarizing the funding opportunities and the recommended strategy for securing the maximum grants and loans for all phases of the project, from planning to construction.

Due to the nature of funding opportunities and the need to respond immediately following the release of the application submittal requirements, this scope assumes the preparation and submittal of one application (funding program to be determined). CONSULTANT shall prepare all application documents and be responsible for submittal of the application.

Deliverable:

- Funding Updates.
- Funding application (one)

Task 3: Information and Public Outreach

It is anticipated that there will continue to be many questions from the community regarding the status of the Soap Lake project and general Authority activities. There are also requests of the Authority to make presentations at public meetings and workshops. CONSULTANT shall respond to questions and requests for information, prepare informational materials, and attend and participate in meetings and workshops as requested.

Additionally, CONSULTANT shall review the Authority website and provide updated information as needed.

Deliverables:

- Public Information (handouts, mailings, presentations and other applicable products as developed)
- Information for Web Postings

Task 4: Partner and Land Owner Facilitation

The FPA has identified interested partners and maintains on-going communications with each partner through regular meetings, conference calls and e-mail. Each land trust or agency has their own public outreach efforts and the Authority would assist them with their outreach programs. The land trusts also may have established relationships with land owners and would make contact directly with them. CONSULTANT shall inform all partners of the on-going status of acquisitions, facilitate inter-agency cooperation, share strategies, work on joint projects, monitor that the project goals are being met through acquisitions, and support land owner facilitation.

Deliverables:

- Partner Meeting Agenda, Meeting Summaries, and Other Applicable Documentation

Task 5: Soap Lake Development Reviews

The Authority will continue in its role of reviewing proposed development activities in the Soap Lake Floodplain and their potential impacts on floodplain detention capacity. Of note, the California High Speed Rail has proposed alignments through the floodplain and the Authority has been coordinating with the design team regarding the project and potential impacts. Additionally, the Santa Clara Valley Water District, in partnership with the San Benito County Water District, are evaluating the potential expansion of the Pacheco Reservoir. The Authority will coordinate with the water districts to identify potential flood benefits associated with the expanded reservoir. CONSULTANT shall support the review of proposed development activities and project documentation including development plans and environmental analysis of the proposed developments.

Deliverables:

- Project review notes

Task 6: Legislative and Lobbying Support

The Corps Pajaro River Flood Risk Reduction Project is currently in construction. Pajaro River project sponsors have requested that the Authority maintain its political lobbying efforts in support of the project funding and implementation. Additionally, the Authority may consider revisiting project alternatives that were originally excluded after the Corps committed to a project that provided the required flood risk reduction. CONSULTANT shall support preparation for and participate in legislative activities including meetings with State and Federal representatives, as requested.

Deliverables:

- Lobbying informational materials and meeting notes

EXHIBIT B

Rate Schedule for Gutierrez Consultants, Inc.

<u>Classification</u>	<u>2026/2027 Rate</u>
Principal	\$300/hour
Associate Planner	\$220/hour
Project Assistant	\$189/hour
Project Administrator	\$130/hour

1. The individual hourly rates include salary, overhead and profit. The hourly rates also include ordinary expenses, including telecommunications, computer usage, and regular reproduction jobs. Other direct costs (ODCs) such as large reproduction jobs and travel expenses will be charged at actual cost plus 10%. Mileage will not be marked up. Subconsultants will be billed at actual cost plus 10%. Mileage rate will be that allowed by current IRS guidelines.

**DRAFT
CONTRACT FOR SERVICES**

This **Amendment No. 28** to the Contract for Services dated July 21, 2000 between the Pajaro River Watershed Flood Prevention Authority (**Authority**) and **Regional Analysis & Planning Services, Inc. (Contractor)** amends the following sections of the original agreement.

1. SCOPE OF WORK. The Scope of Work is attached as Exhibit A.
2. COMPENSATION. For all services listed in Exhibit A, Contractor shall be reimbursed for actual costs incurred, (time and material). A rate schedule is attached as Exhibit B.
3. TERM OF AGREEMENT. The term of this agreement shall commence on **July 1, 2026** (Commencement Date), and shall continue until **June 30, 2027** (Termination Date), or until the parties mutually determine that the work required hereunder is satisfactorily completed, whichever occurs first.
4. COST LIMITATIONS. The total amount of compensation under this agreement shall not exceed **\$45,000.00** for Agency Administration.

In witness whereof, the parties hereto have executed this agreement on **June 22, 2026**.

REGIONAL ANALYSIS & PLANNING SERVICES, INC.

Signature
Maura Twomey
Executive Coordinator

Date

PAJARO RIVER WATERSHED FLOOD PREVENTION AUTHORITY

Signature
Nancy Bilicich
Chair of the Board of Directors

Date

Approved as to Form

Signature
Anthony Condotti
Attorney at Law

Date

EXHIBIT A

Scope of Services

AGENCY ADMINISTRATION

1. Organize, schedule and notice meetings, workshops and hearings of the Authority.
2. Organize and schedule meetings of the Authority's Staff Working Group.
3. Prepare/distribute agendas, take minutes, activate/set up public address systems, record proceedings and carry out similar work related to the meetings.
4. Prepare basic non-technical reports to and correspondence from the combined agencies based on input from the Staff Working Group.
5. Ensure that all participating agencies are kept up to date and informed (through the use of mail, email, and fax) of proposed agenda items, correspondence and other information related to the efforts of the Authority.
6. Process correspondence, maintain files and carry out related work.
7. Provide a range of clerical and administrative staff support to ensure the most effective, efficient and fiscally responsible staffing level for the respective tasks.
8. Provide liaison with the legal counsel and administer legal contract.
9. Maintain FPCC filing responsibility.
10. Act as the fiscal agent for the Authority.
11. Administer contract(s) agreement(s).
12. Fulfill other tasks as needed, and directed by the Authority's Board of Directors.
13. Maintain PRWFPA website.

EXHIBIT B

HOURLY RATES

Associate Planner	\$214.00
Director of Finance & Administration	\$275.00
Clerk of the Board	\$202.00
Executive Coordinator	\$333.00
GIS Coordinator	\$215.00
Principal Accountant	\$204.00

Note 1. Rates proposed are fully loaded rates including direct labor and indirect costs. Indirect Costs include: insurance, rent, utilities, office supplies, computer services, communications (telephone, postage, fax, and email), in-house printing, and administrative services.

Note 2. Itemized monthly invoices will include hours worked for each major task (to the quarter hour). Staff time records shall be available for review upon request.

DRAFT
CONTRACT FOR SERVICES

This agreement is made and entered into as of the date and place set forth below by and between **The Pajaro River Watershed Flood Prevention Authority**, hereinafter referred to as **Authority**, and, **Atchison, Barisone & Condotti** hereinafter referred to as **Contractor** upon the following terms and conditions:

1. Authority hereby engages contractor and contractor hereby agrees to perform all services as hereinafter described. The contractor, who represents that he is qualified and will perform services described in the "Scope of Work", Attachment 1.
2. For all of the services described above and all goods and material supplied by contractor, Authority shall pay the Contractor according to the "Fee Schedule", Attachment 2. Payment will be made upon approval of invoice(s) from the Authority at their Board of Directors meeting.
3. Invoices for services must be presented to Authority. Receipts for expenditures and invoices for services should be presented in accordance with the Fee Schedule. Authority shall pay the Contractor promptly after Authority receives an invoice, as appropriate, and the invoice has been approved for payment by the Authority at their Board of Directors meeting.
4. The work to be performed under this agreement shall commence on or about **July 1, 2026**, and shall remain in effect until **June 30, 2027**, or until the work required is satisfactorily completed, whichever occurs first. Any extension beyond the Termination Date must be requested in writing two weeks prior to the Termination Date, and approved and signed by both parties.
5. The contract amount shall **not exceed Twenty Thousand Dollars (\$20,000.00)**. No interest or carrying charges shall accrue to contractor by reason of delayed payment. Contractor shall not be entitled to extra compensation for services or materials not otherwise authorized under this agreement, unless Authority has first authorized such extra services or materials in writing.
6. Contractor is an independent contractor and shall not be considered an agent or employee of the Authority, its member agencies or the Association of Monterey Bay Area Governments (AMBAG).
7. Contractor shall, at all times during the terms of this agreement, carry worker's compensation insurance covering all of its employees, public liability, errors and omissions insurance and property damage insurance, and automotive insurance as required by current statute, and shall comply with all state and federal laws relating to employees. All insurance coverages shall be maintained in full force by the contractor for the duration of this agreement, and shall name Authority as an additional insured on such policies of insurance.
8. Authority may terminate this agreement without cause, at any time, upon giving thirty (30)

Attachment 1

Scope of Work

1. Advise the Authority on a broad range of legal matters including, without limitations compliance with:
 - a. The Ralph M. Brown Act.
 - b. The California Environmental Quality Act.
 - c. Conflict of interest laws.
 - d. Laws relating to the functions of joint powers authorities.
2. Advise the Authority, as appropriate, concerning flood control and flood liability issues.
3. Advise the Authority, as appropriate, concerning legal authority and requirements for securing State and Federal grants and loans.
4. Advise the Authority, as requested, on legal matters concerning the Soap Lake Floodplain Preservation Project (Project).

Attachment 2

Fee Schedule

Partner	\$387.00per hour
Associate	\$319.00 per hour
Paralegal	\$187.00 per hour
Legal Assistants	\$117.00 per hour

MEMORANDUM

TO: PRWFPA Board of Directors

FROM: Maura F. Twomey, Executive Coordinator

RECOMMENDED BY: Jessica Agee, Director of Finance and Administration

SUBJECT: Financial Update Report

MEETING DATE: June 22, 2026

RECOMMENDATION:

It is recommended that the Board of Directors accept the financial update report.

BACKGROUND/DISCUSSION:

Regional Analysis & Planning Services, Inc. (RAPS) provides contract staffing services to the Pajaro River Watershed Flood Prevention Authority (PRWFPA). The contract includes administrative and financial services for the Board as well as the Staff Working Group (SWG). The Board packet includes the year-to-date financial reports through April 30, 2026, as well as a budget-to-actual comparison for fiscal year (FY) 2025-2026. Amounts in the financial update report are unaudited.

The Balance Sheet reflects a cash balance of \$801,241.47. There were no accounts receivables outstanding as of April 30, 2026. The current liabilities balance is \$11,177.58 PRWFPA has sufficient current assets on hand to pay all known current obligations.

During the period of July 1, 2025 through April 30, 2026, PRWFPA incurred routine operational expenditures for contractual services. The services provided are summarized as follows:

- RAPS, Inc.: Staff Working Group (SWG) preparation and Board of Director's (BOD) agenda preparation and meeting attendance.
- Gutierrez Consultants: Work associated with Soap Lake Project and SWG & BOD meetings preparation and attendance.
- Atchinson Barisone & Condotti: Legal review of board resolutions relating to SB 707.
- Planeteria Media: Maintain website.

Expenses for the period of July 1, 2025, through April 30, 2026 totaled \$47,117.13, which included professional services and other expenses.

PRWFPA’s Profit and Loss Statement reflects an excess of revenue over expense of \$39,529.65 for the period July 1, 2025, through April 30, 2026.

The following table highlights key Budget to Actual financial data:

**Budget to Actual Financial Highlights For
Period July 1, 2025 Through April 30, 2026**

Expense	Budget April 2026	Actual April 2026	Difference
Professional Services	\$ 119,400.00	\$ 45,283.55	\$ 74,116.45
Insurance	\$ 1,167.00	\$ 1,171.09	\$ (4.09)
Supplies	\$ 3,417.00	\$ 616.81	\$ 2,800.19
Travel	\$ 7,083.00	\$ 45.68	\$ 7,037.32
Total	\$ 131,067.00	\$ 47,117.13	\$ 83,949.87
Revenue			
State/Local Revenue *	\$ 71,667.00	\$ 86,646.78	\$ 14,979.78
* State/Local Revenue does not include \$71,280.00 which will be used from reserves as needed			

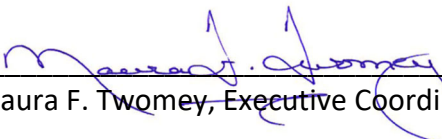
Professional Services are under budget primarily due to the timing of work provided by contractual obligation. Revenues are primarily member dues and are received at the start of the year.

The budget reflects a linear programming of funds while actual work and related expenses are contingent on a variety of factors. As a result, there will be fluctuations from budget-to-actual during the fiscal year.

ATTACHMENTS:

1. Balance Sheet as of April 30, 2026
2. Profit and Loss Statement: July 1, 2025 through April 30, 2026
3. Accounts Payable Aging Detail as of April 30, 2026
4. Check Register: March 1, 2026 through April 30, 2026

APPROVED BY:



 Maura F. Twomey, Executive Coordinator

Pajaro River Watershed Flood Prevention Authority

Balance Sheet

Attachment 1

As of April 30, 2026

	<u>April 30, 2026</u>
ASSETS	
Current Assets	
Cash and Cash Equivalents	
Cash in Bank Checking	641,087.14
LAIF Account	160,154.33
Total Cash and Cash Equivalents	<u>\$ 801,241.47</u>
Accounts Receivable	
Accounts Receivable	-
Total Accounts Receivable	<u>\$ -</u>
TOTAL ASSETS	<u><u>\$ 801,241.47</u></u>
LIABILITIES & FUND BALANCE	
Liabilities	
Current Liabilities	
Accounts Payable	11,177.58
Total Current Liabilities	<u>\$ 11,177.58</u>
Total Liabilities	<u>\$ 11,177.58</u>
Fund Balance - Unrestricted	
Fund Balance - Beginning of Fiscal Year	750,534.24
Net Income/(Loss)	39,529.65
Total Fund Balance - Unrestricted	<u>790,063.89</u>
TOTAL LIABILITIES & FUND BALANCE	<u><u>801,241.47</u></u>

Unaudited

Pajaro River Watershed Flood Prevention Authority

Profit & Loss

Attachment 2

July 1, 2025 through April 30, 2026

	<u>July 1, 2025 - April 30, 2026</u>	<u>July 1, 2025 - April 30, 2026</u>
Income		
Interest		6,646.78
Member Dues		80,000.00
Total Income	\$	86,646.78
Expense		
Audit Expense		8,250.00
Gutierrez Consultants		10,582.00
Regional Analysis & Planning Services, Inc. (RAPS)		23,563.50
Insurance		1,171.09
Legal Services		2,888.05
Other Expense		
Web Hosting/Maintenance Costs	500.00	
Postage/Supplies	116.81	
Travel	45.68	
Total Other Expense		662.49
Total Expense	\$	47,117.13
Net Income/(Loss)	\$	39,529.65

Pajaro River Watershed Flood Prevention Authority

A/P Aging Detail

Attachment 3

As of April 30, 2026

Date	Num	Name	Due Date	Open Balance
03/31/2026	I-12380	Moss, Levy & Hartzheim	04/30/2026	3,250.00
04/30/2026	23325	AMBAG	04/30/2026	50.00
03/31/2026	1181	Regional Analysis & Planning Services	05/30/2026	1,972.00
04/30/2026	35087	Atchison Barisone & Condotti	05/30/2026	484.90
04/30/2026	1182	Regional Analysis & Planning Services	06/29/2026	3,945.00
04/30/2026	2073	Gutierrez Consultants, Inc	07/29/2026	1,430.00
04/16/2026	041626 - EL	AMBAG	04/16/2026	45.68
Total				<u><u>\$11,177.58</u></u>

Pajaro River Watershed Flood Prevention Authority
Check Register
Attachment 4

March 1, 2026 through April 30, 2026

Date	Num	Name	Memo	Amount
04/07/2026	1004	AMBAG	Website Monthly Maintenance - January through March 2026, supplies, mileage	235.41
04/07/2026	1005	Atchison Barisone & Condotti	Legal services provided for the month of January 2026	239.20
04/07/2026	1006	Gutierrez Consultants, Inc	January through February 2026 Lake Floodplain Preservation Project Services & Meetings	1,144.00
04/07/2026	1007	Regional Analysis & Planning Services	RAPS WE 530 Agency Administration for the months of January and February 2026	7,731.00
TOTAL				\$ 9,349.61

MEMORANDUM

TO: PRWFPA Board of Directors

FROM: Maura F. Twomey, Executive Coordinator

SUBJECT: PRFMA Funding Request for Investigative Survey Work

MEETING DATE: June 22, 2026

RECOMMENDATION:

It is recommended that the Board of Directors approve the Pajaro Regional Flood Management Agency's funding request for investigative survey work to support the U.S. Army Corps of Engineers' Pajaro River at Watsonville Project, in an amount not to exceed \$220,000.

BACKGROUND/DISCUSSION:

The U.S. Army Corps of Engineers (USACE) will begin the design phase for Reaches 2, 3, and 4 of the Pajaro River at Watsonville Project later this year. In Reaches 2 and 4, USACE is considering setting back the levee farther from its current alignment to mitigate subsurface geotechnical risks associated with historic river meandering that differs from the post-1949 channel configuration.

These expanded levee setback areas present a significant opportunity to enhance habitat and use Pajaro River flows to increase groundwater recharge within a subbasin designated as "critically overdrafted" by the California Department of Water Resources (DWR).

Collecting towed Transient Electromagnetic (tTEM) data and cone penetration testing (CPT) borings to identify historic river meanders (paleochannels) is the key step needed to achieve the maximum groundwater recharge benefits in these levee setback areas.

Accordingly, PRFMA respectfully requests Board approval to fund the proposed tTEM and CPT investigative survey work in an amount not to exceed \$220,000 to support the USACE's Pajaro River at Watsonville Project design.

To fulfill this request, PRWFPA will need to draw upon its reserve fund balance. The reserve fund balance as of April 30, 2026, is \$790,063.89.

Background

The USACE is leading the \$600 million federal Pajaro River at Watsonville Project (Attachment 1, formerly called the Pajaro River Flood Risk Management Project) in partnership with PRFMA and

DWR. Generally, the project purpose is twofold – to provide flood protection for disadvantaged communities, while offering substantial environmental benefit compared to simply leaving the river system in its current configuration.

The project includes construction of setback levees, floodwalls, and related flood risk management infrastructure shown in Attachment 1 as well as habitat enhancements along the Pajaro River and its tributaries. This project aims to provide a 100-year level of flood protection for the City of Watsonville and Town of Pajaro, and a mix of 100-year and 25-year flood protection for surrounding unincorporated areas in Santa Cruz and Monterey Counties. The USACE has designated this project as an “Engineering with Nature” (EWN) project due to the setback configuration of the new levees that provides a wider river corridor with more space for in-channel and riparian habitat, groundwater recharge, and natural geomorphic processes.

In addition, the Pajaro Valley is home to some of the most productive agricultural land in the country, producing over \$1 billion per year of high value fruit, vegetable, flower, and other crops across approximately 28,500 irrigated acres. According to Pajaro Valley Water Management Agency’s [Pajaro Valley Subbasin Water Year 2025 Annual Report](#), total annual water use in the Pajaro Valley ranges between 47,000 and 55,000 acre-feet/year based on the last ten years, with groundwater routinely providing over 90% of the supply. The Pajaro Valley Subbasin, spanning approximately 75,000 acres in Santa Cruz, Monterey, and San Benito Counties, was designated “critically overdrafted” by DWR in 2015.

Analysis

Historical aerial imagery and State mapping dating back to the late 1800s indicate that the Pajaro River channel alignment has meandered over time and its pre-1949 alignment differs from its post-1949 alignment following levee construction. In Reaches 2 and 4, USACE’s Pajaro River at Watsonville Project design is considering setting the levee back farther from its current alignment to mitigate subsurface geotechnical risks associated with these historic channel shifts. These expanded setback areas present a significant opportunity to restore habitat lost following 1949 USACE levee construction through the USACE EWN program.

Two key levee setback areas are under consideration:

- Reach 4 – The most upstream leveed portion of the Pajaro River on the Monterey County side, maximally representing roughly 400 acres of potential reconnected floodplain.
- Reach 2 - Upstream of the Highway 1 bridge on both sides of the Pajaro River, maximally representing roughly 75 acres of potential reconnected floodplain.

Attachment 2 provides a draft map of USACE’s EWN levee setback areas that are planned and under consideration. Within these expanded corridors, the project will consider designing and constructing habitat enhancements that support process-based restoration and increased habitat complexity and diversity. In addition to ecological benefits, these levee setback areas create a meaningful opportunity to make use of Pajaro River flows for groundwater recharge in a groundwater basin that has been deemed “critically overdrafted” by DWR.

Research conducted by the University of California Office of the President grant team indicates that the most favorable areas for groundwater recharge are where historic river channels (paleochannels) have cut through the shallow clay layer in this area. Identifying these paleochannels is therefore essential to maximizing recharge benefits.

The USACE's EWN design consultants require both tTEM (towed Transient Electromagnetic) and cone penetration testing (CPT) data to accurately identify and locate paleochannels for incorporation into their restoration designs.

- tTEM (towed Transient Electromagnetic) is a rapid, high-resolution ground-based geophysical method used to map the shallow subsurface. It is a widely used method to investigate groundwater resources and map sediment types.
- CPT provides continuous, direct physical measurements of soil resistance and friction, enabling calibration and validation of the tTEM data.

Correlating the two allows geologists to translate raw tTEM data into three-dimensional sediment and soil-type maps needed for effective design integration.

This data collection effort is critical to fully realizing the groundwater recharge and habitat benefits envisioned by the USACE's EWN design.

Due to the project timelines, USACE requires this data no later than the end of summer 2026 to incorporate the findings into the USACE design for the Pajaro River at Watsonville Project. The urgency to complete this work comes from the need to have this data at the beginning of the USACE design process for Reaches 2 and 4. Right-of-entry agreements are currently being secured and are expected to be finalized within the coming month.

Financial Impact

The total funding need for the investigative survey work described above is a maximum of \$220,000. The funding total includes three major activities:

1. tTEM Data Collection - PRFMA met with DWR on May 27, 2026. PRFMA is coordinating with DWR, which may partially fund this work through its contractor. The final contribution from DWR is not yet determined, and additional funding may be required.
2. CPT Borings and Data Collection – PRFMA has reached out to five different local drilling companies and received three estimates for this activity. The maximum anticipated cost (including 25% contingency) is \$58,720.
3. Fieldwork Oversight, Data Processing, Analysis, and Reporting – PRFMA is partnering with Dr. Andrew Fisher and his research team at the University of California at Santa Cruz to conduct this task. The maximum anticipated cost (including 25% contingency) is \$82,620.

The combined cost for activities 2 and 3 is \$141,340. Should the Board of Directors approve PRFMA's funding proposal for this investigative survey work for a not-to-exceed amount of \$220,000, the remaining funds amount for tTEM work (activity 1) is \$78,660, if needed.

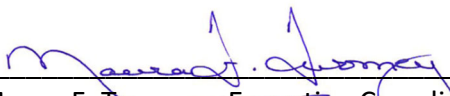
Environmental Review

This item is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines section 15306 regarding information collection. The tTEM and CPT investigation is for basic data collection purposes and will not result in a disturbance to an environmental resource.

ATTACHMENTS:

- 1. USACE Pajaro River at Watsonville Project Map
- 2. Draft USACE EWN Levee Setback Areas Map

APPROVED BY:



Maura F. Twomey, Executive Coordinator

RECOMMENDED PLAN - Attachment 1

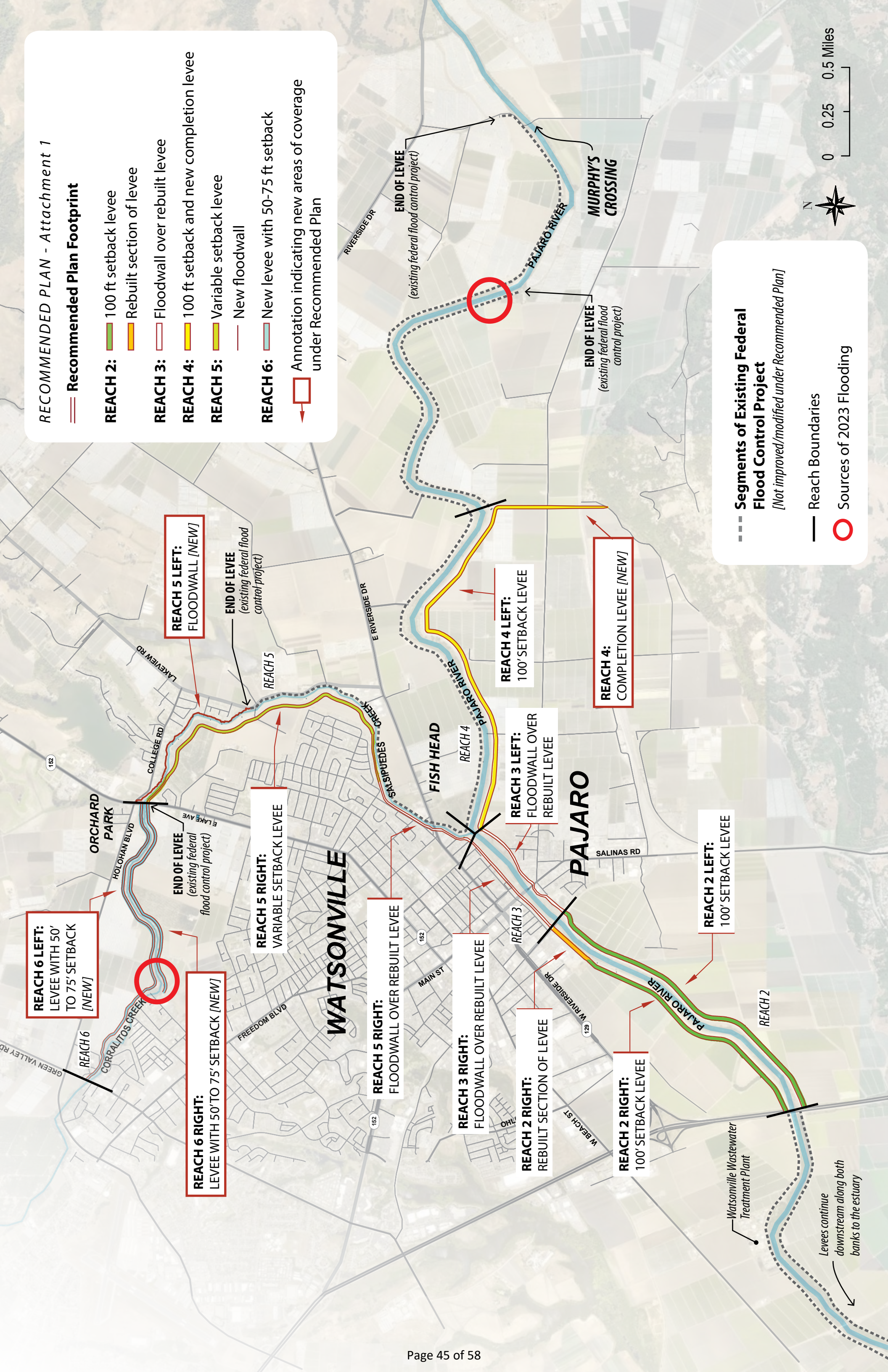
Recommended Plan Footprint

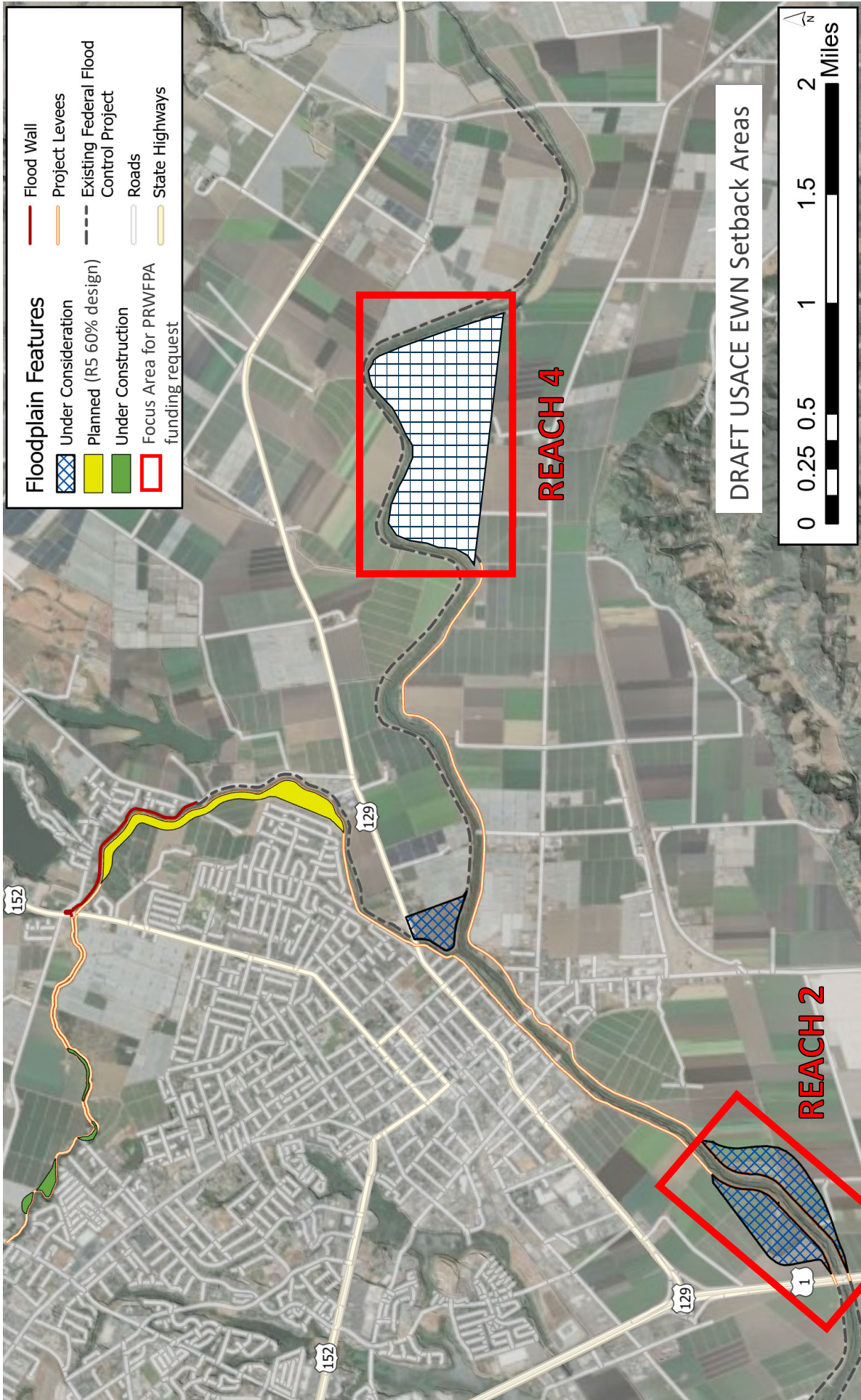
- REACH 2:**
 - 100 ft setback levee
 - Rebuilt section of levee
- REACH 3:** Floodwall over rebuilt levee
- REACH 4:** 100 ft setback and new completion levee
- REACH 5:**
 - Variable setback levee
 - New floodwall
- REACH 6:** New levee with 50-75 ft setback

Annotation indicating new areas of coverage under Recommended Plan

Segments of Existing Federal Flood Control Project
 [Not improved/modified under Recommended Plan]

Reach Boundaries
 Sources of 2023 Flooding





MEMORANDUM

TO: PRWFPA Board of Directors

FROM: Maura F. Twomey, Executive Coordinator

RECOMMENDED BY: Jessica Agee, Director of Finance and Administration

SUBJECT: Draft FY 2026-2027 Budget

MEETING DATE: June 22, 2026

RECOMMENDATION:

It is recommended that the Board of Directors adopt Option A or Option B of the Draft FY 2026-2027 Budget.

BACKGROUND/DISCUSSION:

Pursuant to its by-laws, the Pajaro River Watershed Flood Prevention Authority (PRWFPA) is required to adopt a financial budget prior to June 30th each year. Throughout the year, the budget is monitored and periodic amendments may be approved by the Board. The Draft FY 2026-2027 Budget is enclosed for Board review and comments. The PRWFPA Draft Budget for FY 2026-2027 was presented at the May 19th Staff Working Group (SWG) meeting. Modifications suggested by the SWG to the Draft FY 2026-2027 Budget have been incorporated.

On June 9, 2026, PRWFPA received a Funding Request for Investigative Survey Work from the Pajaro Regional Flood Management Agency (PRFMA) to fund the proposed tTEM and CPT investigative survey work in an amount not to exceed \$220,000 to support the U.S. Army Corps of Engineers' Pajaro River at Watsonville Project design. The Option A budget represents the PRWFPA FY 2026-2027 budget without the funding request. The Option B budget includes the \$220,000 funding request.

REVENUE:

PRWFPA operations for FY 2026-2027 are funded by a combination of sources which include:

1. Member Agency Contributions - \$80,000
2. Interest Income - \$6,500

3. Transfer from Reserves as Needed- \$71,400 (Option A) or \$291,400 (Option B)

Revenue projected for FY 2026-2027 is \$86,500. Note from the chart below, that a majority of this consists of Member Agency Contributions.

In addition to \$86,500 in anticipated revenues, PRWFPA will also fund ongoing operations with a transfer from the general reserves in the amount of \$71,400 (Option A) or \$291,400 (Option B), as needed. A transfer from general reserves will assist PRWFPA with identifying new funding opportunities to fund floodplain acquisitions. There is an increase in projected revenue in comparison to FY 2025-2026 of \$500, primarily due to an increase in projected interest.

EXPENDITURES:

The Board of Directors of PRWFPA operates the Authority on a contract basis. All administrative and technical services are provided under contract with various agencies and firms. This methodology reduces operational costs while ensuring the efficient operation of PRWFPA. Anticipated contracts for FY 2026-2027 are as follows:

<u>2026-2027 CONTRACT SERVICE AMOUNTS:</u>	
Atchison, Barisone & Condotti, APC	\$ 20,000
Gutierrez Consultants	\$ 70,000
Planeteria Media	\$ 600
Moss, Levy & Hartzheim LLP	\$ 8,900
Regional Analysis and Planning Services, Inc. (RAPS)	\$ 45,000
Total Contracted Services	<u>\$ 144,500</u>

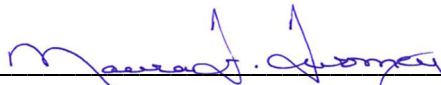
Contracts for these services require approval by the Board of Directors. The draft budget proposes funding for these contracts in the aggregate amount of \$144,500. PRWFPA incurs other routine expenses including insurance, travel, supplies/miscellaneous expenses, and board meeting expenses which are projected to be \$13,400. Of this amount, \$7,500 in Board approved travel expenses is included to fund a possible trip to Washington, DC. Under Option A, Total expenditures estimated for FY 2026-2027 are \$157,900. Under Option B, Total expenditures estimated for FY 2026-2027 are \$377,900, including the \$220,000 PRFMA subgrant expenditure.

The proposed balanced budget for FY 2026-2027 is consistent with the purpose of Pajaro River Watershed Flood Prevention Authority (PRWFPA), which is to identify, evaluate, fund and implement environmentally sound flood prevention and control strategies in the Pajaro River Watershed, on an intergovernmental, cooperative basis as required by the Pajaro River Watershed Flood Prevention Authority Act (AB807 Keeley).

ATTACHMENT:

1. Draft FY 2026-2027 Budget – Option A
2. Draft FY 2026-2027 Budget – Option B

APPROVED BY:



Maura F. Twomey, Executive Coordinator

Pajaro River Watershed Flood Prevention Authority
FY 2026-2027 Budget - Option A
 Attachment 1

	FY 2025-2026 Approved 06/06/25	FY 2025-2026 Actual As Of 04/30/26	FY 2026-2027 Draft 06/05/26
REVENUE:			
Member Agency Contributions - Agency Admin. & Study (8 x \$10k)	\$ 80,000	\$ 80,000	\$ 80,000
Interest Earned	\$ 6,000	\$ 6,647	\$ 6,500
Total Revenue	\$ 86,000	\$ 86,647	\$ 86,500
Transfer from General Reserves	\$ 71,280	\$ -	\$ 71,400
Total Funding	\$ 157,280	\$ -	\$ 157,900

EXPENDITURES:			
Agency Administration	\$ 45,000	\$ 23,564	\$ 45,000
RAPS, Inc.	\$ 20,000	\$ 2,888	\$ 20,000
Legal Fees	\$ 8,280	\$ 8,250	\$ 8,900
Audit Fees	\$ 1,400	\$ 1,171	\$ 1,400
Liability Insurance	\$ 1,000	\$ 46	\$ 1,000
Travel	\$ 7,500	\$ -	\$ 7,500
Travel - Washington D.C.	\$ 3,500	\$ 117	\$ 3,500
Misc. Expense (Meeting Costs, Website Hosting, Supplies, Etc.)	\$ 70,000	\$ 10,582	\$ 70,000
Technical Services	\$ 600	\$ 500	\$ 600
Gutierrez Consultants	\$ 600	\$ 500	\$ 600
Website Annual Maintenance	\$ 157,280	\$ 47,117	\$ 157,900
FUND BALANCE RESTRICTED (CARRY-OVER):			
General Reserves	\$ 760,175	\$ 750,534	\$ 790,064
Total Fund Balance	\$ 706,806	\$ 790,064	\$ 750,534

NOTES:

(1) FUND BALANCE RECONCILIATION:

Beginning Fund Balance	\$ 760,175	\$ 750,534	\$ 790,064
Prior Period Adjustments	-	-	-
Excess of Revenues Over/(Under) Expenditures	(71,280)	39,530	(71,400)
Ending Fund Balance	688,895	790,064	718,664

- (2)** The Fund Balance represents an accumulation of net income since the inception of the agency. Please note that the Agency has restricted these funds for general business use.

**Pajaro River Watershed Flood Prevention Authority
FY 2026-2027 Budget - Option A**

2026-2027 CONTRACT SERVICE AMOUNTS:

Atchison, Barrisone & Condotti, APC	\$	20,000
Gutierrez Consultants	\$	70,000
Planeteria Media	\$	600
Moss, Levy & Hartzheim LLP	\$	8,900
Regional Analysis and Planning Services, Inc. (RAPS)	\$	45,000
Total Contracted Services	\$	144,500

2026-2027 MEMBERSHIP CONTRIBUTIONS:

• County of Monterey	\$	10,000
• County of San Benito	\$	10,000
• County of Santa Clara	\$	10,000
• County of Santa Cruz	\$	10,000
• Monterey County Water Resources Agency	\$	10,000
• San Benito County Water District	\$	10,000
• Santa Clara Valley Water District	\$	10,000
• Santa Cruz County Flood Control and Water Conservation District, Zone 7	\$	10,000
Total Dues	\$	80,000

**Pajaro River Watershed Flood Prevention Authority
FY 2026-2027 Budget - Option B
Attachment 2**

	FY 2025-2026 Approved 06/06/25	FY 2025-2026 Actual As Of 04/30/26	FY 2026-2027 Draft 06/05/26
Member Agency Contributions - Agency Admin. & Study (8 x \$10k)	\$ 80,000	\$ 80,000	\$ 80,000
Interest Earned	\$ 6,000	\$ 6,647	\$ 6,500
Total Revenue	\$ 86,000	\$ 86,647	\$ 86,500
Transfer from General Reserves	\$ 71,280	\$ -	\$ 291,400
Total Funding	\$ 157,280	\$ -	\$ 377,900

	FY 2025-2026 Approved 06/06/25	FY 2025-2026 Actual As Of 04/30/26	FY 2026-2027 Draft 06/05/26
REVENUE:			
Member Agency Contributions - Agency Admin. & Study (8 x \$10k)	\$ 80,000	\$ 80,000	\$ 80,000
Interest Earned	\$ 6,000	\$ 6,647	\$ 6,500
Total Revenue	\$ 86,000	\$ 86,647	\$ 86,500
Transfer from General Reserves	\$ 71,280	\$ -	\$ 291,400
Total Funding	\$ 157,280	\$ -	\$ 377,900
EXPENDITURES:			
Agency Administration	\$ 45,000	\$ 23,564	\$ 45,000
RAPS, Inc.	\$ 20,000	\$ 2,888	\$ 20,000
Legal Fees	\$ 8,280	\$ 8,250	\$ 8,900
Audit Fees	\$ 1,400	\$ 1,171	\$ 1,400
Liability Insurance	\$ 1,000	\$ 46	\$ 1,000
Travel	\$ 7,500	\$ -	\$ 7,500
Travel - Washington D.C.	\$ 3,500	\$ 117	\$ 3,500
Misc. Expense (Meeting Costs, Website Hosting, Supplies, Etc.)	\$ -	\$ -	\$ -
Subgrant	\$ -	\$ -	\$ 220,000
Pajaro Regional Flood Management Agency - Funding Request for Investigative Survey Work	\$ -	\$ -	\$ 70,000
Technical Services	\$ 600	\$ 500	\$ 600
Gutierrez Consultants	\$ 600	\$ 500	\$ 600
Website Annual Maintenance	\$ 600	\$ 500	\$ 600
Total Expenditures	\$ 157,280	\$ 47,117	\$ 377,900
FUND BALANCE RESTRICTED (CARRY-OVER):			
General Reserves	\$ 760,175	\$ 750,534	\$ 790,064
Total Fund Balance	\$ 706,806	\$ 790,064	\$ 750,534

NOTES:

	FY 2025-2026 Approved 06/06/25	FY 2025-2026 Actual As Of 04/30/26	FY 2026-2027 Draft 06/05/26
(1) FUND BALANCE RECONCILIATION:			
Beginning Fund Balance	\$ 760,175	\$ 750,534	\$ 790,064
Prior Period Adjustments	\$ -	\$ -	\$ -
Excess of Revenues Over/(Under) Expenditures	\$ (71,280)	\$ 39,530	\$ (291,400)
Ending Fund Balance	\$ 688,895	\$ 790,064	\$ 498,664

(2) The Fund Balance represents an accumulation of net income since the inception of the agency. Please note that the Agency has restricted these funds for general business use.

**Pajaro River Watershed Flood Prevention Authority
FY 2026-2027 Budget - Option B**

2026-2027 CONTRACT SERVICE AMOUNTS:

Atchison, Barrisone & Condotti, APC	\$	20,000
Gutierrez Consultants	\$	70,000
Planeteria Media	\$	600
Moss, Levy & Hartzheim LLP	\$	8,900
Regional Analysis and Planning Services, Inc. (RAPS)	\$	45,000
Total Contracted Services	\$	144,500

2026-2027 MEMBERSHIP CONTRIBUTIONS:

• County of Monterey	\$	10,000
• County of San Benito	\$	10,000
• County of Santa Clara	\$	10,000
• County of Santa Cruz	\$	10,000
• Monterey County Water Resources Agency	\$	10,000
• San Benito County Water District	\$	10,000
• Santa Clara Valley Water District	\$	10,000
• Santa Cruz County Flood Control and Water Conservation District, Zone 7	\$	10,000
Total Dues	\$	80,000

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2026 PRWFPA Meeting Calendar

September 4, 2026:

Zoom Webinar

Meeting Time: 9 am

November 6, 2026:

Zoom Webinar

Meeting Time: 9 am

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PRWFPA Acronym Guide	
ABC Law	Atchison Barisone & Condotti
AEP	Annual Exceedance Probability
AFB	Alternate Formulation Briefing
ASA-CW	Assistant Secretary of the Army, Civil Works
cfs	Cubic feet per second
CEQA	California Environmental Quality Act
DWR	Department of Water Resources
EIR	Environmental Impact Report
EIS	Environmental Impact Statement
EPA	Environmental Protection Agency
ESA	Environmental Science Associates
FCSA	Federal Cost Sharing Agreement
FEIS	Final Environmental Impact Statement
FRM	Flood Risk Management
FRRP	Flood Risk Reduction Project
FY	Fiscal Year
FFY	Federal Fiscal Year
GRR	General Reevaluation Report
LPP	Locally Preferred Plan
LRP	Locally Requested Plan
MCWRA	Monterey County Water Resources Agency
NED	National Economic Development
NFS	Non-Federal Sponsors
NEPA	National Environmental Policy Act
OMB	Office of Management & Budget
OSA	Santa Clara County Open Space Authority
PED	Preconstruction Engineering and Design
PDT	Project Delivery Team

PRWFPA	Pajaro River Watershed Flood Prevention Authority
RAPS, Inc.	Regional Analysis Planning Services, Inc.
RWQCB	Regional Water Quality Control Board
SBCWD	San Benito County Water District
SCVWD	Santa Clara Valley Water District
SF	San Francisco
SMART Planning	Specific, Measurable, Attainable, Risk Informed, Timely Planning
SWG	Staff Working Group
SWRCB	State Water Resources Control Board
TNC	The Nature Conservancy
TSP	Tentatively Selected Plan
USACE	U.S. Army Corps of Engineers
WRDA	Water Resources Development Act